



SOPHIA GIRLS' COLLEGE (Autonomous), AJMER

THE INSTITUTIONAL RESEARCH POLICY

Sophia Girls' College (Autonomous), Ajmer believes, Research is the foundation of knowledge that brings new energy, builds state of the art infrastructure, promotes the development of intellectual output, develops collaborations and contributes in enhancing innovative investigative culture. Research happens to be one of the pioneer aspects of an Institution to achieve excellence in the field of education.

The principal focus of the Institutional Research Policy of Sophia Girls' College (Autonomous), Ajmer is formulated in consonance to the vision and mission statements of Research and Development Cell to inculcate research aptitude, develop right kind of research culture and provide necessary facilities for establishing appropriate research infrastructure.

Objectives:

The major objectives of the Institutional Research Policy are as follows:

1. To promote and develop an understanding towards research culture and knowledge amongst both Staff and Student fraternity.
2. To build a scientific temperament in the Institution to adapt and acquire Research as an integral part of knowledge acquisition, teaching and extension.
3. To motivate and encourage Staff members to publish research papers and undertake various research projects of social and academic importance.
4. To facilitate publication of International Research Journals by providing an International level platform for quality research publication.
5. To nurture an environment of undertaking socially useful research with potential for commercialization and business Start-ups.
6. To enhance and boost interdisciplinary collaborations and partnerships with Nationally and International Institutes of repute.
7. In adherence to the Institutional Consultancy Policy, encourage Staff Members to provide Consultancy Services thus sharing knowledge and expertise with Society

The salient features of The Institutional Research Policy are:

- To strengthen the institutional capacity for strategic, technical and operational planning, budgeting and control of all research activities of the College.
- To develop rules, procedures and guidelines for granting research support, instituting awards, and supporting all other research related activities.
- To create and administer a research fund and seed money for supporting and facilitating Research initiatives and Institutional projects for Faculty members.
- To provide a modality for proper coordination of all research activities of the College and aligning these to the vision and missions of the College and National Development goals.
- To apprise about the various research initiatives and programs conducted by the Institution.
- To ensure that all research work is based on original findings and the manuscript is examined through authenticated plagiarism software before publication.
- To prepare and regularly update the research agenda of the College outlining the preferred focus areas and priorities of research activities to be supported such as Ph.D. Program and Master's dissertation.
- To guide Faculty members in the effective integration of research projects with the regular curriculum implementation and curriculum enrichment activities.
- To identify and inform researchers about the appropriate research opportunities announced by different academic, research, industry or government organisations.
- To promote interdisciplinary research and establish modalities for preparing and undertaking joint research projects covering more than one knowledge domain as well as policies for involving external agencies/experts in such projects.
- To define an enabling framework for researchers to obtain sponsorships for research projects and which makes the participating researchers responsible for the successful implementation of the project.
- To identify and establish linkages including MoUs for long term relationships with National and International research organisations for widening the scope of research opportunities and funding options available to the teachers and students of the College.
- To encourage and facilitate the publication of the research work and projects in reputed academic journals and Institutes respectively in compliance to the Code of Ethics policy of the Institution.
- To make sure that researcher upholds academic integrity, research ethics, respect the rights, dignity and worth of all people and take care to do no harm in the conduct of their work.
- To encourage and facilitate the presentation/communication of the research work/projects as well as their findings and recommendations through academic events such as workshops/seminars and guest lectures.
- To provide a mechanism to ensure that Academic Staff attain the desired mix of teaching, research and consultancy outputs so as to achieve the level stated in the College mission.
- To organise workshops/ training programmes/ FDPs and sensitisation programmes to promote a research culture on campus.

- To provide ‘Research Incentives’ to Faculty Members towards promoting research culture and to enhance the professional competency amongst them. Their dedicated efforts are acknowledged under the following heads:
 - The Participation in Conferences/Seminars/Workshops
 - Presenting papers at Conferences/Seminars/Workshops
 - Publication of Research papers/Chapters in UGC listed Journals/Peer Reviewed Journals/Edited Books
 - Publication of Books
 - Award of Ph.D.
 - Clearing of NET/SET Examination
 - Guiding Ph.D. students
 - Undertaking P.G. Classes
 - Awards/recognition incurred
- To create and maintain a research database of research works and research projects undertaken by the faculty and students as well as collect data by metrics such as Citation Index, Impact Factor, h-index, SNIP, SJR, etc.