



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes for BOM Meeting held on 14th August 2021

A meeting of the Board of Management of Sophia Girls College, Ajmer (Autonomous) was organized on Friday 14th August 2021 at 1:00p.m. in the Conference Room of the College.

The following members participated in the meeting:

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| 1. Rev. Sister Savina | - President, Sophia College Education Society. |
| 2. Rev Sister Sushma | - Vice President, Sophia College Education Society |
| 3. Rev. Sr. Joselyn | - Secretary, Sophia College Education Society. |
| 4. Dr. Sr. Rani | - Manager, Sophia Girls' College (Autonomous), Ajmer |
| 5. Sr. Swapana | - Member, Sophia College Education Society |
| 6. Prof. Subroto Dutta | - University Nominee |
| 7. Prof. M. L. Agarwal | - Government Nominee |
| 8. Dr. Taruna Sethi | - Staff Representative, Sophia Girls' College (Autonomous), Ajmer |
| 9. Prof. Monika Kannan | - Staff Representative, Sophia Girls' College (Autonomous), Ajmer |
| 10. Prof. Sr. Pearl | - Secretary & Principal Sophia Girls' College (Autonomous), Ajmer |

Agenda

1. To read and approve the minutes of the previous meeting
2. To consider and approve the resolutions passed by the Academic Council of the College.
3. To approve annual / semester wise programmes of study leading to the award of Degrees, Diplomas and Certificates.
4. To approve the New Value Added Course to be introduced from the session 2020-21 as proposed by the Academic Council.
5. To approve the introduction of new programme from the session 2022-2023.
6. To discontinue Functional English course from BA Programme and Basics of Tally as an SEC course.
7. Successful completion of I-VI semester in U.G. and Semester I to IV in P.G. in the session 2020-21.
8. To approve the fee structure recommended by the Finance Committee.
9. To approve the Strategic plans of the College
10. To present the report of Autonomy for 2020 -21.

11. To inform the members about the preparation for visit of UGC Peer Team for the renewal of Autonomy


12. Any other Business with the permission of the Chair.

S.No.	Description
1.	The meeting commenced with a prayer. At the outset, the Honourable Chairperson Rev. Sr. Savina welcomed the members. To read and approve the minutes of the previous meeting
Decision Taken	Prof. Sr. Pearl, the Principal and Secretary read the minutes of the previous meeting. The mentioned minutes were approved and passed unanimously by all the present members. This was proposed to be passed by Dr. Sr. Rani and seconded by Prof. Monika Kannan.
2.	To consider and approve the resolutions passed by the Academic Council of the College.
Decision Taken	The members were informed by the Principal about the resolutions passed in the last Academic Council meeting held on 10th July 2021: i. Upgrading the syllabus of the U.G. courses for Semesters I to VI and I to IV for P.G. Courses. ii. Upgrading the syllabus of Diploma courses. iii. Adding and approving new BOS members. iv. Adding new examiners. v. Strategy and pattern to conduct End Semester Examination for U.G and P.G Program, 2020-21 vi. Promotion criteria for End Semester Examination 2019-20 for U.G - Semester II & Semester IV and PG Program - Semester II. vii. Academic Calendar of the coming Session 2021-22. The above mentioned decisions were resolved with Sr. Sushma proposing and Prof. Subrotto Dutta seconding the proposal which was passed unanimously.
3.	To approve annual / semester wise programmes of study leading to the award of Degrees, Diplomas and Certificates.

Decision Taken	<p>The Principal Prof. Sr. Pearl apprised the house of the present semester wise Under Graduate programmes being run in the College which are B.A. (Pass Course), B.A. (English Honours), B.A. (Economics Honours), B.Sc. (Biology), B.Sc. (Mathematics), B.Com, B. Com Honours, B.B.A., B.C.A & B.L.I.S.</p> <p>The Post Graduate Courses include M.A. (English Literature), M.A./M.Sc. (Geography), MA (Political Science), MA (History), MA (Sociology), M.Sc. (Computer Science), M.Sc. (Chemistry), M.Com (ABST), I.M. Sc. (C.S.)</p> <p>The members appreciated and unanimously accepted the vast number of courses offered by the college.</p>
4.	To approve the New Value Added Course to be introduced from the session 2020-21 as proposed by the Academic Council.
Decision Taken	<p>The Principal informed the members of the various International Certification courses being run by the College like US-CMA, ACCA, Data Analytics and Business Analytics. These courses have become quite popular with the students and the enrolment graph is on the rise. The members approval was sought to start a new course on Digital Marketing from the session 2021-22. The members were appreciative of the inclusion of professional courses in the curriculum and duly passed the proposal.</p>
5.	Introduction of new programme- M.A. Psychology from the session 2022-2023.
Decision Taken	<p>The Principal informed the members that there was a great demand and scope for Post Graduation in Psychology. The Board of Studies of Psychology proposed the introduction of the Programme - M.A. Psychology from the session 2022-23. The syllabus prepared by the BOS was presented to the members. The members of the Academic Council had approved the proposal.</p> <p>The members were happy that this programme shall be added from the session 2022-23 and approved the same.</p> <p>Prof. Sr. Pearl proposed the same and Dr. Sr. Rani seconded it and it was passed Unanimously.</p>
6.	To discontinue Functional English course from BA Programme and Basics of Tally as an SEC course.

Decision Taken	The Principal informed the members that the BOS members suggested to discontinue Functional English course from BA Programme and Basics of Tally as an SEC course from the session 2021-22.
7.	Successful completion of I-VI semester in U.G. and Semester I to IV in P.G. in the session 2020-21.
Decision Taken	Prof. Sr. Pearl informed the members about the successful completion of U.G. Semesters I to VI and P.G. Semesters I to IV. The final year semester results for the session 2020-21 were presented to the House who was highly appreciative of the efforts put in by the Principal and the Staff of the College to conduct the exams and the timely declaration of results for the final year students.
8.	To approve the fee structure recommended by the Finance Committee.
Decision Taken	As per the recommendations by the Finance Committee, the House unanimously approved the decision that there would be no change in the fee structure for the year 2021-22. The approval was proposed by Dr. Sr. Rani and was seconded by Prof. Monika Kannan. Passed Unanimously
9.	To approve the Strategic plans of the College.
Decision Taken	The Principal presented the Strategic Plan of 2021-22. The members studied the plans and appreciated the initiatives taken by the College. They also gave a few suggestions which could be incorporated and approved the same. Passed Unanimously
10.	To present the report of Autonomy for 2020 -21.
Decision Taken	The Principal apprised the members about the College being in its Sixth year of Autonomy. The Yearly Progress Report 2020-21 was presented which received great appreciation for its growth and efforts put in even during a Pandemic. The report was approved.
11.	To inform the members about the preparation for visit of UGC Peer Team for the renewal of Autonomy
Decision Taken	The Principal informed the members about the upcoming visit of the UGC Peer Team for the renewal of Autonomy and presented the preparations that the College was making for a successful inspection. The members appreciated the efforts that were being made for the inspection by the

	Principal and the Staff.
12.	Any other Business with the permission of the Chair.
Decision Taken	As there was no other matter to be discussed. The meeting concluded with a vote of thanks to the Chairperson and all the members.


 Prof. Sr. Pearl
 PRINCIPAL
 SOPHIA GIRLS' COLLEGE
 (AUTONOMOUS)
 AJMER


 Rev. Sr. Savina