

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC



**SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER-305001, RAJASTHAN**

Year: 2015-16

SOPHIA GIRLS' COLLEGE, AJMER (AUTONOMOUS)**The Annual Quality Assurance Report (AQAR) of the
IQAC 2015-16****Part – A****1. Details of the Institution**

1.1 Name of the Institution:

SOPHIA GIRLS' COLLEGE, AJMER (AUTONOMOUS)

1.2 Address Line 1:

MIRSHAH ALI

Address Line 2:

JAIPUR ROAD

City/Town:

AJMER

State:

RAJASTHAN

Pin Code:

305001

Institution e-mail address:

sophiagirlscollege@gmail.com

Contact Nos.:

0145-2427243

Name of the Head of the Institution:

DR. SISTER SERENA

Tel. No. with STD Code:

0145-2427243

Mobile:

9414003600

Name of the IQAC Co-ordinator:

MRS. SANDRA LEE

Mobile:

9982562214

IQAC e-mail address:

iqac@sophiacollegeajmer.in

1.3 NAAC Track ID:

RJCOGN10930

1.4 NAAC Executive Committee No. & Date:

EC\53\RAR\62 dated: 04\09\2010

1.5 Website address:

www.sophiacollegeajmer.in

Web-link of the AQAR:

<http://www.sophiacollegeajmer.in/customimages/RJCOGN10930.pdf>

1.6 Accreditation Details:

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.00	2004	-
2	2 nd Cycle	A	3.01	2010	Sep 3, 2015

1.7 Date of Establishment of IQAC: DD/MM/YYYY

15/04/2005

1.8 AQAR for the year:

2015-16

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1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

i. AQAR	2011-12	24/03/2014	(DD/MM/YYYY)
ii. AQAR	2012-13	14/05/2014	(DD/MM/YYYY)
iii. AQAR	2013-14	10/11/2014	(DD/MM/YYYY)
iv. AQAR	2014-15	09/01/2016	(DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private N.A

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

 Backward Areas Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

COMPUTER SCIENCE

1.12 Name of the Affiliating University (for the Colleges)

MAHARSHI DAYANAND SARASWATI
UNIVERSITY, AJMER

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input checked="checked" type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox" value="NIL"/>	UGC-CPE	<input type="checkbox" value="NIL"/>
DST Star Scheme	<input type="checkbox" value="NIL"/>	UGC-CE	<input type="checkbox" value="NIL"/>
UGC-Special Assistance Programme	<input type="checkbox" value="NIL"/>	DST-FIST	<input type="checkbox" value="NIL"/>
UGC-Innovative PG programmes	<input type="checkbox" value="NIL"/>	Any other (<i>Specify</i>)	<input type="checkbox" value="NIL"/>
UGC-COP Programmes	<input type="checkbox" value="NIL"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers:	<input type="checkbox" value="04"/>		
2.2 No. of Administrative/Technical staff:	<input type="checkbox" value="01"/>		
2.3 No. of students :	<input type="checkbox" value="02"/>		
2.4 No. of Management representatives:	<input type="checkbox" value="03"/>		
2.5 No. of Alumni:	<input type="checkbox" value="02"/>		
2.6 No. of any other stakeholder and community representatives:	<input type="checkbox" value="01"/>		
2.7 No. of Employers/ Industrialists:	<input type="checkbox" value="01"/>		
2.8 No. of other External Experts:	<input type="checkbox" value="01"/>		
2.9 Total No. of members:	<input type="checkbox" value="15"/>		
2.10 No. of IQAC meetings held:	<input type="checkbox" value="08"/>		
2.11 No. of meetings with various stakeholders: Total No.	<input type="checkbox" value="27"/>	Faculty	<input type="checkbox" value="13"/>

Non-Teaching Staff /Students Alumni Others (PTM)

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Department of Geography, 22-23rd March 2016- National Seminar on Addressing Rural Disparities and Development through Panchayati Raj Institutions in India: Achievements, Assessment & Accountability, Sponsored by ICSSR(New Delhi).
- Choice Based Credit System : Institution Level by Prof. K.C.Sharma (Vice Chancellor MDSU, Ajmer)
- Choice Based Credit System: Institution Level by Dr. Belinda Dept of MSW Madras Christian College, Chennai.
- Dept. of English: Resume Writing, Editorial & Feature Writing. Ms. Shefali Martins.
- Dept. of Biology: First Aid in Emergency Cases. Dr. Pooja Mathur, Dept. of Anesthesia, JLN Medical College, Ajmer.

2.14 Significant Activities and contributions made by IQAC

- Setting up Secrecy Cell (Examination Dept.)
- Meeting of Board of Management, Academic Council and Board of Studies
- Introduction of Post Graduate Studies
- Syllabus Upgradation
- Publication of Khoj- The Peer Reviewed International Journal of
- Submission and Sanction of 4 Minor Research Projects.
- Academic Audit
- Training for Choice Based Credit System

- Linkage with British Council, New Delhi for Language proficiency for Staff and Students.
- Imparting Human Rights Education in Collaboration with People’s Watch, Chennai.
- Inauguration of PG Block & Research Library
- Construction of Half Olympic size Swimming Pool.
- Installation of Solar Energy 44KW
- Installation of Bio Gas Plant
- Rain Water Harvesting System
- Medicinal & Cactus Garden

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<i>(Refer to Annexure i for the Action Taken Report of the year.)</i>	

(Refer to Annexure ii for the Academic Calendar of the year.)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Preparation for Autonomy
- Syllabus Designing
- Formation of Board of Management
- Formation of Academic Council
- Formation of Board of Studies
- Planning for implementation of Choice Based Credit System (CBCS)
- M.A. Geography & M.Com (ABST) was introduced.
- Proposals for 3 conferences, seminars, workshops were drawn up by the Departments of English, History, Political Science, Sociology and Geography.
- Plans were drawn up for Coaching in Civil Services.

Part B**Criterion – I****1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	02	04	-
UG	08	-	08	02
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	11	-	-	-
Others	02	-	02	-
Total	23	02	14	02
Interdisciplinary	12	-	12	12
Innovative	12	-	12	12

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	-
Annual	10

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

(Refer to *Annexure iii* for Feedback of Stakeholders)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the College follows the UGC guidelines 80% University and 20% College Syllabus.
The following changes have been made to keep in mind

- Global Competency
- Employability
- Relevance for Competitive Examinations for Public Service Commission.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Post Graduate studies in Geography and ABST.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
25	18	3	4	-

2.2 No. of permanent faculty with Ph.D.:

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year :

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	06	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Ad hoc	Visiting Faculty	Guest Faculty
31	04	02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	48	-
Presented papers	02	17	-
Resource Persons	-	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled classrooms
- Virtual Learning Techniques
- PPTs
- Group Dynamics
- Student Research
- Projects
- Linkage with British Council
- Field Trips
- Industrial Visits
- Open Book Tests
- Continuous Evaluation
- Pre University tests

2.7 Total No. of actual teaching days
during this academic year:

192 DAYS

2.8 Examination/ Evaluation Reforms initiated by the Institution:

Final Evaluation is done by the University. The institution conducts the following:

- Multiple Choice Questions
- Open Book Tests
- Presentations
- Projects
- Viva Voce
- Quiz
- Performance Enhancement Tests
- Continuous Internal Assessment
- End Semester Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

Restructuring	Revision	Syllabus Development
16	56	56

2.10 Average percentage of attendance of students: 68%

2.11 Course/Programme wise distribution of pass percentage:
(Annual Scheme)

Title of the Programme		Total no. of students appeared	Division									
			Distinction %		I %		II %		III %		Pass %	
B.A.	II Year	174	61	35	79	45.4	74	42.5	10	5.7	94.8	
	III Year	149	35	23.4	71	47.6	59	39.5	13	8.7	95.9	
BA (Hons)	Eng	II Year	36	12	33.3	21	58.3	14	38.8	01	2.7	100
		III Year	30	07	23.3	13	43.3	16	53.3	01	3.3	100
	Eco	II Year	17	12	70.5	14	82.3	02	11.7	01	5.8	100
		III Year	22	10	45.4	12	54.5	08	36.3	01	4.5	95
B.Com.	II Year	128	10	7.8	82	64	35	27.3	11	8.5	100	
	III Year	137	32	25.1	61	44.5	39	28.4	35	25.5	99	
B.Sc.	II Year	112	37	33	89	79.4	15	13.3	03	2.6	96	
	III Year	111	37	33.3	83	74.7	22	19.8	05	4.5	99	
BCA	II Year	47	31	65.9	47	100	-	-	-	-	100	
	III Year	48	48	100	48	100	-	-	-	-	100	
BBA	II Year	42	29	69	32	76.1	08	19	-	-	95.2	
	III Year	26	10	38.4	16	61.5	08	30.7	-	-	92.3	
M.A. English	Final	21	-	-	-	-	20	95.2	01	4.76	100	
M.Sc. Computer Science	Final	10	8	80	10	100	-	-	-	-	100	

(Autonomous Scheme)

Title of the Programme		Total no. of students appeared	Division									
			Distinction		I %		II %		III %		Pass %	
				%		%		%		%		
B.A. (I Year)	Semester I	173	16	35.8	62	35.8	48	27.7	29	16.7	80.3	
	Semester II	171	71	41.5	99	57.8	36	21.5	27	15.7	92.5	
BA (Hons.) (I Year)	Eng	Semester I	27	01	3.7	11	40.7	10	37.3	04	14.8	92.5
		Semester II	25	15	60	20	80	04	16	01	04	100
	Eco	Semester I	25	06	24	16	64	07	28	02	08	100
		Semester II	25	23	92	24	96	01	04	-	-	100
B.Com(I Year)	Semester I	112	12	10.7	67	59.8	35	31.2	07	6.2	97.3	
	Semester II	110	39	35.4	79	71.8	24	21.8	07	6.3	100	
B.Sc.(I Year)	Semester I (B)	59	20	33.8	40	67.7	15	25.4	03	5.8	98.3	
	Semester II	59	26	44	46	77.9	11	18.6	01	1.6	98.3	
	Semester I(M)	68	35	55.8	49	72	06	8.8	08	11.7	92.6	
	Semester II	66	35	53.3	53	77.9	02	3.03	08	12.1	95.4	
BCA	Semester I	51	30	58.8	43	84.3	05	9.8	01	1.9	96.0	
	Semester II	48	32	66.6	44	91.6	04	8.3	-	-	100	
BBA	Semester I	50	32	64	18	36	20	40	09	18	94	
	Semester II	50	25	50	32	64	07	14	06	12	90	
M.A. English	Semester I	15	03	20	04	26.6	11	73.3	-	-	100	
	Semester II	14	02	14.2	07	50	05	35.7	02	14.2	100	
M.Sc. Computer Science	Semester I	16	13	6.2	14	87.5	02	12.5	-	-	100	
	Semester II	16	14	87.5	14	87.5	01	6.2	01	6.2	100	
M.Com. ABST	Semester I	09	08	88.8	-	-	09	100	-	-	100	
	Semester II	09	08	88.8	09	100	-	-	-	-	100	
M.A. Geog.	Semester I	13	12	92.3	12	92.3	01	7.6	-	-	100	
	Semester II	13	06	46.1	13	100	-	-	-	-	100	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Academic Audit
- Staff Feedback
- Student Feedback
- Interaction with Alumni
- Interaction with Parents
- Interaction with Management

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	06
Summer / Winter schools, Workshops, etc.	02
Others: FDP	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	-	-	-
Technical Staff	03	-	-	02

Criterion –III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the Institution**

The Internal Quality Assurance Cell of the College is a very active and dedicated core group involved in progressive research and quality enhancement. The Cell is responsive towards the latest research and investigative developments in different fields and works towards the enhancement of the same by organizing seminars and workshops on Campus. The IQAC team participates in intensive and interactive sessions on CBCS to familiarize and get acquainted with the related evaluation pattern and profile. The Cell organizes regular meetings with its Alumni, Stakeholders and Parents to seek feedbacks and incorporate their suggestions in the learning process at Sophia. IQAC also conducts visits to other institutes of repute as an initiative towards Staff and Students Exchange. This session, the Cell in collaboration with the Department of Geography organized an ICSSR sponsored Interdisciplinary National Seminar on ‘Addressing Rural Disparities and Development through Panchayati Raj Institutions in India: Achievements, Assessment & Accountability’.

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs Lakhs	-	-	-	-

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs Lakhs	-	6,55,000/-	-	-

ONGOING MINOR PROJECTS:

1. Dr. Monika Kannan, Department. of Geography

Title: ‘*Role of Rural Irrigation Techniques and Water Recharge in the Development of Rajasthan (With Special reference to Ajmer District)*’

2. Dr. Atiqa Kelsy, Department. of English

Title: ‘*Travelling along Indus: Narration and History*’

3. Ms. Geetika Yadav, Department. of Sociology

Title: 'The Total Way of Life of 'Chomos'-the Zangskar Nuns(A Sociological Perspective towards the different dimensions of Karsha , a Nunnery particular to conventional Buddhist monasteries of Zangskar in Himalayan Valley near southern part of Kargil in Jammu and Kashmir)'

3.4 Details on research publication

	International	National	Others
Peer Reviewed Journal	7	1	-
Non-Peer Reviewed Journal	12	13	1
e- Journal	1	1	-
Conference Proceedings	-	2	-
Chapters in Edited Books	1	3	1

3.5 Details on Impact Factor of publications:

Range Average h-index No. in Scopus

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total Grant Sanctioned	Received (In Rs.)
Major Projects	-	-	-	-
Minor Projects	2015- 2017	UGC	6,55,000	4,52,500
Interdisciplinary Projects	-	-	-	-
Industry Sponsored	November 2015-April 2016	Manish Computers, Ajmer to Department. of Computer Science (To enhance the research culture amongst students, meritorious students were selected for project work) <i>(The funds were utilized for visit to the industry and report formulation)</i>	-@ of 2000 Rs. per Selected Student	30,000
Projects Sponsored by the University/ College	July 2015-16	Department. of Management & Commerce <i>(75 Students went for an Industrial visit to Saras Dairy)</i>	College Sanctioned funds for Stationary and Snacks	19,500
Students research projects (other than compulsory by the university)	July 2015- April 2016	Post Graduate Departments. of English, Computer Science, Geography and M.Com (ABST) <i>(Field Visits and Project Reports)</i>	College Sanctioned funds for Stationary and Snacks	40,000 (10000 per P.G Department .)
	Feb 2016	-Department. of Home Science and Psychology undertook project	Stationery Items and	10,000

		work at Aids Center, Chahiayas and Home for the Destitute’.	Students Handbook	
Any other (Specify)		To promote quality research temperament, enhance work culture and promote research journals the Institution sanctioned funds to various departments for research work: <ul style="list-style-type: none"> • Department. of Psychology for (Indian Journals for Community Psychology) 1,000 • Department. of Geography (Khoj: An International Peer Reviewed Journal of Geography) 9,250 • Department. of Political Science (Public Affairs & Governance) 1,200 • Department. of Management (Prabandhan-Indian Journal of Management) 2,000 • Department. of English (Motifs : An International Journal of English Studies) 18500 -In collaboration with Green Earth Foundation, Indian Journal of Environment Studies was initiated. 800 -To encourage reading/ research for competitive examinations books were purchased. 19,750		
Total				6,87,750

3.7 No. of books published (i) With ISBN No. (ii) Chapter in Edited Books
 (iii) Without ISBN No.

Research Papers Published in Edited Books

1. Lawaniya, N.K., Sharma Vivek, Upadhyay Mriganka, Kumawat, R.K., Yadav, D., Kumawat, N.K. and Sharma, D.D. (2015): Avian diversity of Kishore Sagar Wetland, Kota, Rajasthan: Recent Consequences. In Environmental Conservation and Sustainable Development. Eds: Chauhan, S.S., Khan, T.I., Jain, P.K. and Soloman, P. E. Chapter 13: pp 1-8. Published by Lenin Media Delhi. .
2. Kannan, Monika, ‘Geopolitical Significance of South Asia: India’s role in the emerging order’ in edited book ‘Borders in South Asia: Interlink ages and Challenges’, G.B Books Publication, New Delhi. 2015. (ISBN-978-89-38930-16-6)
3. Kannan, Monika, ‘The Migration and Socio-Economic Status of Tribal women in Rajasthan’ in edited book ‘Migration, Refugee & Displacement in South Asia’, G.B Books Publication, New Delhi 2015. (ISBN-978-93-83930-15-9)

4. Satish, Kumar and Gupta, S. (2015), 'Subject Gateways: A Tool for Quality Search'. In Transforming Libraries and Librarianship: A Festschrift Volume of Late Dr. Harish Chandra. Ed. By Kataria, Sanjay et al. pp. 309-320. KBD Publication, New Delhi. (ISBN- 978-81-907999-6-6).
5. Shailja, Kukreti & Sharma, Nidhi, 'Impact of Marketing Strategy in Newspaper Firms in India: **Route** to Survival in the Era of Digitization'. *Research Reinforcement*, ISSN: 2348-3857, Vol. 1, p 76-82, May 2016.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/Funds	<input type="text" value="-"/>

3.9 For College

Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any other (Specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

The College has been providing free consultancy services to various sections of the society since its inception. The Sisters along with the staff of Sophia Girls' College, Ajmer are involved in teaching marginalized sections of the society through evening classes and extension lectures. The institution offers hands on training/demonstration lectures/knowledge sessions to people falling in different age groups belonging to the poor, downtrodden and rural areas. They are immensely benefitted by their subject expertise, career guidance and counselling help extended by the staff.

The following staff members are working in various areas of expertise -

-Dr. Sr. Serena is involved in taking spiritual and emotional healing courses for the distressed.

-Dr. Sr. Pearl educates the womenfolk from various walks of life about Family Planning and Healthy lifestyle.

-Prof. Sandra Lee is engaged in providing Personality Development, Communication skills and Self Grooming Sessions to the hitherto sidelined sections through extension camps.

-Dr. Mrs. Jyoti Chandel has created a substantial impact by taking Career Advancement and Counseling sessions at various schools and imparting Human Rights Education to College students.

-Dr. Monika Kannan has been a vociferous advocate of equal opportunities for all. Taking that further she has been giving Career Guidance at various coaching institutes and renowned government platforms.

-Mrs. Persis Latika Dass being a strong Gandhian follower is involved in spreading the Gandhian message of peace amongst various sections of the society.

-Mr. Raman Tiwari and Mr. Gautam Chaturvedi have been conducting Road Safety Drives to ensure youth is aware of safe driving rules.

-Mrs. Mriganka Upadhaya has been involved in Ornithology and therefore conducts Nature conservation drives and helps organize a Bird Fair in the city.

-Ms. Sumita Gurnani and Ms. Divya Mishra take regular evening classes for villages adopted by the College to reach to the destitute population of Ajmer.

-Mrs. Asha Sharma being a Psychology expert gives counselling sessions to the jail convicts which helps them to be reformed citizens.

-Dr. Sunita Siyal inculcates knowledge of basic Hindi among the youth who have lost touch with our rich Hindi language through short class modules.

3.11 No. of Conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	
Sponsoring agencies		ICSSR (Interdisciplinary National Seminar on 'Addressing Rural Disparities and Development through Panchayati Raj Institutions in India: Achievements, Assessment & Accountability' on March 28-29 th , 2016.)			Every Department of the Institution regularly organizes Conferences/ Seminars

College Level Conferences organized by the Institution

- The Commerce, Management and Economics organized a seminar on 'The Role of the RBI in the Indian Economy' in collaboration with RBI personnel.
- The Forum of Galaxy and Home Science Association organized a workshop on 'Basics of Life Saving Acts at the time of Emergency particularly after accidents' in collaboration with the Department of Anesthesia, JLN Medical College, Ajmer
- The English Department organized a Seminar on 'Communication Skills' conducted by Dr. Subroto Bandhopadhaya a communication specialist.
- The Lyceum Forum in collaboration with the PUCL organized a Seminar on 'Accountability and Transparency in Governance.'
- IT Club, Department of Computer Science organized workshops on Android Applications conducted by AKR Group, Noida; Cloud Computing conducted by Appin Technologies Lab, Jaipur and two workshops on Animation and Interior Designing conducted by Kirnani Technologies, Ajmer.

3. 12 No. Of Faculty Served As Experts, Chairpersons or Resource Persons

Faculty	Served As Experts, Chairpersons Or Resource Persons
Mrs. Sandra Lee	-Conducted a session on ‘Personality Development’ at Government Girls’ Engineering College, Ajmer. -Delivered a session on Communication Skills at Teachers’ Training College, Ajmer. -Acted as an Expert at the Drama Festival at Mayoora School, Ajmer.
Mrs Deepmala Singhal	-Acted as an Expert for Physics Exhibition at Sophia Girls’ School, Ajmer. -Delivered a session on Ohm’s Law and Magnetism at Teachers’ Training College, Ajmer.
Mrs. Mriganka Upadhaya	-Acted as an Expert in the Zoology Seminar at DAV College, Ajmer. -Acted as a Subject Expert for Practical Examinations at Government College, Ajmer.
Dr. Monika Kannan	-Gave a Plenary Talk on ‘An Epitome of Rural Empowerment: A Case study of Barefoot College, Tilonia, Ajmer (Rajasthan)’ at National Seminar on ‘Rural Empowerment in India: Efforts, Implementation & Challenges’ organized by Govt. Post Graduate College, Baran (Rajasthan). -Acted as a Plenary Speaker at Interdisciplinary National Seminar on ‘Regional Disparities, development and Challenges in India: Prioritization, Participation and Prospects’ organized by Sikkim Govt. College, Burtuk, Gangtok, Sikkim and undertook a session on ‘The String of Pearls: Regional Disparity and Imbalance of Power in Indian Ocean Region with reference to India’. -Delivered a session on ‘Plate Movements and its Implications’ at the Refresher Course organized by Teachers’ Training College, Ajmer. -Delivered a session on ‘Earth Movements’ for II Grade Teachers at Teachers’ Training College, Hatundi (Ajmer). -Acted as a Plenary Speaker at ICSSR sponsored Interdisciplinary National Seminar on Rural Development and Challenges in India: Avenues, Awareness and Assessment and undertook as session on Title: Water Recharge issues in Rajasthan. -Gave a Plenary Talk on ‘Water Conservation techniques in Rajasthan’ at Interdisciplinary National Seminar on ‘Rural Development and Challenges in India; Avenues, Awareness and Assessment’ organized by Cluny Women’s College, Kalimpong, West Bengal. 21 st -22 nd March, 2016.
Mrs. Persis Latika Dass	-Delivered a session on ‘Nationalism in Europe and National Movement in Indo-China’ for II Grade Teachers at Teachers’ Training College, Hatundi (Ajmer).
Mrs. Madhumita Hussain	-Delivered a session on ‘Yoga Techniques’ at MDSU, Ajmer.
Mr. Raman Tiwari	-Acted as a Speaker for ICAI, Ajmer Branch and undertook session on Accounting and Finance.

	-Acted as an Expert for PF Audit, Tax Audit, ESE, Statutory Audit and Internal Audit at HMT, Govt. Engineering College, Govt. Women Engineering College, Apna Bazaar, DB Corp, Hyundai and ISOLEX COURSIAN (Spain) for Kishangarh Toll Plaza.
Mrs. Neha Sharma	-Delivered a session on 'Information Technology and its Use' for II Grade Teachers at Teachers' Training College, Hatundi (Ajmer).
Ms. Kiran Bhagwani	-Acted as an Subject Expert in the Computer Seminar at Sophia School, Ajmer.
Ms. Manu Panwar	-Acted as a Resource person and Trainer for Sports Development Council at the Intercollegiate Tournaments.

3.13 No. of Collaborations: International National Any other

The Institution Collaborated with Peoples' Watch, a United Nations Initiative.

Sophia Girls' College, Ajmer is a State partner with Peoples' Watch, Chennai. Under this collaboration they organize social awareness and Human Rights Training programs for Staff and Students.

3.14 No. Of Linkages Created During This Year

The Institution developed a Linkage with British Council.

The British Council organized 'Training the Trainers Workshop' for the Staff and Students of Sophia to develop and enhance their phonetics, make teaching pedagogy more effective and inculcate better communication skills.

3.15 Total Budget For Research For Current Year In Lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of Patents received this year

Types of Patent		Number
National	Applied	-
	Granted	
International	Applied	-
	Granted	
Commercialized	Applied	-
	Granted	

3.17 No. Of Research Awards/Recognitions Received By Faculty And Research Fellows Of The Institute In The Year

Total	International	National	State	University	Dist	College
04	01	01	-	-	01	-

International: Certificate of Merit by UN Women, US to Dr. Monika Kannan for her contribution in social welfare in Rajasthan.

National: Certificate of Merit by Rajasthan Public Service Commission for efficient contribution in confidential work at the commission in Rajasthan.

District: Best Teacher Award to Mrs. Sandra Lee by Lions Club, Ajmer.

3.18 No. of Faculty from the Institution who are Ph. D. Guides

01

And students registered under them

05

- Ph.D. Guide: Dr. Monika Kannan (Department of Geography)

1. Kuldeep Vaishnav
2. Sunil Tiwari
3. Shrawan Gaur
4. Pinky Vaishnav
5. Sanjay Rawat

3.19 No. of Ph.D. awarded by faculty from the Institution

Ongoing

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.2.1 No. of Students participated in NSS events:

University Level

-

State Level

10

National Level

04

International Level

-

- 10 Students participated in 'Nukkad Natak Camp' at the District Level
- 4 Students participated in Drawing and Painting Camp organized by the Ministry of Health, New Delhi

3.2.2 No. of Students participated in NCC events:

University Level	-	State Level	38
National Level	04	International Level	01

State Level:

- 21 Students participated in Combined Annual Training Camp at Udaipur
- 08 Students participated in Pre IGC Camp at Bhilwara
- 03 Students participated in Pre Republic Day Camp, Jaipur
- 06 Students participated in Trekking Camp

National Level:

- 02 Students participated in Republic Day Camp at New Delhi (Om Rajawat & Gajendra Chauhan)
- 02 Students participated in the National Volleyball Camp (Charul Singh & Priya Yadav)

International Level:

- 01 Student participated in the Youth Exchange Program at Sri Lanka (Charul Singh)

3.2.3 No. of Awards won in NSS

University Level	-	State Level	-
National Level	-	International Level	-

3.2.4 No. of Awards won in NCC

University Level	-	State Level	01
National Level	05	International Level	01

State Level:

- 01 Student won the Best Cadet Award at Republic Day Camp. (Charul Singh)

National Level:

- 02 Student won prizes at Republic Day Camp.
- 02 Students won prize at National Volley Ball games.
- 01 Student attended the National Integration Camp at Port Blair, Andaman

International Level:

- 01 Student won prize at the Youth Exchange Program. (Charul Singh)

3.2.5 No. of Extension Activities organized

University Level	-	Conference Forum	16
NSS	23	NCC	14
		Any Other	5

3.2.6 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility?

Extension Activities: Service learning is a teaching/learning method connecting meaningful community service with academic learning, personal growth, and civic responsibility. The Institution has been continuously working with the aim of extension and community welfare through its various curricular and extra-curricular work. Using different techniques such as dialogues, folk media, recreational activities, interactive and participatory programmes, group working and group discussion, we are continuously trying to create awareness among masses about their rights, access to information, exploitation, discrimination, and employment opportunities.

- NSS: The National Service Scheme is a student–centered programme complementary to education. It is a noble experiment in academic extension. It inculcates the spirit of voluntary work among students and teachers through sustained community interaction. It brings our academic institutions closer to the society.
 - Every evening without fail, the neighbourhood children from the lower economic strata of the society come to the College to be taught by the NSS volunteers for over an hour. The student volunteers diligently and persistently give their best to guide and coach both regular as well as drop-out students.
 - There are 216 NSS volunteers on Campus. All NSS Volunteers teach in the nearby Government school for approximately 100 days.
 - Five field visits were organized to the adopted villages of the region.
 - To give an extension dimension to higher education system and orient the student youth to community service, 50 students were encouraged to participate in a Candle March on the *Nirbhaya Case* and Rally on Human Rights Day.
 - Sadhbhawna Diwas was celebrated by the NSS students on 24th September 2015.
 - Tree Plantations were taken up in the adopted village, Bandiya.
- NCC: The unit inculcates the spirit of voluntary work among students and teachers through sustained community interaction. It is a link between the

Campus and community, the College and village, knowledge and action fulfilling the Gandhian dream of the youth contributing towards the reform and regeneration of the Indian society.

- The NCC volunteers visited the Red Cross Society and donated blood.

Institutional Social Responsibility

Institutional Social Responsibility is one of the mainstays of Sophia College and we as an Institution believe that our role involves something more than simply imparting of knowledge and skills to the students. As an active agent of social change, our Institution takes on voluntary actions in the creation of a culture of social responsibility in society through myriad activities that address both our own competitive interests and welfare of the society.

- **Women Empowerment:** We believe that empowering women to be economically independent and self-reliant is vital for India's future. The skill enhancement in India is seeing some great reforms and policy interventions which is reinvigorating and re-energizing the country's workforce today.
- The Institution offers various Add-on and Skill based courses on Campus to help prepare the women for job and growth opportunities in the competitive market. Courses on Bakery, Needle work, Jewellery Designing, Beautician, Vermiculture etc help the students inculcate proficiency. They are also taught entrepreneurship and advertising skills to market their business.
- The College in collaboration with the State Government has opened a Legal Cell under the banner of Mahila Vikas Pradhikaran (Women Development Authority). A lawyer appointed by the Government is available to give legal advice on women's issues.
- **Social Sensitivity:** The College students visited Bunabhai, Bandiya and Bhopo Ka Bada (All adopted villages). They organized nukkad natak, rallies and social awareness campaigns.
- The College in collaboration with the District Administration took out a Rally to promote 'Usage of Traffic Rules' amongst the city residents.
- To sensitize the public about women security issues in contemporary times, a Candle March was organized outside the Collectorate.
- To shore up the integral wellness of elderly, Sophia College organizes programs for Senior Citizen Care, which is dedicated to make aware senior citizens about good physical and mental health, essential for happiness.

- To make the students sensitive of the pain and plight of Old Age and Children with Special Needs, the students were taken to the Mother Teresa's Home, Ajmer and Jaipur.
- They entertained the inmates and prayed for them and interacted with them giving the women small toilet articles, bangles, bindis, lipsticks, combing their hair or just listening to their woes.
- The Second and Third year students visited Jai Ambe Seva Samiti, an Old Age Home to sensitize the students to the problems of old age. The students talked to the inmates and prepared case studies.
- To promote both physical and mental well being, the College students were taken for the movies like Bhag Milkha Bhaag and Mary Kom.
- To generate awareness and familiarize students with village culture, a Socio Economic Survey was organized by the Department of Geography to Tilonia Village, Ajmer. The students undertook hands-on training at the village community centre for making handicrafts and wood work. They also learnt rural water conservation techniques and the value of simple living.
- **Free Education:** We at Sophia believe that education is the greatest wealth that one can ever offer. But, the basic cost incurred on educating a child is so high that it becomes difficult for poor people to provide necessary educational material to their wards. Keeping this in mind, the students from the Science Department every year visit a nearby village and donate books and clothes to the poor and needy.
- The College is very considerate towards the wards of workers, marginalized and deprived sections of the society. To help educate their children, it offers fee concessions, no interest loans to its workers, hostel freeships etc for their children. It offers donations and additional leave to those who are sick and in need.
- Knowledge is power and has been significant in the growth and development of youth. Paving the path to the same, the College runs a campaign to educate the youth living in nearby areas organizing various quizzing, mind grilling, dancing, music and other such activities under its umbrella. The College students regularly go to teach students of Government schools in the vicinity.
- **Environment Responsibility:** As a part of the Eco-friendly Campaign, the College has build up an independent power generation system, which includes Solar Power Plant, Solar Water Heaters, Bio Gas plant and

Rainwater Harvesting System. In addition the College provides the surplus solar power to the Government as a social responsibility.

- Mother Earth has already lost much of its forestland. This is a major concern of the hour. As an initiative to make the world a greener place, the College often organizes Tree Plantation Drives. The purpose of this initiative is to grow more and more trees in the Campus and surrounding areas.
- The College organizes Cleanliness Drives in the Campus as an initiative that seeks to create a Clean India.
- The College conducted a 'Pollution Check Campaign' for the students and staff vehicles in collaboration with the Pollution Control Board.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.9 acres	-	-	9.9 acres
Class rooms	83	-	College Fund	83
Laboratories	14	01	College Fund	15
Seminar Halls	01	02	College Fund	03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		<ul style="list-style-type: none"> • 32 Computers • Wi-Fi set up • 1 Sound system • Hall Acoustics 	College Fund	
Value of the equipment purchased during the year (Rs. in Lakhs) <ul style="list-style-type: none"> • Computers • Wi Fi set up • Sound system • Hall Acoustics 		1,46,450 2,75,716 9,27,400 20,81,284	College Fund	
Others <ul style="list-style-type: none"> • Furniture • Fans 		13,98,097 94,090	College Fund	

<ul style="list-style-type: none"> • Air Conditioner • Canon Photocopy machine • Teaching Aid 		6,11,000		
		80,000		
		30,000		

4.2 Computerization of administration and library

Computerization of Administration:

- Wi Fi enabled campus
- Internet facility available through LAN on all the computers within the campus
- Fully automated office and college administration with ERP (Enterprise Resource Planning)
- Network Resource Centre
- Data Entry of University Results of last three years
- Data Entry of Semester Exam Results under Autonomous scheme
- Fully computerized Examination Cell
- Online Admission Forms
- Online Alumni Forms
- SMS alerts
- College Website(<http://www.sophiacollegeajmer.in>)
- ICT enabled Smart Classrooms
- ICT enabled Seminar rooms
- Staff and Student Bio-metric Attendance

Computerization of Library:

- Library has a separate E-resource centre.
- Computerized issuing of books with ERP.
- INFLIBNET
- Wi Fi facility is available in the library premises.
- Bar Coding of the Library
- Internet Facility

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32,955	44,32,707/-	329	1,40,918/-	33,284	45,73,625/-
Reference Books	4,413	7,55,432/-	38	8,912/-	4,451	7,643,44/-
e-Books	-	-	1,00,000+	5,000/-	1,00,000+	5,000/-
Journals	21	28,755/-	-	-	21	28,755/-
e-Journals	-	-	4,000+	5,000/-	4,000+	5,000/-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	193	140	03	06	05	07	32	-
Redundant	25	15	03	4	03	-	-	-
Added	32	15	03	02	02	03	-	07
Total	200	140	03	04	04	10	32	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Basics and Advanced Computer Course
- Training on ERP up gradation for staff and students.
- Orientation for Internal access, Library automation , Browsing centre

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,03,812/-
ii) Campus Infrastructure and facilities	28,61,939/-
iii) Equipments	5,00,000/-
iv) Others	64,368/-
Total :	35,30,119/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on Notice Boards and College Website to ensure active participation by the students in various activities.
- Offline Grievances Redressal System for both Staff and Students.
- IQAC motivates Departments and Students to adopt best practices.
- Acts as a link between various Student Bodies/Departments and Administration.
- Time to time Orientation classes for both students and new staff members.
- Value Education and Academic Audit by the IQAC members.
- The college has a Sophia Students Association. The class representatives share the requirements/needs/grievances of the students with the IQAC.
- Students are made aware of the services by way of Assemblies.

5.2 Efforts made by the institution for tracking the progression

- Continuous and Comprehensive Evaluation methods have been implemented. Regular class tests, group-discussions, PPT presentations and assignments have been incorporated.
- Continuous Evaluation through internal examinations.
- To help weak students Remedial Classes are held.
- Tutorial system, remedial coaching, cash award to students, guidance through mentor system helped the students.
- Students Grievance Committee has been constituted.
- Proper records are kept of both present and alumni.
- Parent Teacher Meetings
- Time to time information is given through SMS to the parents regarding PTM, activities of the college and important information about the students.
- Proper recording of attendance which helps in avoiding drop out and unauthorized absence of students.
- Regular Department Meetings that analyze the activities and the blueprint of the departments. This also helps the management to record the students' performance.
- Special attendance and honour given to the students who attend seminars, special days, talks and forum activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1457	81	05	-

(b) No. of students outside the state

47

(c) No. of international students

-

Men	No	%	Women	No	%
	04	0.26%		1539	99.73%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
904	73	30	388	-	1482	1088	82	37	249	01	1457

Demand ratio: 1:27 Dropout % : 4.34

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College provides regular academic counseling for the students. Every year for the Freshers' Subject Orientation together with Career Counseling has been done by the subject experts.
- Time to time at Departmental Level Group Discussions and PPT presentations.
- Students get ample chance to get involved in various academic programmes like Seminars, Workshops, Quiz Competition and Rallies.
- In order to train the students to face the competitive world a seminar was organized by English Department on Communication Skills by communication specialist Dr. Subroto Bandhopadhaya.
- The Department of History, Political Science and Sociology had a Seminar on 'Accountability and Transparency in Government'.
- The teachers also provide information about the books, journals and magazines which are helpful for their competitive exams and are available in the college library and on the INFLIBNET.
- Add-on Course on Personality Development by experts.
- Additional Skill Development courses on:
 - i. DELF
 - ii. English Communication (BCC)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 40px; text-align: center;" type="text" value="05"/>	SET/SLET	<input style="width: 40px; text-align: center;" type="text" value="-"/>	GATE	<input style="width: 40px; text-align: center;" type="text" value="-"/>	CAT	<input style="width: 40px; text-align: center;" type="text" value="10"/>
IAS/IPS etc	<input style="width: 40px; text-align: center;" type="text" value="-"/>	State PSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	UPSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	Others	<input style="width: 40px; text-align: center;" type="text" value="02"/>

5.6 Details of student counselling and career guidance

- Additional Skill Development Courses on:
 - DELF
 - English Communication (BCC)
- Regular Counselling And Guidance Session for the final year BBA students for summer training by the subject teachers.
- Commerce, Management and Economics students attended a lecture by RBI personnel.
- Seminar by English Department conducted by Dr. Subroto Bandhopadhaya a communication specialist.
- Ten students of Economics Department attended SYNERGY Fest, at Jaipur.

No. of students benefitted

~800

5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	106(TCS) 120(Concentrix)	04 (TCS) 62 (Concentrix)	-

5.8 Details of gender sensitization programmes

- Being a Girls' Institution our every act and programme has a special feature on gender sensitization. In order to enhance the same Women's Development Cell is actively working on different gender based issues both on and off campus.
- Women Development Cell actively works on gender based issues on and off campus.
- NSS units also create awareness related to gender among the masses especially in the adopted villages.
- Women Development Cell and NSS regularly celebrate different days like Women's Day, both National and International days, Human Rights Day, etc.
- In order to empower and educate our students a special add-on course on Family Life Education is there for the final year students.
- One of the common themes for the college are Daily Assembly are gender issues.
- Self-Defence certificate course.
- Special lectures on Women Rights.
- The movie Mary Kom was screened.
- Most of the Add-on Courses in the College like Jewellery Designing, Culinary skills, Short films and Documentaries, Fine Arts, aim to make the students financially independent.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	44	5,41,700/-
Financial support from government	41	4,08,000/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	04/01	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

27

- Adopted two villages – Paltan Bazar and Kankariya.
- Tree Plantation in the adopted villages.
- Minoo- Mano Vikas school Chachiwas.
- Free coaching to 75 economically weak students on the college campus.
- 120 hours of teaching at Secondary Government School, Meersali, Ajmer.
- Volunteers taught at primary Government School, Meersali, Ajmer.
- Visit to old age home
 - Apna Ghar
 - Jai Ambe Seva Samiti
- Visit to Special School – Umeed
- Visit to Mother Teresa Home for the Destitute – Jaipur
- Visit to the Badhir Vidhyalaya
- Regular visits to the central Jail, Ajmer
- Mahila Vikas Pradhikaran
- Blood Donation
- Aids Rally
- Girl Child Day
- Sadhbhawana Diwas
- Human Rights
- Candle March – Nirbhaya
- Red Cross Association
- Rally for Public Rules
- Human Rights Education
- Family life
- Self Defence
- Shramdaan
- Pollution Check
- Nukkad Natak

5.13 Major grievances of students (if any) redressed: 03

- Two eve teasing cases were reported to the police station.
- One case of bullying was resolved on the campus.

Criterion – VI**2015-16****6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

The Congregation of the Mission Sisters of Ajmer (a Sisterhood of Indian women) imbued with the love of Christ and inspired by Mary - Seat of Wisdom - the role model of all women, are committed to work in the field of Higher Education and to uplift the girl child and thus empower her by providing a holistic development to make an effective contribution to the community, society and nation. Knowledge is a continuous quest at Sophia.

We are committed to:

- Inspire young women to achieve academic excellence.
- Teach discernment so that our students think for themselves and think correctly.
- Encourage and recognize talent in individual students.
- Create awareness that education is a continuous quest.

- Preparing young women for their role in the future as career women, wives and mothers.
- Fostering a team spirit and encouraging a sense of responsibility and self-discipline.
- Stressing on individual development bearing in mind the changing needs of society.
- Creating an atmosphere of respect and concern for the welfare of students.
- Moulding young girls into mature, responsible, just and empowered women.
- Teaching them to adjust to the changing social milieu while not forgetting the traditional values.
- Sensitizing them to reach out to the marginalized and the underprivileged.

Spiritually we aim at:

- Leading them to know GOD through the pursuit of truth and knowledge of self.
- Exposing them to values that are eternal.
- Nurturing them to become beacons of light and ambassadors of harmony.

6.2 Does the Institution have a management Information System

Yes the college has a management Information System, which is used through the following:

- Enterprise Resource Planning implemented through the examination portal.
- Administrative procedures including finance:
 - Accounts and ledgers are maintained.
 - Accounts are audited regularly.
- Examination Procedures:
 - Record of duty and attendance is maintained for University
 - Compilations of University examination results.

- Under the Autonomous Scheme :
 - Record of Continuous Internal Assessment (CIA) is maintained.
 - Record of End Semester Exam is maintained.
 - Record of attendance, projects assignment and class performance is maintained.
- Parent Teacher Meetings:
- The first PTM is held at the time of admission to inform the parents regarding subject counselling.
- Three PTM's are held during the course of the year to inform the parents of their ward's performance.
- One PTM is held to inform the parents of shortage of attendance of their wards.
- Orientation Program is conducted for the parents and freshers at the beginning of the session to inform them about the rules and regulations of the college. Since this session saw the introduction of autonomy, the parents were oriented regarding the same.
- Records of students are maintained.
- Admission Records.
- Personal Details.
- Attendance Records.
- Curricular Activity Record.
- Extracurricular Activity Record.
- The Head of Department (HOD) ensure smooth functioning of the activities of the department.
- Regular staff meetings headed by Principal.
- Others: Annual report, Records of clubs and forum, merit holders, prize winners, staff notice book and departmental profile are maintained.
- The Library is computerized.
- SMS alerts are sent to parents.
- Updated website with current information.
- Updated autonomous syllabus on website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Autonomy implemented.
- First batch enrolled under autonomous scheme.
- Modification of syllabi in which 20% changes were made.
- First Board of Management (BOM) meeting was held.
- First Academic Council meeting with all HOD's as Convenors, 5 Principal nominees and 3 University nominees.
- First Board of Studies meeting was conducted.

6.3.2 Teaching and Learning

The institution is working for the enhancement of teaching and learning environment. In this direction the following efforts were made:

- Wi-Fi campus
- Resource Centre
- INFLIBNET access to staff and students
- Rich library
- Smart boards and projectors
- Guest Lectures
- Group Discussions
- Outreach Programmes
- Computer Aided Dissections
- Continuous Internal Assessment
- Guest Lectures
- Syllabus Based Exhibitions
- Department Library
- Class Discussions
- Projects
- Remedial Classes
- Viva Voce
- Industrial Visits
- Excursions
- Computer Aided Dissections
- Book Fair
- Screening of motivational movies

6.3.3 Examination and Evaluation

University Exam for II & III year students - Under Autonomous Scheme:
Besides University Examination the College conducts:

- Regular Tests
- Viva Voce
- Projects
- Open Book Test
- Research Assignments
- PowerPoint Presentation
- Use of resources for research and development
- Continuous Internal Assessment
- End Semester Examination
- Class Performance

6.3.4 Research and Development

Refer to Criterion III

6.3.5 Library, ICT and physical infrastructure / instrumentation

To foster the academic environment amongst students and staff members; the following Library, Information Communication Technology and infrastructure facilities are provided:

Library:

- Xerox Facility
- INFLIBNET services
- Bar coded library
- Computerised issuing of books
- Reading Room
- Departmental Libraries

ICT

- Wi-Fi
- Biometric System
- Internet facility
- College Website
- Knowledge Centre

Physical Infrastructure

- Conference room
- Seminar room
- Examination cell
- Multipurpose Hall Acoustic System
- Computers & projectors for every department
- UG & PG laboratories
- Extension of college building (Commerce Block, Games Field, Swimming Pool)
- Gymnasium
- Swimming Pool
- Refurbished play ground
- Solar Panel
- Bio Gas
- New PG Block

6.3.6 Human Resource Management

- Introduction to CBCS
- Proper work division
- Feedback from staff, students, parents, employees, alumni
- Regular staff meetings
- Notice Book and Duty register is maintained

- Staff Welfare Schemes
 - Academic Staff
 - Faculty Development Program
 - Pay protection for attending research program
 - Sabbatical Leave
 - Paid Leave
 - Non-Academic Staff
 - Education for children on concession
 - Education for self
 - Non-Interest Loans
 - Medical Care
 - Faculty:
 - Performance appraisal is discussed by the principal with the individual faculty appreciating them for their good work and encouraging them to
- 6.3.7 Faculty and improve Staff recruitment in future
- On a regular basis staff members are acknowledged and appreciated publicly.
 - Staff Picnic.
 - Encouraging:
 - Family Life Education
 - Spiritual counselling for staff and students
 - Spiritual Enlightenment Programs:
 - College has a tie up with St. Francis Hospital to provide medical aid to our staff workers and students as and when needed.
 - College has First Aid Room with 24 hours nurse.
 - On call ambulance facility.
 - Diabetes awareness camp followed by free blood sugar check up.
 - Time relaxation for pregnant ladies, lactating mothers, and if there is a crisis in the family.
 - Financial help to educate the workers.
 - Workers are encouraged to pursue, technical courses and financial aid for the same is provided.
 - Management is one with the staff in times of joys and sorrows.
 - Supportive and encouraging management.
 - Friendly work environment.
 - Prayerful support given to staff and students in times of sickness or crisis.
 - Shields and Awards for students (Based on merit and attendance).
 - Grievance Cell for students.
 - Regular guidance & counselling sessions for students.
 - Introduction of new skill based Add-on and Certificate courses.
 - Students exhibited their talents in West-Zone Cultural Competition at MDS University, Ajmer.
 - Annual salary hike for staff members.
 - Recruitment of permanent and ad hoc staff.

- Financial help to economically weak students.
- Maintaining healthy interpersonal relationship.
- Pro Employee Leave policy.

6.3.7 Faculty and staff recruitment:

- The following were recruited at the beginning of the session.
- Permanent teaching staff.
- Staff for Examination Cell.
- Ad hoc teaching staff.
- Maintenance Staff.

6.3.8 Industry Interaction / Collaboration

- With Red Cross (Blood Donation Camp).
- Barefoot College, Tilonia.
- R. K. Marbles Kishangarh.
- Saras(Milk) Dairy, Ajmer.
- Parle G. (biscuit) factory.
- Toshniwal Industries.

6.3.9 Admission of Students

- Online admission for undergraduate and postgraduate programs were done
- Institution has a transparent admission policy based on the norms laid down by the University and the Directorate of College Education.
- Counselling and Orientation of students at the time of admission regarding choice of subjects.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> . Reduction of workload for research work and infant care. . Academic leave. . Seed money. . Sabbatical leave. . Paid leave. . Staff picnics.
Non teaching	<ul style="list-style-type: none"> . Interest free loans. . Medical care. . Freeships and scholarships for wards of the staff. . Financial aid for pursuing higher / technical education.
Students	<ul style="list-style-type: none"> . Scholarships. . Book Bank facility. . Retreats and Daily Assembly.

	. Counselling (Family Life Education). . Screening of inspirational Movies.
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6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes (Under University) : No

For UG Programmes (After Autonomous): Yes

For PG Programmes (Under University) : No

For PG Programmes (After Autonomous): Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Autonomy has been introduced with the establishment of College Examination Cell; with a team of 4 members and a Controller of Examination. • Framing and passing of ordinance. • Continuous Internal Assessment and End Semester Examination have been introduced. • List of Board of Studies members and examiners was approved by the Academic Council members. • Approval of updated syllabi by BOM, AC and BOS members. |
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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent Colleges?

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Efforts made by university to promote autonomy are:</p> <ul style="list-style-type: none"> • University faculty members are BOS members, examiners and evaluators for the institution. • Nominee members for Academic Council/ BOM. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.11 Activities and support from the Alumni Association

- Alumni Meet.
- Contribution as resource persons, judges for various Intra-college activities and career counselling.
- 70% of teaching staff are Alumni.
- Members of Board of Studies consist of 50% alumni.
- Ms. Leena Upadhyay has been responsible for setting up Singapore Student Excursion program.

6.12 Activities and support from the Parent – Teacher Association

- There is a parent representative on the Managing Committee.
- Parent teacher interaction at the beginning of the session.
- Four PTMs were organized to appraise parents regarding the progress of their wards.
- Parents cooperate and support the College for various activities like transportation.

6.13 Development programmes for support staff

- Various training sessions were organised for the support staff.
- They are encouraged to study further.
- Maintenance Staff Day is celebrated to enhance the bonding. On this occasion a special lunch is hosted by the College authorities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Annual tree audit.
- Rain water harvesting.
- Solar power plant for college and hostel.
- Recycling of swimming pool water.
- Medicinal Garden.
- Cactus Garden.
- Rose Garden.
- Use of renewable sources of energy like solar energy, bio energy.
- Environmental Studies is a compulsory paper for under graduates.

Criterion – VII**2015-16****7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Confirmed Autonomous Status for a period of six years.
- Introduced newly designed syllabus.
- New papers were introduced in emerging areas.
- M.Com. (ABST) and M.A. (Geog.) were introduced.
- RSCIT was introduced as a Short Term Course.
- With the advent of Autonomy Statutory Bodies were established
viz:
 - Board of Management
 - Academic Council
 - Board of Studies
 - Finance Committee
- Examination Cell and Secrecy Department were created.
- The college now conducts CIA and End Semester Examinations.
- The college will continue to conduct the annual scheme for the University Examination.
- The college signed the MOU with British Council to conduct classes for proficiency in English Language.
- A second MOU was signed with the Singapore Institute of Management.
- There was an Exchange Programme to Nan Yang Technical University, Singapore.
- In collaboration with RTO, pollution check of vehicles was conducted on the campus.
- Dissertations and projects were made compulsory as part of the internal assessment to instil a research spirit among students.
- There was an increase access to free internet, INFILNET and other library e-resources.
- Cameras were installed as strategic locations on the campus.
- Half Olympic size Swimming Pool was created and inaugurated for the students.
- A National Seminar sponsored by ICSSR was organised by Geography Department on March 28-29th, 2016.
- All Computer Labs were connected to Solar back-up.
- Three Minor Research projects were sanctioned by UGC.
- Hands on training were given to the students by visits and training to industrial and corporate houses.
- Digitization
- Experimental sharing by well placed Alumni.
- Digital Dissection in Zoology Department.
- Tree Plantation in adopted villages.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer Annexure 1

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

i. Title: **Faculty Up gradation Programmes:**

Objectives: The Management annually organize FDP's for teachers with the following objectives:

- To upgrade knowledge
- To promote technical expertise
- To promote quality teaching
- To facilitate teachers in their role as educators and mentors to inculcate professional skills.

- Rising costs, ageing computer systems and the changing demands of a more diverse, tech-savvy population are challenging the long standing approaches to teaching and learning.
- Teachers in Higher Education must embrace new ways to use technology and tackle the challenges inherent in managing institutional change.
- FDP's are designed to enhance the teachers' skills as a whole in a better way.
- FDP's include Personality Development, pedagogy, Psychology,

The Practice: The following FDP's have been organized for the staff members during the past five years:

- Choice Based Credit System.
- Life Skills.
- Soft Skills.
- Computer Fundamentals.
- Personality Development.
- Teaching Skills.
- SPSS.
- Taxation and Savings.
- Communication Skills.

Evidence of Success:

- FDP's have empowered and enabled the faculty members to create opportunities for active learning.
- Faculty Members gain additional knowledge in their subject areas.
- It provides innovative approaches to develop the right pedagogical tools for the teaching learning process.

- Teachers have gained more confidence and have become more tech-savvy.
- Teachers are able to make their lectures more impressive and explanatory through power point presentations.
- They are able to inculcate values in their students.
- Financial constraints.
- Time constraint.
- Lack of availability of good resource persons.

II. Title: **Regular Classes and Course completion**

Objectives:

- To promote learning ability and positive thinking among the students.
- To inculcate regular learning habits.
- To improve communication skills of students.
- To provide such education that students are capable to meet professional demands.
- Regular classes and course completion is a hallmark of Sophia College.
- This attracts girls not only from Rajasthan but also from states.
- Technology may reach the zenith but it can never replace classroom teaching.
- Teachers in Sophia use both traditional and newly emerging methods of teaching.
- Holistic Personality Development.
- Highly qualified and dedicated teachers.
- Healthy Teacher Student relationship.
- Internet facility and free Wi-Fi
- Clubs and Forum organise activities for academic and personal growth of students.
- Educational tours and Excursion.
- Spiritual Renewal retreats
- Tutorials and Remedial classes.

Evidence of Success:

- Nearly 100% result is the Hallmark of this college.
- Good Job Placements.
- Admission in renowned Universities for further studies.
- More than 50% teaching staff are E-Sophians.

Problems Encountered:

- Financial constraints.
- Pressure to complete courses.
- Less teacher student ratio.

7.4 Contribution to environmental awareness / protection

- The college has Eco friendly environment.
- Good ventilation and the use of natural light cut down the use of electricity during the day time.
- Green Landscaping with trees and plants.
- The college employs various Energy savings policies like use of solar energy, rain water harvesting, biogas, planting trees etc.
- E-waste Management.
- Biogas plant in the hostel.
- Various Club organise activities like Rallies, Workshops, Nukkad Nataks, Mimes to promote eco consciousness among the students and citizens of the town.
- Environmental Studies is a compulsory subject in the first year.
- Organic manure is used in the campus.
- There is a pit for Vermiculture.
- Full time gardeners take care of the beautiful gardens.
- The college produces 48 KW of solar energy.
- The entire college: air conditioners, coolers, computers, refrigerators etc run on this energy.
- Best out of Waste Competition.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Sophia College is a premiere institute for the overall development of girls.
- It provides the staff and students ample opportunities for the holistic development.
- A supportive and understanding management.
- Various committees like Women Development Cell, Grievance Cell, Anti-ragging Cell, Sexual Harassment Cell solves problems of students.
- A healthy teacher student repo.
- Technology enhanced learning.

**(Refer to Annexure iv for SWOT Analysis)*

8. Plans of institution for next year

- Introduction of new subjects i.e. M.A. Geography and M. Com. in ABST.
- Add-on courses (RSCIT).
- Planning for seminars/workshops by various departments.
- Educational trips by various departments.
- Outreach programmes.
- Installation of additional Solar Panel on Hostels.
- Renovation of Hostel roof.
- FDP in Communication Skills.
- Installation of sprinkler system in the Games field.
- Renovation of Auditorium.
- Acoustic system upgradation in multi Purpose Hall.

List of Annexures

1. Action taken Report
2. Academic Calendar
3. Feedback
 - a. Student
 - b. Parents
 - c. Alumni
 - d. Empoyers
4. SWOT Analysis

ACTION TAKEN REPORT (ATR)*(Annexure i)***PLAN OF ACTION BY IQAC****2015-16**

PLAN OF ACTION	ACHIEVEMENTS
<p>1.To undertake institutional restructuring for improving efficiency, relevance and creativity</p>	<p>In our ongoing pursuit of excellence the year 2015 will go down in the annals of Sophian history. We relentlessly pursued our dream of Autonomy on the recommendation of NAAC. After a lot of planning, research, discussion, presentations, we submitted our proposal for Autonomy to the UGC, New Delhi.</p> <p>-The process for Autonomy began with minute inspection of every aspect of the College:</p> <ul style="list-style-type: none"> Infrastructure Academics Faculty Students Support Services <p>-After a two day long interaction and rigorous scrutiny the UGC Expert Panel decided to grant Autonomous status to the College.</p> <p>The Expert Panel consisted of :</p> <ul style="list-style-type: none"> Dr. Manju Singh, Joint Secretary, UGC, New Delhi Prof. R. C. Thakran, Head, Dept of History, University of Delhi, New Delhi Dr. Jatinder Singh Sidhhu, Principal, Mata Gujri College, Fatehgarh Saheb, Punjab Dr. Seema Jain, Principal, Raghunath Girls' PG College, Meerut. Dr. Deepak Mehrotra, Principal, S. P. C. Govt. College, Ajmer (Nominee State Govt) Dr. Subroto Dutta, Prof., Department of Environment, MDSU, Ajmer (Nominee of Affiliating University) <p>-Autonomy was granted to the College for a period of six years commencing with the academic session 2015-16.</p> <p>-After the announcement of autonomy the parent university, MDSU, Ajmer had to grant an NOC.</p> <p>-The University delegated an Expert Team to conduct a thorough inspection on the 25th Aug., 2015. The authenticity of the proposal and the existing infrastructure was documented and verified.</p> <p>-After a lot of hard work the State Government granted an NOC on the 5th Nov., 2015.</p> <p>-The University finally gave its NOC on the 17th Nov., 2015. Four Statutory Bodies were set up to monitor the activities of the College.</p> <p>They are:</p> <ul style="list-style-type: none"> The Board of Management Academic Council Board of Studies

	<p style="text-align: center;">Finance Committee</p> <ul style="list-style-type: none"> - Every subject has a Board of Studies (BOS). The Board of Studies has a total of 61 members from various Departments. -Another important aspect of an Autonomous Institution is to conduct examinations. -This is carried out by an Examination Cell from the permanent members of the staff, appointed by the Principal and approved by the Governing Body of the institution. -The next two years will be a testing time for we shall simultaneously have our Autonomous batch and scholars belonging to the old scheme.
<p>2.To inculcate wisdom and knowledge</p>	<p><i>'The motto of Sophia Girls' College is "Seek Ye Wisdom'.</i> Every Department has its own Plan Of Action to pursue knowledge in the academic year.</p> <ol style="list-style-type: none"> 1. The COMMERCE FORUM participated in a debate on "Is Corporate Social Responsibility a benefit or cost for corporate bottom line." <ul style="list-style-type: none"> -This increased the student's knowledge related to various business strategies adopted by corporate houses to fulfill their social responsibilities. 2. COMMERCE, MANAGEMENT AND ECONOMICS On the 23rd of October the students were given a lecture by RBI personnel on the History, Function, Objectives and the Role of the RBI in the Indian Economy. <ul style="list-style-type: none"> -The speakers encouraged the students to consider working in the RBI as a career option and filled a feedback form on currency and medium of transactions. -The Economic Planning Forum_organized a Chart Making and Documentary Competition in which the girls expressed their views on Economic issues and crisis in a very innovative manner. -Thirteen Economic students participated in 10 events at Synergy Fest, organized by St. Xavier's College, Jaipur on the 6-7th of September, 2015. -They competed with students from Delhi, Ahemadabad and Mumbai and Shreya Rathi got the 2nd prize in Stock Shock. On the 20th of November the Department organized a Quiz on the Stock Market. 3. GALAXY, THE SCIENCE FORUM organized an Educational Tour to Meenal Dam and the Eco Park of Hamigarh, Bhilwara. 4. HOME SC. ASSOCIATION organized a competition for its students on the Costumes and Cuisine of Major Indian Festivals namely-Holi, Diwali, Christmas, Lohri and Eid. 5. THE LITERARY ASSOCIATION organized Literati as a part of the Sophiesta Festival. <ul style="list-style-type: none"> -The Literature students were encouraged to participate in Spell Bee, Crossword, a Literary Quiz, Elocution etc.

	<p>-As 'The Great Gatsby' is a part of the syllabus, the movie was screened for the students on the 3rd November.</p> <p>-The English Department organized a Seminar conducted by Dr. Subroto Bandhopadhaya a communication specialist.</p> <p>-On the 24th of January, 2 Lecturers from the Department of English escorted 57 girls to the Jaipur Literary Festival.</p> <p>-The girls interacted with literary luminaries and were spell bound by the lyricism of Javed Akhtar and the sensitivity of Gulzaar's Nature Poetry.</p> <p>-The Annual English Debate held on the 25th of January 2016 saw 20 participants using their rhetorical skills to analyze the topic "Technology Has Desensitized Human Beings."</p> <p>6. SOPHIAN PSYCHOLOGICAL ASSOCIATION In order to provide exposure and vocational information they organized a Poster and Collage Making Competition for the students of BA I and II on Psychological Attributes like Social Intelligence, Meta-cognition, Self Control etc.</p> <p>-On the 13-14th January, 2016 the Second and Third year students visited Jai Ambe Seva Samiti, an Old Age Home to sensitize the students to the problems of old age. The students talked to the inmates and prepared case studies.</p> <p>-On the 18th January the students visited a Special School 'Ummeed' at Pushkar. This school is run by the Rashtriya Mahila Kalyan Mandal, Chachiyawaas and students interacted with these special children and learned about their special needs.</p> <p>7. LYCEUM is the forum for students of Political Science, History and Sociology. Lyceum organized a Declamation on National Icons and a Quiz on Current Affairs.</p> <p>8. GEOGRAPHY ASSOCIATION 'PRAKRITI' conducted Poster, Card, Model, Chart, Book Mark Making Competition for I year students.</p> <p>-On 4th – 5th September, 2015, Power point presentation, Slogan writing, Slide analysis competitions were conducted for II and III year students.</p> <p>-The theme was 'Depletion of Natural Resources'. A Skit was staged on 20th November, 2015 by Geography students depicting the condition of the Earth.</p> <p>-MA/M.Sc. Geography students were sent to the Irrigation Department and Ajmer Development Authority, for Survey and Data Collection.</p>
<p>3.To be governed by the highest standard of ethics and accountability</p>	<p><i>'The aim of Sophia College is to ignite love for higher values of life'</i>.</p> <p>The academic session started with an intercession to the almighty for his grace and inspiration. Every important occasion, be it a staff meeting, a cultural programme or a celebration starts with a prayer meeting.</p>

	<p>THE GOOD NEWS is a group of likeminded students who desire to build up a closer relationship with the heavenly Father. In today's rat race it is essential that we retreat once in a while and revitalize our soul at the fountain of spirituality.</p> <ul style="list-style-type: none"> -There was a three day spiritual retreat from the 20th –22nd August. -Many students received physical, emotional and spiritual healing. -The Gospel Music Night was a fitting finale. -A spiritual Rock Band from Delhi had the audience of young and old, religious and not so religious on their feet; totally mesmerized by the vibrancy and divine music. -A prayer service was conducted on the 22nd of August to intercede for the Almighty's benisons on the new academic year. -The Music Ministry of the College performed devotional songs for the people of Jaipur on the 2nd of October. -The same morning the students visited the Dying and Destitute at Mother Teresa's Home in Jaipur. -They entertained the inmates and prayed for them and interacted with them giving the women small toilet articles, bangles, bindis, lipsticks, combing their hair or as just listening to their woes. -The members of the Group also organized Prayer Services on important days like Freshers' Day, Sisters' Day, Management Day, Advent and Christmas. -34 girls went to Pune to attend KAIROS a National Youth Festival. -An enlightened and inspired, spiritual preacher spoke to the girls about the various complexes that young people have and how to build up self esteem.
<p>4. To engage in collaborative agreements with institution in other parts of the world.</p>	<p>With a view to broadening their intellectual horizons,</p> <ul style="list-style-type: none"> -Seven girls accompanied the Principal to Singapore Institute of Management where they were given entrepreneurial training. -They visited Nanyang Technical University to get to know the avenues open for higher studies. -The girls toured corporate houses, industrial units and the transportation system. -They prepared reports on their visit, supplemented by videos or power point presentations. <p>BRITISH COUNCIL-The College has signed an MOU with the British Council to conduct classes for Proficiency in the English Language.</p> <ul style="list-style-type: none"> -Twelve Lecturers underwent a rigorous training under British Council experts. -After being certified as Trainers they now conduct 4 levels of classes namely: <ul style="list-style-type: none"> -Elementary. -Pre Intermediate -Intermediate -Upper Intermediate

	<p>-Students opting for the course were placed in their levels after a Voice Test based on the Common European Framework.</p> <p>-The total number of students enrolled was 276.</p> <p>-The first batch completed their 60 hours in December. The 2nd Batch of I students began on the 4th of January, 2016.</p> <p>DEL F Forty students have registered with DELF to learn French. There are two levels A1 and A2 and the classes are conducted by teachers certified by DELF. The examination was conducted in Ahemadabad and all but one student passed.</p> <p>LEGAL CELL The College in collaboration with the State Government has opened a legal cell under the banner of Mahila Vikas Pradhikaran (Women Development Authority).A lawyer appointed by the government is available to give legal advice on women’s issues on the campus.</p> <p>SOCIAL OUTREACH -On the 13-14th January, 2016 the II and III students visited Jai Ambe Seva Samiti, an Old Age Home to sensitize the students to the problems of old age. -The students talked to the inmates and prepared case studies. On the 18th January the students visited a Special School 'Ummeed' at Pushkar. -This school is run by the Rashtriya Mahila Kalyan Mandal, Chachiyawaas and students interacted with these special children and learned about their special needs. -The NSS volunteers conducted extra coaching classes for students in government schools in their adopted village.</p>
<p>5.To provide a learner centric paradigm for education</p>	<p><i>‘All learning in Sophia is geared around the Learner’</i>. To make learning a continuous and challenging process the mentors devise innovative pedagogy.</p> <p>-Seminar cum workshop in Communication Skills was organized for the faculty. Mr. Moorthy from Chennai, an expert in Communication and Soft Skills was the resource person.</p> <p>-On the 23rd of October the Commerce, Management and Economics students were given a lecture by RBI personnel on the History, Function, Objectives and the Role of the RBI in the Indian Economy.</p> <p>-The Department of Anesthesia, JLN Medical College, Ajmer in collaboration with Galaxy and the Home Science Association organized a workshop for the students in "Basics of Life Saving Acts at the Time of Emergency particularly after Accidents."</p> <p>-Galaxy organized Educational Tour to Menaal Dam and the Eco Park of Hamigarh, Bhilwara. They studied the flora and fauna of the region.</p> <p>-Four students of the Economics Department presented</p>

	<p>their research papers at the Rajasthan Economic Association Research Seminar organised by Niti Ayog at Rajasthan University, Jaipur on the 22nd -23rd of January.</p> <p>-IT Club The Department of Computer Science organized an IT week entitled "UBUNTU" from the 22nd - 27th January, 2016.</p> <p>-The week started with a 2 Day Workshop on Android Applications conducted by AKR Group, Noida. A workshop on Cloud Computing was conducted by Appin Technologies Lab, Jaipur.</p> <p>-Two Workshops on Animation and Interior Designing were conducted by Kirmani Technologies, Ajmer.</p> <p>-The Lyceum Forum in collaboration with the PUCL organized a Seminar on 'Accountability and Transparency in Governance.'</p> <p>-The audience was spell-bound by the eloquence of Shree Wajahat Habibullah (Former Chairperson, National Minority Commission) and Shrimati Aruna Roy the famous social activist.</p> <p>-The Geography Department organized a National Conference on 'Addressing Rural Disparities and Development through Panchayati Raj Institutions in India: Achievements, Assessment and Accountability' was held on the 28th - 29th March, 2016, sponsored by Indian Council for Social Science Research, New Delhi.</p> <p>The Institution publishes two Annual Research Journals of National as well as International repute: They are:</p> <p>- 'Khoj', The Research Journal of 'Prakriti', Department of Geography. Khoj is an International Peer Reviewed Journal of Geography Print ISSN: 2350-1359 Online ISSN: 2455-6963. Vol. 1 (2013-14), Vol. 2 (2014-2015), Vol. 3 (2015-16)</p> <p>- 'Motifs', Department of English. Motifs- A Peer Reviewed International Journal of English Studies. Print ISSN: 2454-1745 Online ISSN: 2454-1753. Vol. 1 No. 1 (January- June 2015), Vol. 1 No. 2 (June-December 2016).</p>
<p>6.To cultivate physical fitness, right attitudes and interest</p>	<p>'Sophia College believes that Games stimulate the body and mind'.</p> <p>The institution has always been creating a benchmark in excellence not only in academics but also in sports and games.</p> <p>-In the year 2015-16 Sophia College hosted the 29th Inter Collegiate Women's Tournaments from 16th – 18th Sept.</p> <p>-Three hundred sports persons from 18 Colleges participated in Volleyball, Hockey, Kabaddi, Kho-Kho.</p> <p>-The Cricket Tournament was held from the 15th – 17th Oct. Our cricket team performed exceptionally well and won the Inter Collegiate Trophy by their consistent performance.</p> <p>-The Basket Ball team is the cynosure of all eyes and maintained its winning spree.</p> <p>The College won the Basket Ball Trophy for the 9th consecutive year in the Inter Collegiate Tournament held at</p>

	<p>SRK Patni Girls' College, Kishangarh. To promote Basketball, Sophia has a SAI Extension Day Boarding Centre and it is running smoothly for the last 5 years. In the current session we have 18 trainees. Sophia won the Desportive 16th Challengers Meet held at LNMIIT, Jaipur due to outstanding performance. Six players of our College played Senior State Basketball Championship and won a bronze medal. -Our athlete Diksha Chauhan won a gold medal in long jump and triple jump at the Inter Collegiate Meet held at DAV College, Ajmer from 2nd – 4th Dec. 2015 She also finished third in the 100 meter sprint at the same meet. -Sophia also organises Intra Mural Competitions in various games to promote sportsmanship. 200 students from different faculties participated in the same. 19 players of our College represented the University in Inter University Tournament. 8 players were selected for Cricket, 5 in Basket Ball, 4 in Volley Ball, 1 in Hockey and 1 in Kabaddi.</p>
<p>7.To provide society with competent women</p>	<p><i>"Education is a passport to the Future; for tomorrow belongs to the people who prepare for it to-day."</i> So said Malcolm X. The mission and vision of Sophia College has always been the empowerment of women. All the courses; academic and skill enhancement have been geared around moulding the girls into competent women. The following are the Add-On And Certificate Courses conducted by the College: British Council Communicative English French Human Rights Education Family Life Education Functional English Short Films and Documentaries Travel and Tourism Fine Arts Instrumental Music Dramatics Yoga Self Defence Aerobics Jewellery Designing Bonsai Vermiculture Ikebana -At the beginning of the Academic session, the Orientation Session is followed by a Talent Hunt for all the newcomers. -The newly admitted girls are not only advised about the choice of subjects and career options but also told about</p>

	<p>what are the values and code of conduct expected from them as Sophians.</p> <p>-A Parent Teacher Meeting was organised to introduce the parents to the working and milieu of the College. The parents were informed via SMS about meetings, results and shortage of attendance. At the end of the First Semester the results were given to the parents at a PTM.</p> <p>-The students are given a chance to hone their leadership skills by being a part of the Sophia Students Association or Executive Members of the different forums.</p> <p>-Sophia College organised an Annual Cultural Festival Sphiesta. It was held on the 19th - 20th October, 2015. The students participated in various activities like Debate, Elocution, Fine Arts, Music, Dance and Installation etc.</p> <p>-The College also hosted the Inaugural Ceremony and the Literary and Fine Arts Competition of the Inter Collegiate Cultural Competition for Maharishi Dayanand Saraswati University, Ajmer. The Chief Guest for the Inauguration Ceremony was Mrs. Kiran Maheshwari, eminent BJP politician and MLA from Udaipur.</p> <p>Our College participated in most of the events and won the All Round Trophy at the ICCC for the second consecutive year.</p> <p>-Twenty Four girls represented the University at the West Zone at Sardar Vallabh Bhai Patel University, Vidyanagar, Anand, Gujarat.</p> <p>It was a learning experience as the girls competed with professionally trained students from Mumbai University and SNTD.</p> <p>-Spectrum is the Dramatic Club of the College. It trains girls in the skills of direction, dramatics, stage production, script writing, costume and make up.</p> <p>-Stuti Beri of BA (Eng. Hons) Part III directed the Annual Hindi Play "EK THA GADHA" a rib tickling political satire by Sharad Joshi.</p> <p>-On the 20th of January Judy Mary Cyril of BA (Eng Hons) Part III directed the famous musical extravaganza 'My Fair Lady' based on Bernard Shaw's play 'Pygmalion.'</p> <p>-The play received a standing ovation and the audience was captivated by the histrionic talent of the girls; the live singing, dancing and the professional direction.</p> <p>-The Club also put up One Act Plays for Freshers' Day, Teachers' Day, Sisters' Day, besides staging Nukkad Nataks on world AIDS Day, Human Rights Day, Independence Day, Republic Day and a sensitive and evocative play on trans-genders</p>
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	<p>scripted by the members of the Spectrum Club.</p> <ul style="list-style-type: none"> -The College has a Training And Placement Cell which organises campus placement interviews and displays notices about admission to various courses and dates of important entrance exams. <ul style="list-style-type: none"> -With this in mind the Final year students attended the Campus Placement Interviews conducted by TCS and Concentrix. -106 students attended the TCS interviews on the 9th of Sept. -For the Concentrix Placement on the 22nd Sept., 120 students appeared and 62 students were successfully placed. -Deeksha Khatwani of BBA III received a Call Letter from JP Morgan, Mumbai in Team Operations in Securities. -All the Departments conduct Career Counselling And Guidance at their own level. The lecturers identify exceptionally bright students and slow learners. <ul style="list-style-type: none"> -The intelligent students are motivated to undertake research, participate in state and national seminars, workshops, conferences and symposia. -The bright students are encouraged to take under their wing the slow learners and give them one to one coaching. -The College provides scholarship to meritorious students for their exceptional academic calibre. -The students who are from an economically weak background but sound in academics are given scholarships, concessions and freeship by the Management and the Education Society.
<p>8.To cultivate a sense of citizenship imbued with social justice</p>	<p><i>‘Citizenship is the chance to make a difference to the place where you belong’.</i></p> <ul style="list-style-type: none"> -The NCC Wing of Sophia College is very vibrant and has 50 Cadets on roll. -Twenty one students attended the 10 Day Annual Training Camp at Udaipur in August. Eight Students were selected for the Pre-Republic Day Camp- I at Bhilwara in September. -Three Students were selected for the Pre-Republic Day Camp-II at Jaipur. -Two BA part II students; Om Rajawat and Gajendra Kanwar were selected and participated in the Republic Day camp at New Delhi. -Six Final year students participated in the Ajmer Treking Camp in December. Charul Singh and Priya Yadav attended the NCC National Camp and were selected for Volleyball Tournament. -On Republic Day, Charul Singh was felicitated by the District Administration on 26th January, 2016 for representing the State at the Republic Day Parade on 26th January, 2015. She was also

	<p>selected for the Youth Exchange Programme in Sri Lanka. -Nirmala Bagdi of BA II attended the National Integration Camp in February, 2016 at Port Blair, Andaman Island.</p> <p>-The Motto of NSS 'Not Me But You', reflects the essence of democratic living and upholds the need for self-less service.</p> <p>-The NSS has 216 volunteers. An Orientation Day was held on the 20th Aug for the new volunteers.</p> <p>-On the 24th Sept., 2015 NSS Day was celebrated by the volunteers along with the children from the adopted villages. - The theme was 'Women Empowerment' and volunteers depicted how legendary women made a difference in society.</p> <p>-On 28th October NSS volunteers attended a lecture by Dr. Kumkum Singh on 'Breast Cancer Awareness.' This was a part of the Golden Jubilee Celebrations of the JLN Medical College.</p> <p>-On 2nd of November there was a Workshop on 'How To Become Entrepreneurs'.</p> <p>-The NSS volunteers won a cash Prize of 3000/- Rs. when they participated in Nukkad Natak Competition in Government College on 'Youth and Road Safety.'</p> <p>-On World AIDS Day the volunteers organized a Rally from the College to their adopted colony- Indira Colony.</p> <p>-Through the medium of Nukkad Natak they made the inhabitants aware of the causes, symptoms and precautions to be taken to check the spread of this deadly scourge.</p> <p>-On Human Rights Day, 10th December the volunteers joined Sr. Carol, an activist and the members of the PUCL to generate awareness among the youth.</p> <p>-The most important contribution of the NSS volunteers is that they provide free coaching daily to approximately 250 poor children of the adopted areas.</p>
<p>9.To develop skills to communicate knowledge at theoretical and applied level</p>	<p>Mahatma Gandhi once said '<i>Our system of education has 3 aspects. It leads to the development of the mind, body and soul</i>'. We follow this dictum in Sophia as along with academics we also groom the overall personality. At Sophia College, knowledge is not just theoretical but students are encouraged to apply it to daily life situations.</p> <p>-The Commerce Forum conducted a debate on "Is Corporate Social Responsibility A Benefit Or Cost For Corporate Bottom Line." The students were made aware of the social responsibilities of the upper class to millions of Indians who lie below the poverty line.</p> <p>-The Science Students studied the ecology in Hamigarh, Bhilwara. The students realized that it is their responsibility to conserve the natural resources for the future generations.</p> <p>-The Home Science and Science students attended a Workshop in "Basics Of Life Saving Acts At The Time Of Emergency Particularly After Accidents." They realized the importance of immediate action and medical care in the case of accidents. The Home Science students, as a part of their syllabus researched</p>

	<p>and presented the Costumes and Cuisine that are a part of Indian festivities.</p> <p>-Students who opted for the British Council course in Communication Skills realized the importance of communicating effectively in their personal and professional lives. Besides improving their pronunciation and vocabulary, they were trained to write resumes, CV's, reports, formal and informal letters, advertisements, notices etc.</p> <p>-The Economics students through quizzes, debates and workshops understood the intricacies of stock market.</p> <p>-The Psychology students interacted with old people and children with special needs. They were sensitized to the problems and many were motivated to become counselors, social workers or to open their NGO's.</p> <p>-The Geography students studied the depletion of natural resources and pondered on the present condition of the earth. Since most of Indian agriculture is dependent on the vagaries of the monsoon they collected data about the irrigation facilities of Ajmer District.</p> <p>The IT Club, Department of Computer Science believes that '<i>Technology Like Art is a Soaring Exercise of The Human Imagination</i>'.</p> <p>At a Workshop conducted by AKR group Noida, the computer students had a practical session on Android Application Development.</p> <p>Appin Technologies, Jaipur made the students aware of how to manage Big Data through Cloud Computing.</p> <p>A Two Day Workshop on Animation and Interior Designing was conducted by Kirnani Technologies, Ajmer.</p>																		
<p>10.To promote research and publication</p>	<p>To promote research the College has a Research and Development Cell. It consists of:</p> <table border="0"> <tr> <td>The Principal</td> <td>Dr. Sr. Serena</td> <td></td> </tr> <tr> <td>Coordinator</td> <td>Dr. Monika Kannan</td> <td>(Geography)</td> </tr> <tr> <td>Members</td> <td>Dr. Taruna Sethi</td> <td>(Chemistry)</td> </tr> <tr> <td>Members</td> <td>Dr. Atiqa Kelsy</td> <td>(English)</td> </tr> <tr> <td>Members</td> <td>Dr. Sunita Siyal</td> <td>(Hindi)</td> </tr> <tr> <td>Members</td> <td>Ms. Persis Latika Dass</td> <td>(History)</td> </tr> </table> <p>-A Special Block for research activities has been assigned in a newly acquired building. The Research Cell has a well stocked library. The College also has a fully automated updated central library.</p> <p>The library also has a networking system for staff and students. The College subscribes to NLIST (INFLIBNET). The entire campus is Wi-Fi enabled.</p> <p>-To upgrade the quality of research and avoid duplication, an Anti-Plagiarism Software has been inducted in the Research Cell.</p> <p>-There are five well-equipped and technically sound Computer Labs with internet facility to facilitate smooth execution of research work for both staff and students.</p>	The Principal	Dr. Sr. Serena		Coordinator	Dr. Monika Kannan	(Geography)	Members	Dr. Taruna Sethi	(Chemistry)	Members	Dr. Atiqa Kelsy	(English)	Members	Dr. Sunita Siyal	(Hindi)	Members	Ms. Persis Latika Dass	(History)
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Members	Dr. Sunita Siyal	(Hindi)																	
Members	Ms. Persis Latika Dass	(History)																	

	<p>-Every class has a computer with internet facility to make the Student Centric Learning more techno-savvy.</p> <p>-Various laboratory instruments like Laminar Air Flow, Ultra Centrifuge, Autoclave, Projection Microscope, Slide Projector, LCD Printers and Scanners to name a few are available for research.</p> <p>-Every year the Faculty Members are taken for the World Book Fair to add the latest books and journals to the existing stock. In the year 2015-16 a special attention was paid to enriching the books in the Research Cell.</p> <p>-15 days Academic Leave is granted to the Faculty per year to enable them to attend and present papers at seminars and conferences or to complete their research course work.</p> <p>-Besides Academic Leave, the College provides Additional Paid Leave for participation in Orientation/Refresher/ Summer School/Winter School/ Ph. D Course Work.</p> <p>-On the recommendation of the Cell the Faculty was encouraged to become Research Guides for M.Phil and Ph. D.</p> <p>-Two lecturers have become Ph.D Guides and three M.Phil Guides at the MDS University and Bhagwant University respectively.</p> <p>Dr. Atiqa Kelsy: Department of English was appointed as Research Supervisor by M.D.S. University and Bhagwant University Ajmer. She has guided 18 students for M.Phil. at Bhagawant University, Ajmer.</p> <p>Dr. Monika Kannan: Department of Geography is guiding five students from MDS University, Ajmer after clearing their Research Entrance Test. She also has one student from Bhagwant University, Ajmer.</p> <p>Dr. Sunita Siyal: Department of Hindi is registered at Bhagwant University, Ajmer as Research Supervisor.</p> <p>-The Departments were encouraged to publish Research Journals.</p> <p>The Department of Geography publishes Khoj- The International Peer Reviewed Journal.</p> <p>The Department of English publishes Motifs- The International Peer Reviewed Journal of English Studies.</p> <p>The Departments were encouraged to apply for ISSN. Both the journals have online and Print ISSN and are Peer Reviewed.</p> <p>The Management supports the Departments when they apply for Seminars and Conferences.</p> <p>The Department of Geography sent a proposal to the ICSSR for a National Conference. Their proposal was accepted and a National Seminar on “Addressing Rural Disparities and Development through PRI in India: Achievements, Assessment and Accountability” was held in March, 2016 sponsored by ICSSR.</p>
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	<p>-The College has on roll 18 lecturers registered for Ph.D.</p> <p>-Seventeen Faculty have completed their course work in research methodology. Out of them, 14 have already submitted their synopsis.</p> <p>-The following Faculty Members were granted Minor Research Projects by UGC.</p> <p>-Dr. Monika Kannan, Department of Geography Title: <i>'Role of Rural Irrigation Techniques and Water Recharge in the Development of Rajasthan (With Special reference to Ajmer District)'</i>.</p> <p>Dr. Atiqa Kelsy, Department of English. Title: <i>'Travelling along Indus: Narration and History'</i>.</p> <p>Ms. Gitika Yadav, Department of Sociology Title: <i>'The Total Way of Life of 'Chomos'-the Zangskar Nuns" (A Sociological Perspective towards the different dimensions of Karsha , a nunnery particular to conventional Buddhist monasteries of Zangskar in Himalayan Valley near southern part of Kargil in Jammu and Kashmir)'</i>.</p> <p>-Twenty seven lecturers presented papers at various international and national seminars and conferences.</p> <p>- Seventeen Faculty published papers in various journals of International and National repute.</p> <p>-The Faculty share their expertise by conducting seminars and workshops in the College and other educational institutions.</p> <p>-To inculcate scientific temper and research culture among the students, the College has incorporated a 'Research Component' with a weight-age of 30% in every even semester. It is compulsory for the students to take up an intensive project work, compile a report and give a mock presentation.</p> <p>-The students are encouraged to present papers and participate in panel discussion to develop an attitude towards research and investigation.</p> <p>-Special technical sessions on Research Methodology, Statistical Analysis and its application are regularly organized on the College campus.</p> <p>-Most of the Departments organized Educational Tours, Field trips, Industrial trainings, Internship etc. and the students are trained for data collection and field research. Research and Field Work have been made a compulsory part of the proposed curriculum for autonomy.</p>
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	<p>-P.G students of the autonomous group prepare a Dissertation in the final year.</p> <p>-As part of the internal assessment students conduct surveys, do statistical analysis, interpret the result and do qualitative analysis in humanities.</p> <p>-In the Computer Department the students are involved in Web Designing And Creating Software.</p> <p>-The students of Economic Department presented papers at the Rajasthan Economic Association, Central University, Bander Sindri and St. Xaviers, Jaipur.</p> <p>-Geography students participated in the Geo-informatics Workshop in the Remote Sensing Department, MDSU, Ajmer and attended the Rajasthan Geographical Association Conference.</p> <p>-Students of English Literature presented papers at the National Seminar in the College and the Seminar on Translation Studies in Central University, Bandar Sindri.</p> <p>Every Year the students are sent for International Literary Fest at Jaipur.</p>
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(Annexure ii)

ACADEMIC CALENDAR
2015-16
FOR AUTONOMOUS SCHEME STUDENTS

Month	Activities
• Wednesday, 1 st July 2015	Orientation of New Students
• Thursday, 2 nd July 2015	Commencement of 1 st Semester Classes
• Last week of August 2015	Commencement of CIA-1 for 1 st Semester
• Last week of October 2015	Commencement of CIA-2 for 1 st Semester
• First week of October 2015	Cultural Fest – 'Sophiesta'
• 5-15 th November 2015	Preparation Leave/ Diwali Vacations
• Third week of November 2015	Commencement of 1 st End Semester Examination (Theory + Practical)
• Second week of December 2015	Commencement of 2 nd Semester Classes
• Last week of December 2015	Winter Break
• First week of Feb 2016	Commencement of CIA-1 for 2 nd Semester
• Fourth week of March 2016	Commencement of CIA-2 for 2 nd Semester
• Last week of March 2016	Preparation Leave
• Fourth week of April 2016	Commencement of 2 nd End Semester Examination (Theory + Practical)



**SOPHIA GIRLS' COLLEGE, AJMER
(AUTONOMOUS)**

(Annexure iii)

STUDENT FEEDBACK ANALYSIS 2015-16

Points Under Consideration	Below Avg.	Average	Good	Very Good	Excellent
Quality of Course Content	-	30%	34%	32%	4%
Qualified and Experienced Faculty	-	-	16%	48%	36%
Teaching Pedagogy and Research Promotion	2%	6%	28%	38%	26%
Approachability and sensitivity of faculty	-	5%	26%	35%	34%
Student Mentor System	-	1%	5%	53%	41%
Library Facilities	4%	13%	30%	36%	17%
Infrastructural facilities like playground, canteen gymnasium, common room etc.	2%	13%	19%	30%	36%
Emergency Medical Facility	2%	4%	24%	44%	26%
Co-curricular Activities	2%	2%	10 %	34%	52%
Extracurricular Activities	1%	--	23%	13%	63%
Grievance Redressal Mechanism	6%	18%	32%	28%	16%
Effective Management	7%	10%	29%	36%	18%

Action Taken:

- Library facilities were upgraded- INFLIBNET services were introduced, Wi Fi facility were provided in the Library, OPAC was initiated.
- To promote research, a Research and Development Cell was established.

PARENT FEEDBACK ANALYSIS 2015-16

S.No.	Points Under Consideration	Below Avg.	Average	Good	Very Good	Excellent
1.	Overall ambiance / infrastructure of the College	-	-	15%	50%	35%
2.	Administrative Office Support and response	-	2%	15%	65%	18%
3.	Quality Of Education	-	9%	27%	42%	22%
4.	Additional Facilities Like Library, Games, Co-Curricular and Extra-Curricular activities	-	5%	14%	32%	49%
5.	Value added programmes offered	-	1%	17%	16%	66%
6.	Approachability and sensitivity of faculty	2%	8%	26%	38%	26%
7.	Completion Of Courses/Tests/Assignments	1%	-	7%	10%	72%
8.	Periodicity of PTM's	-	-	-	1%	99%
9.	Regular Updates of The College Happenings	-	2%	-	22%	76%
10.	Timely updates on attendance	-	2%	-	29%	69%
11.	Field trips and Industry visits	-	-	3%	3%	94%
12.	Transparent and Reliable Examination System	-	8%	12%	44%	36%

Action Taken:

- A special open session was organised to acquaint the Parents about the functioning of Autonomy.
- Parents are regularly notified for Parent Teacher Meetings, Examination dates, Important Events etc through SMS alerts and Web notifications.

ALUMNI FEEDBACK ANALYSIS 2015-16

	Points Under Consideration	Below Avg.	Average	Good	Very Good	Excellent
1	Overall ambiance / infrastructure of the College	-	-	17%	43%	40%
2.	Administrative Office Support and response	4%	14%	32%	33%	17%
3.	Quality Of Education	-	2%	28%	35%	35%
4.	Infrastructure in College grown to your satisfaction	-	4%	25%	45%	26%
5.	Sophia has instilled values in you	-	-	2%	32%	66%
6.	Does the College prepare students for the future: Professionally/Personally/Socially	-	3%	23%	48%	26%
7.	Regular Updates of The College Happenings	2%	7%	20%	44%	27%
8.	Regular Alumni Meets Organised	1%	--	24%	15%	60%

Action Taken:

- A special session was organised to acquaint the Alumni about the newly acquired Autonomous status of the Institution and its functioning.
- Alumni are regularly notified about the latest events and meets through SMS alerts and Social Media.

EMPLOYERS FEEDBACK ANALYSIS 2015-16

S.No.	Points Under Consideration	Below Avg.	Average	Good	Very Good	Excellent
1.	Do you find Sophians academically /professionally confident	2%	7%	19%	36%	36%
2.	Disciplined	-	2%	15%	26%	57%
3.	Work Ethics	-	3%	4%	46%	47%
Technical Skills						
4.	Understanding Core subjects and their Applications	--	20%	36%	34%	10%
5.	Understanding New Technologies	--	10%	24%	32%	34%
Communication Skills						
6.	Oral Communication Skills	-	-	29%	23%	48%
7.	Written Communication Skills	-	-	32%	28%	46%

Action Taken:

- An MOU was signed with the British Council to conduct a ‘Training for Trainers’ for the staff members. They in turn conducted language proficiency courses for the students to enhance the communication skills and increase their employability.
- An International Exposure Programme was organised to Singapore Institute Of Management and Nanyang Technological University, Singapore.

(Annexure iv)

SWOT ANALYSIS

Strength

- State of art infrastructure
- A clean and green environment
- Disciplined environment
- Holistic Wellness
- Value Based Education
- Mentor System
- Builds global competencies
- National consciousness
- Track record in women empowerment
- Transparency in admission
- Learner centric programs
- Smart classrooms
- Autonomy in framing courses and syllabus
- Semester pattern of examination to promote academic environment throughout the year
- A plethora of curricular and extracurricular activities
- Inspirational talks by eminent speakers.
- Emphasis on spiritual enhancement
- Parent Teacher meetings
- Parental cooperation and confidence
- Outreach programs
- Most of the staff are alumni
- Conscientious staff
- A well equipped library
- MOU with British Council
- MOU with Singapore National University and Nanyang Technical University
- MOU with People Watch, Madurai, Tamil Nadu

Weakness

- The College is situated in a backward area
- Lack of exposure
- Many students are first generation College goers
- Lack of industrial units, companies and corporate houses in the vicinity

- Paucity of funds
- Staff attrition
- Lack of qualified Lab assistants
- Lack of scholarships
- ERP has to be up dated
- Few PG courses
- Lack of reprography facilities

Opportunities

- To upgrade the syllabus
- To digitize the library
- Faculty Development programs
- Innovative learning with online opportunities
- Internships
- College and Department excursions
- Industrial Visits
- Add on courses
- Skill Development Courses
- Student and Faculty exchange programs
- Personality Development programs
- Avenues for research
- To introduce M.Phil., Ph.D. courses

Threats

- Financial constraints
- Bureaucratic interference
- Attrition of staff
- Lack of qualified staff
- Migration of good students to metropolitan cities
- Extended time table
- Syllabus is too vast and unwieldy

