

राजस्थान सरकार



राजिस्ट्रीकरण प्रमाण-पत्र

क्रमांक 219 1970-71

यह प्रमाणित किया जाता है कि श्री/श्रीमती/श्रीमान श्रीमान् श्रीमान् जिला जन्मेर का
राजस्थान संस्था रजिस्ट्रीकरण अधिनियम, 1958 (राजस्थान अधिनियम
नं. 28, 1958) के अन्तर्गत रजिस्ट्रीकरण आज किया गया।

यह प्रमाण-पत्र मेरे हस्ताक्षरों और कार्यालय की सील से आज
दिनांक बोस माह अक्टू सन् एक हजार नौ सौ इकहत्तर को
जयपुर में रजिस्ट्री कार्यालय



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3 के. लाल शर्मा
रजिस्ट्रार संस्थायें, राजस्थान,
जयपुर।

रा. क. य. वि. सं. 2000-70.

MEMORANDUM OF ASSOCIATION
OF
SOPHIA COLLEGE EDUCATION SOCIETY,
AJMER

MEMORANDUM OF ASSOCIATION
OF
SOPHIA COLLEGE EDUCATION SOCIETY,
AJMER

1. The name of the Society shall be '**Sophia College Education Society, Ajmer**'.
2. The office of the Society shall be situated in the State of Rajasthan at **Sophia College, Jaipur Road, Ajmer.**
3. **OBJECTS :**
The objects for which the Society is established are—
 - (a) To make adequate provision for the study and teaching of languages in all their branches.
 - (b) To establish and manage institutes of linguistic studies including the study of English, Hindi and other languages.
 - (c) To establish, carry on, administer Educational Institutions, Colleges, Research Centres, training institutes etc., in all fields of arts and science with a view to prepare the students for various Degree Examinations conducted by the University.
 - (d) To hold examinations and to confer degrees and titles upon students learning research or allied institutions.
 - (e) To carry on systematic research into various branches of Sciences, to train advance students in the subjects of arts and science and to equip them for higher research by teaching them various branches of arts and science, to encourage and get together competent scholars to make investigations into origin and development of various forms of arts, languages and science.

- (f) To issue books, journals and periodicals in English, Hindi or any other modern language suitable for the purpose and calculated to promote the objects of the Society or to impart or to further education as authorized by any of the objects specified herein.
- (g) To undertake systematic study of the Indian and the world history, the culture and the literature and the publication of the results of such study.
- (h) To undertake the systematic study in the development and promotion of various scientific techniques and procedures.
- (i) To undertake generally for study and teachings of all subjects dealing with arts and science and particularly the following subjects—
- | | | |
|-----------------------|---------------|--------------------------|
| (1) English | (2) Hindi | (3) Religion, Philosophy |
| (4) Psychology | (5) Sociology | (6) Economics |
| (7) Political Science | (8) History | (9) Home Science |
| (10) Geography | (11) Physics | (12) Chemistry |
| (13) Zoology | (14) Botany | (15) Mathematics |
- and all other such subjects as may be found suitable.
- (j) To enrich the literature of arts and science by publishing translations of important texts of various authors as well as by publishing independent and original works.
- (k) To establish a well equipped Library of books and reading room and to have there in a collection of manuscripts, historical records, coins, paintings and other antiques of interest.
- (l) To prepare and publish or promote in preparing authoritative texts on various subjects concerning the students.
- (m) To provide for the holding of literary exhibitions, public meetings,

(6)

classes and conferences and to undertake the printing and publishing of works calculated directly or indirectly to advance the cause of the aforesaid subjects and/or of promoting or imparting education authorized by the objects herein specified or otherwise carrying out the said objects.

- (n) To provide facilities for education, secondary, collegiate, technical, physical and the like.
- (o) To provide facilities for the education of the poor.
- (p) To co-operate and amalgamate with or affiliate with a society or an institution or institutions conducted by any society with a view to secure further advancing of the aims and objects of the society.
- (q) To impact every kind of education which has directly or indirectly the object or effect of popularizing, strengthening and developing literacy of women.
- (r) To provide a technique which would involve:
- (i) The adoption by the teacher of the Guru attitude which consists in taking a personal interest in the student, inspiring and encouraging him or her to achieve distinction in his or her studies, entering into his or her life with a view to form ideals and remove psychological obstacles and creating in him or her a spirit of consecration.
 - (ii) The adoption by the student of the 'Shishya' attitude by the development of
 - (a) Respect for the Teacher
 - (b) A spirit of enquiry
 - (c) A spirit of service towards the teacher and the institution,
- (s) To teach the student while equipping him or her with every kind of scientific and technical training:

(7)

- (i) not to sacrifice an ancient form or an attitude to an unreasoning passion for change
 - (ii) not to retain a form or attitude which in the light of modern needs can be replaced by any other form or attitude and
 - (iii) to capture this spirit afresh for each generation to present it to the world.
- (t) To develop in the students, the lost teaching character, strength and intelligence, faith and devotion, force of austerity, power of chastity and true knowledge.
 - (u) To arrange for or provide means which ensure that no Indian youth possessing talents and having faith, is left without educational equipment by reason merely of want of funds.
 - (v) To ensure that education is more formative than informative, so that it may not only be able to shape and develop the natural talents of the students but also enable him / or her to absorb and express the permanent values of literature as contrasted with mere acquisition of knowledge.
 - (w) To take into account not only the full growth of the student's personality but also the totality of his or her relations and thereby lead him or her to the highest self-fulfillment of which he or she is capable.
 - (x) To provide for at some stage or other an intensive study of Indian languages and their literature without excluding, if found necessary, the study of other languages and literature, modern and ancient.
 - (y) To infuse into the minds of the students a deep love for the motherland and its history and culture, together with a spirit of service and dedication to its cause.
 - (z) To heal and teach charity and truth and to establish, construct, organize, consolidate, support, develop, conduct, acquire, take over,

equip, endow, improve, alter, extend, administer educational institutions, research institutions for the benefit and upliftment of all persons irrespective of caste, creed, race or religion.

- (aa) To take over, manage, establish, administer, carry on, conduct, develop, equip, improve, alter and close down or dispose of educational, scientific and technical and educational institutions, works and activities of all kinds in any part of India, in pursuance of this memorandum for the benefit of the entire community, irrespective of caste, creed, race or religion.
- (bb) To take over and dispose of, establish, maintain and develop schools, colleges, institutions for the diffuse of useful knowledge, work guilds, sewing and needle work classes, libraries, reading rooms, recreation centers and other educational and technical institutions of all kinds for the benefit of the entire community irrespective of caste, creed, race or religion.
- (cc) To educate, train and instruct adults and children of the entire community irrespective of caste, creed, race or religion, language or social status either by establishing, conducting, administering or carrying on such schools, colleges, instructing and training centers, and to equip, improve and develop, alter or close down such schools, colleges and institutions.

4. For the objects above mentioned or any of them :

- (a) To take over the movable properties, funds of the Sophia College, Ajmer as on 31st October, 1970, as per the audited balance sheet and income and expenditure account on that date, at present comprising of Arts and Science Sections conducted by the said Sophia College, Ajmer so as to take over the immovable properties, buildings, fixtures and such fixed blocks owned and possessed by the said Sophia College, Ajmer.
- (b) To take over from the said Sophia College, Ajmer, which is now comprising of Arts and Science Sections, library books, scientific instruments, furniture, viz benches, desks, tables, chairs, cupboards,

library equipments, dead stock owned and possessed by the said Sophia College, Ajmer along with other movable assets as on 31st October, 1970.

- (c) To take over from the said Sophia College, Ajmer the recurring funds of the said College as on 31st October, 1970, as also to take over the surplus or deficits of the institutions as on 31st October, 1970.
- (d) To build, erect, construct, alter, add to, extend, demolish, re-erect, rebuild, reconstruct any building and or structures which are necessary or requisite for all or any of the purposes and objects of the Sophia College, Ajmer and to equip and furnish them as may be necessary and to arrange and administer the same.
- (e) To purchase, take on lease or by way of leave and license or in exchange or otherwise acquire any lands of any tenure on such terms and conditions as the Society may think fit and to manage and administer the same.
- (f) To maintain all immovable property which may be acquired for the purpose of the Society and to sell or dispose of such movable or immovable properties as may be found convenient and necessary for the purpose of the Society.
- (g) To keep maintained and repaired the buildings and structures for the time being belonging to the Society.
- (h) To maintain and repair and keep maintained the furniture and fittings, equipments and other movable properties and to purchase books, laboratory equipments etc. as may be found necessary for the purpose of the College.
- (i) To maintain a repair fund and/ or a depreciation fund to meet the expenses of capital nature incurred for the maintenance of or repairs of the buildings and structures for the time being belonging to the Society.
- (j) To maintain a depreciation fund and / or to maintain a repairs and maintenance fund for meeting the recurring expenses of furniture,

fittings, dead stock, laboratory equipments, library books and such other movable property as may be found necessary.

- (k) To establish, promote or assist in establishing or promoting, and to subscribe to, or become members of any other Society or Association with all or any of the objects of the Society or whose objects are similar or in part similar to all or any of the objects of the Society or the establishment or promotion of which the Society may consider beneficial to the Society.
- (l) To take over, purchase, acquire or hold securities of the Government of India or any State Government or public body or Post Offices or national savings Certificates or stocks or any public securities and from time to time as the Society may think fit to vary the said investments or any of them into or for others of the same or like nature and to realize the same or any of them or any part thereof and to use the proceeds for the purposes of the Society or any of them.
- (m) To apply for, receive, collect and recover Government and municipal or other grants or allowances in aid of the objects of the Society or any of them or works or activities carried on, conducted and / or managed by the Society and for any building or structure in respect thereof and to administer the same.
- (n) To take, receive, hold and expend and administer and use any gift whether of moneys or other property movable or immovable or any bequeaths of endowments received by the Society for carrying on any one or all the objects of the Society.
- (o) To take such steps by personal or written appeals, public meetings, performances or such other activities and works as may from time to time be expedient to collect and procure donations, subscriptions and funds for the Society.
- (p) To print, publish, issue and exhibit any journals, periodicals, books, reports, pamphlets, advertisements, brochures, souvenirs and other

reading matters and exhibiting materials for the promotion and advancement of the objects of the Society.

- (q) For the purpose of the Society or any of them to borrow or raise money at such rate of interest and upon such terms as may be agreed to by the issue of, or upon bonds, debentures, bills of exchange, promissory notes or other obligations of the Society and to secure payment thereof with interest by pledge, hypothecation, mortgage or any charge upon all or any movable and / or immovable property of the Society or any part thereof in such manner and upon such terms as the Society may think fit.
- (r) From time to time to invest and deal with the moneys of the Society not immediately required in such securities and in such manner as the Society may think fit and at the like discretion dispose of and realize the same or any of them, or vary and transpose such investments into or for others of a like nature or any other kind and to lend moneys and property of the Society with or without security on such terms as the Society may think fit.
- (s) To sell, demise, lease, give out on leave and license, give in exchange, transfer, surrender, or dispose of, take or give on hire, pledge, hypothecate or mortgage the property movable or immovable for the time being belonging to the Society or any of them or any part thereof or any interest therein in such manner and upon such terms and conditions as the Society may think fit.
- (t) To engage and employ, dismiss or suspend or terminate the services of lecturers, teachers, managers, demonstrators, peons, menials and other staff of the Society as also the servants and workmen and other personnel or the staff including all permanent and temporary employees of the Society or the institutions or attorneys, advocates, architects, valuers, engineers, specialists, accountants etc.
- (u) To provide educational and research training to the members of the Society for the furtherance of the objectives of the Society or

any of the them and to give such facilities to them for the procurement or for the advancement of the educational studies undertaken by them for the benefit of the Society.

- (v) To subscribe or give donation financially or otherwise to aid educational and other institutions, works or activities which lend to support or aid the objectives of the Society by the reason of the operations of such institutions.
 - (w) To do all such other lawful acts, deeds, and things as are incidental or conducive to the attainment of the above objects or any of them.
5. The names, addresses and occupations of the first members of the Governing Body of the Society to whom by its Rules and Regulations its management is entrusted are as follows :

<i>Name</i>	<i>Address</i>	<i>Occupation</i>
1. Mother Genevieve (President)	Sophia College, Jaipur Road, Ajmer	Educational
2. Sister Jovita (Secretary)	”	”
3. Sister Catherine	”	”
4. Sister Carmen	”	”
5. Sister Frances	”	”
6. Sister Clarissa (Treasurer)	”	”
7. Sister Consilia	”	”

6. A copy of the Rules and Regulations of the Society certified by three members of the Governing Body to be a correct copy of the Rules and Regulations has been filed with this Memorandum.

We, the undersigned, whose names and addresses are given below are desirous of being formed into a Society in pursuance of this Memorandum under the Rajasthan Societies Registration Act, 1958 (Act 28 of 1958) under the name of ‘Sophia College Education Society, Ajmer’.

Ajmer, Dated this 25th day of November, 1970.

<i>Name</i>	<i>Signature</i>	<i>Address</i>	<i>Occupation</i>
1. Mother Genevieve	...	Sophia College, Jaipur Road, Ajmer	Education
2. Sister Jovita	...	"	"
3. Sister Catherine	...	"	"
4. Sister Carmen	...	"	"
5. Sister Frances	...	"	"
6. Sister Clarissa	...	"	"
7. Sister Consilia	...	"	"

Certified that the above persons are known to me and they have signed in my presence.

Satyender N. Vepari Sister Louisa
Chartered Accountant Bursar of the Congregation of the
Bombay. Mission Sisters of Ajmer.
C/o Sophia Higher Secondary School,
Ajmer.

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RULES AND REGULATIONS

OF

SOPHIA COLLEGE EDUCATION SOCIETY,

AJMER

RULES AND REGULATIONS
OF
SOPHIA COLLEGE EDUCATION SOCIETY,
AJMER

1. INTERPRETATION :

In these Rules and Regulations, unless there be anything in the context repugnant or inconsistent therewith:

- (a) *'The Society'* shall mean the *'Sophia College Education Society'*.
- (b) *'Governing Body'* shall mean the Governing Body of the Society as constituted by these Rules and Regulations.
- (c) *'The Act'* shall mean the Rajasthan Societies Registration Act, 1958 (Act 28. of 1958) or any modifications thereof for the time being in force.
- (d) *'Superior'* shall mean the Superior of Sophia College, Ajmer.
- (e) *'Trustees'* shall mean such of the members of the Governing Body as is constituted as per these Rules and Regulations.
- (f) *'President'* shall mean and include the Vice President whenever the Vice-President exercises the power of the President under these Rules and Regulations.
- (g) *'Persons'* shall mean and include any institution, company, Society, Association of persons or body of individuals, whether incorporated or not, including a Board of Directors.
- (h) Words importing the singular number shall be deemed to include the plural and vice versa; and words importing masculine gender shall include feminine gender and vice versa.

2. The objects for which the Society of registered are stated in the Memorandum of Association.

3. **MEMBERSHIP:**

(a) The members of the Society shall consist of the following:-

- (1) The persons who have signed the Memorandum;
- (2) The Superior for the time being of the said Sophia College, Ajmer;
- (3) The Mission Sisters who are working as the staff members of the College;
- (4) The Sister Superior for the time being of the Sophia College Hostel;
- (5) The Principal of the Sophia College, Ajmer;
- (6) Such persons as may from time to time at the request of the President be called upon in writing by the Governing Body to be members of the Society and who have intimated their consent in writing to the Governing Body.

(b) The number of members of the Society shall not be less than Seven or more than Thirty.

(c) Every member of the Society shall be bound by the provisions of the Memorandum of Association of the Society and all these Rules and Regulations and by all Rules and Regulations and decisions from time to time made or taken by the Society in General Meeting or by the Governing Body.

(d) The Governing Body may at any time without assigning any reason terminate membership of any member of the Society and such member shall thereupon cease to be a member of the Society and have no right or claim whatsoever to any right or privilege of membership or to any property of the Society. **Provided** that such decision shall be by at least three-fourth of the members present if the Governing Body consists of 6 or more members and in the

event of the Governing Body consisting of less than 6 members, by all of them together.

(e) Every member of the Society shall be bound to pay the annual subscription of Rupees Twenty only to the Society for his or her continuing as a member of the Society.

(f) (i) A person distinguished for his public services or for services rendered to the College or the Society or for eminence in any of the subjects taught in the College of the Society, may be appointed as an Honorary Member of the Governing Body on the recommendation of the President and such member shall be exempt from payment of any subscription.

(ii) An Honorary member shall not be entitled to vote at any meeting of the Society.

(g) No person shall be entitled to exercise the rights of a member unless he has signed a pledge that he believe in the aims and objects of the Society.

(h) Membership of the Society shall terminate:-

(i) On the death of a member;

(ii) On a member leaving India permanently;

(iii) On a member tendering his or her resignation in writing to the Governing body;

(iv) On a member becoming of unsound of mind;

(v) On the membership being terminated by the Governing Body or

(vi) Being an individual, is adjudicated an insolvent or is convicted of any offence involving moral turpitude.

4. **PRESIDENT :**

The Mother General of the Mission Sisters of Ajmer shall be the President of the Society and shall act as President during the tenure she continues

as the Mother general of the Mission Sisters of Ajmer. In the event of the President being out of station or being ill, the Vice President will preside over the deliberations of the Governing Body in the absence of the President.

5. VICE-PRESIDENT :

The Provincial of the Congregation of the Mission Sisters of Ajmer, St. Francis Province shall be the Vice-President during the tenure she continues as the Provincial of the Congregation of the Mission Sisters of Ajmer St. Francis Province.

6. GOVERNING BODY :

(a) The Governing Body shall consist of not less than Five and not more than Nine members. The following shall be the members of the Governing Body:

(1) Rev. Sister Michelle	President
(2) Rev. Sister Mabel Joseph	Vice President
(3) Rev. Sister Joselyn	Secretary
(4) Rev. Sister Augusta	Treasurer
(5) Rev. Sr. Serena	Member
(6) Rev. Sister Lovita	Member
(7) Rev. Sister Francetta	Member
(8) Rev. Sister Mariola	Member
(9) Rev. Sister Judeline	Member

and they shall, notwithstanding anything contained herein, hold office till the next Annual General Body Meeting of the Society.

(b) For the proper control and execution of the objects of the Society, the Governing Body, from among them, shall appoint a Secretary of the Society to act as Secretary of the Society and such Secretary shall be responsible to the Governing Body for all acts, deeds or things done or omitted to have been done by her.

- (c) The Governing Body may, if it so desires, delegate any of its powers to a subcommittee or sub-council or any individual to carry on any of the functions of the governing Body or to carry out a particular purpose of the Society and such subcommittee or sub-council or person shall remain responsible to the Governing Body.
- (d) The members of the Governing Body are deemed to be Trustees of the Society and all movable and immovable properties of the Society shall vest in the Governing Body and all documents affecting or relating to such property shall stand in the name of the Society.
- (e) The Governing Body shall appoint one of them as the Treasurer of the Society to keep the financial records of the Society and to manage and administer funds, income and expenditure of the Society and its institutions. Such Treasurer appointed by the Governing Body shall remain responsible to the Governing Body and shall be bound to report to the Governing Body from time to time.

7. SECRETARY :

The Governing Body shall appoint a Secretary of the Society as provided by these Rules and Regulations and such Secretary shall remain responsible to the Governing body for all her acts, deeds and things done by her in pursuance of the objects of the Society.

- (a) The Secretary shall be responsible for attending to the correspondence of the Society and shall attend to such of the requirements as may be found necessary by the Governing Body.
- (b) The Secretary shall maintain an up-to-date Register of members showing therein the name, address and occupation of such members. The Secretary shall also maintain a list of the members of the Governing Body, their names, occupation and addresses.
- (c) The Secretary shall note and record the minutes of the meetings of the governing Body and also of the Annual General Meeting of the Society.

- (d) The Secretary shall report to the governing Body, and to the President from time to time regarding the day-to-day affairs of the Society,
- (e) The Secretary shall exercise all such powers and do all such deeds, acts and things as may be delegated by the Governing Body from time to time.

8. TREASURER :

The Treasurer shall be appointed by the Governing Body from among them and shall continue in office for a period of one year from the date of appointment. The duties of the Treasurer are as under: -

- (a) To keep and maintain accounts of all income and expenditure of the Society from day to day.
- (b) To keep the Governing Body informed of the financial position of the Society from time to time.
- (c) To form the budget of the Society and suggest any alterations therein for the consideration of the Governing Body.
- (d) To prepare the Balance Sheet and Income and Expenditure Account of the Society and to forward to the Government Department such accounts and statements as may be necessary.
- (e) To arrange for the audit of the accounts of the Society.
- (f) To issue receipts for the donations and other collections received by the Society and the institutions as also to keep a proper record of all the incomings and outgoings of the Society of any nature.
- (g) To exercise all such power and to do such acts, deeds and things as may be delegated by the Governing Body from time to time.

9. POWERS OF THE GOVERNING BODY:

- (a) The management and control of the Society shall vest in the Governing Body constituted as per the Rules and Regulations and the Governing body shall have the entire control and management

of all its properties, movable and immovable, and shall do such other things and deeds to carry out the objects of the Society.

- (b) The Governing Body shall have also powers from time to time to make, vary and repeal bye-laws for the transaction and regulation of business and affairs of the Society and of itself.
- (c) Without prejudice to the generality of the foregoing powers, the Governing Body is empowered:-
 - (i) To make adequate provisions for the study and teaching of languages in all their branches.
 - (ii) To establish and manage institutes of linguistic studies including the study of English, Hindi and other languages.
 - (iii) To establish, carry on, administer educational institutions, colleges, research centers, training institutes etc; in all fields of arts and science with a view to prepare the students for various degree examinations conducted by the University.
 - (iv) To hold examinations and to confer degrees and titles upon the students learning research or allied institutions.
 - (v) To carry on systematic research into various branches of Science to train advance students in the subjects of arts and science and to equip them for higher research by teaching them various branches of arts and science, to encourage and get together competent scholars to make investigations into origin and development of various forms of arts, languages and science.
 - (vi) To issue books, journals and periodicals in English, Hindi or any other modern language suitable for the purpose and calculated to promote the objects of the Society or to impart or to further education as authorized by any of the objects specified herein.
 - (vii) To undertake systematic study of the Indian and the world

history, the culture and the literature and the publication of the results of such study.

- (viii) To undertake the systematic study in the development and promotion of various scientific techniques and procedures,
- (ix) To undertake generally for study and teachings of all subjects dealing with arts and science and particularly the following subjects—
- | | | |
|-----------------------|---------------|--------------------------|
| (1) English | (2) Hindi | (3) Religion, Philosophy |
| (4) Psychology | (5) Sociology | (6) Economics |
| (7) Political Science | (8) History | (9) Home Science |
| (10) Geography | (11) Physics | (12) Chemistry |
| (13) Zoology | (14) Botany | (15) Mathematics |
| (16) Commerce | | |

and all other such subjects as may be found suitable.

- (x) To enrich the literature of arts and science by publishing translations of important texts of various authors as well as by publishing independent and original works.
- (xi) To establish a well-equipped library of books and reading room and to have there in a collection of manuscripts, historical records, coins, paintings and other antiques of interest.
- (xii) To prepare and publish or promote in preparing authoritative texts on various subjects concerning the students.
- (xiii) To provide for the holding of literary exhibitions, public meetings, classes and conferences and to undertake the printing and publishing of works calculated directly or indirectly to advance the cause of the aforesaid subjects and or of promoting or imparting education authorized by the objects herein specified or otherwise carrying out the said objects.

(xiv) To provide facilities for education, secondary, collegiate, technical, physical and the like.

(xv) To provide facilities for the education of the poor.

(xvi) To co-operate and amalgamate with or affiliate with a society or an institution or institutions conducted by any society with a view to secure further advancing of the aims and objects of the society.

(xvii) To impact every kind of education which has directly or indirectly the object or effect of popularizing, strengthening and developing literacy of women.

(xviii) To provide a technique which would involve:

(i) The adoption by the teacher of the Guru attitude which consists in taking a personal interest in the student, inspiring and encouraging him or her to achieve distinction in his or her studies, entering into his or her life with a view to form ideals and remove psychological obstacles and creating in him or her a spirit of consecration.

(ii) The adoption by the student of the 'Shishya' attitude by the development of:

(a) Respect for the Teacher

(b) A spirit of enquiry

(c) A spirit of service towards the teacher and the institution.

(xix) To teach the student while equipping him or her with every kind of scientific and technical training—

(i) not to sacrifice an ancient form or an attitude to an unreasoning passion for change

(ii) not to retain a form or attitude which in the light of modern needs can be replaced by any other form or attitude and

- (iii) to capture this spirit afresh for each generation to present it to the world.
- (xx) To develop in the students, the lost teaching character, strength and intelligence, faith and devotion, force of austerity, power of chastity and true knowledge.
- (xxi) To arrange for or provide means which ensure that no Indian youth possessing talents and having faith, is left without educational equipment by reason merely of want of funds.
- (xxii) To ensure that education is more formative than informative, so that it may not only be able to shape and develop the natural talents of the students but also enable him / or her to absorb and express the permanent values of literature as contrasted with mere acquisition of knowledge.
- (xxiii) To take into account not only the full growth of the student's personality but also the totality of his or her relations and thereby lead him or her to the highest self-fulfillment of which he or she is capable.
- (xxiv) To provide for at some stage or other an intensive study of Indian languages and their literature without excluding, if found necessary, the study of other languages and literature, modern and ancient.
- (xxv) To infuse into the minds of the students a deep love for the motherland and its history and culture, together with a spirit of service and dedication to its cause.
- (xxvi) To heal and teach charity and truth and to establish, construct, organize, consolidate, support, develop, conduct, acquire, take over, equip, endow, improve, alter, extend, administer educational institutions, research institutions for the benefit and uplift of all persons irrespective of caste, creed, race or religion.

- (xxvii) To take over, manage, establish, administer, carry on, conduct, develop, equip, improve, alter and close down or dispose of educational, scientific and technical and educational institutions, works and activities of all kinds in any part of India, in pursuance of this memorandum for the benefit of the entire community, irrespective of caste, creed, race or religion.
 - (xxviii) To take over and dispose of, establish, maintain and develop schools, colleges, institutions for the diffuse of useful knowledge, work guilds, sewing and needle work classes, libraries, reading rooms, re-creation centers and other educational and technical institutions of all kinds for the benefit of the entire community irrespective of caste, creed, race or religion.
 - (xxix) To educate, train and instruct adults and children of the entire community irrespective of caste, creed, race or religion, language or social status either by establishing, conducting, administering or carrying on such schools, colleges, instructing and training centers, and to equip, improve and develop, alter or close down such schools, colleges and institutions.
- (d) For the objects above mentioned or any of them :
- (i) To take over the movable properties, funds of the Sophia College, Ajmer as on 31st October, 1970, as per the audited balance sheet and income and expenditure account on that date, at present comprising of Arts and Science Sections conducted by the said Sophia College, Ajmer so as to take over the immovable properties, buildings, fixtures and such fixed blocks owned and possessed by the said Sophia College, Ajmer.
 - (ii) To take over from the said Sophia College, Ajmer, which is now comprising of Arts and Science Sections, library books, scientific instruments, furniture, viz benches, desks, tables, chairs, cupboards, library equipments, dead stock owned and possessed by the said Sophia College, Ajmer along with other movable assets as on 31st October, 1970.

- (iii) To take over from the said Sophia College, Ajmer the recurring funds of the said College as on 31st October, 1970, as also to take over the surplus or deficits of the institutions as on 31st October, 1970.
- (iv) To build, erect, construct, alter, add to, extend, demolish, re-erect, rebuild, reconstruct any building and or structures which are necessary or requisite for all or any of the purposes and objects of the Sophia College, Ajmer and to equip and furnish them as may be necessary and to arrange and administer the same.
- (v) To purchase, take on lease or by way of leave and license or in exchange or otherwise acquire any lands of any tenure on such terms and conditions as the Society may think fit and to manage and administer the same.
- (vi) To maintain all immovable property which may be acquired for the purpose of the Society and to sell or dispose of such movable or immovable properties as may be found convenient and necessary for the purpose of the Society.
- (vii) To keep maintained and repaired the buildings and structures for the time being belonging to the Society.
- (viii) To maintain and repair and keep maintained the furniture and fittings, equipments and other movable properties and to purchase books, laboratory equipments etc. as may be found necessary for the purpose of the College.
- (ix) To maintain a repair fund and/ or a depreciation fund to meet the expenses of capital nature incurred for the maintenance of or repairs of the buildings and structures for the time being belonging to the Society.
- (x) To maintain a depreciation fund and / or to maintain a repairs and maintenance fund for meeting the recurring expenses of furniture, fittings, dead stock, laboratory equipments, library

books and such other movable property as may be found necessary.

- (xi) To establish, promote or assist in establishing or promoting, and to subscribe to, or become members of any other Society or Association with all or any of the objects of the Society or whose objects are similar or in part similar to all or any of the objects of the Society or the establishment or promotion of which the Society may consider beneficial to the Society.
- (xii) To take over, purchase, acquire or hold securities of the Government of India or any State Government or public body or Post Offices or national savings Certificates or stocks or any public securities and from time to time as the Society may think fit to vary the said investments or any of them into or for others of the same or like nature and to realize the same or any of them or any part thereof and to use the proceeds for the purposes of the Society or any of them.
- (xiii) To apply for, receive, collect and recover Government and municipal or other grants or allowances in aid of the objects of the Society or any of them or works or activities carried on, conducted and / or managed by the Society and for any building or structure in respect thereof and to administer the same.
- (xiv) To take, receive, hold and expend and administer and use any gift whether of moneys or other property movable or immovable or any bequeaths of endowments received by the Society for carrying on any one or all the objects of the Society.
- (xv) To take such steps by personal or written appeals, public meetings, performances or such other activities and works as may from time to time be expedient to collect and procure donations, subscriptions and funds for the Society.
- (xvi) To print, publish, issue and exhibit any journals, periodicals, books, reports, pamphlets, advertisements, brochures,

souvenirs and other reading matters and exhibiting materials for the promotion and advancement of the objects of the Society.

- (xvii) For the purpose of the Society or any of them to borrow or raise money at such rate of interest and upon such terms as may be agreed to by the issue of, or upon bonds, debentures, bills of exchange, promissory notes or other obligations of the Society and to secure payment thereof with interest by pledge, hypothecation, mortgage or any charge upon all or any movable and / or immovable property of the Society or any part thereof in such manner and upon such terms as the Society may think fit.
- (xviii) From time to time to invest and deal with the moneys of the Society not immediately required in such securities and in such manner as the Society may think fit and at the like discretion dispose of and realize the same or any of them, or vary and transpose such investments into or for others of a like nature or any other kind and to lend moneys and property of the Society with or without security on such terms as the Society may think fit.
- (xix) To sell, demise, lease, give out on leave and license, give in exchange, transfer, surrender, or dispose of, take or give on hire, pledge, hypothecate or mortgage the property movable or immovable for the time being belonging to the Society or any of them or any part thereof or any interest therein in such manner and upon such terms and conditions as the Society may think fit.
- (xx) To engage and employ, dismiss or suspend or terminate the services of lecturers, teachers, managers, demonstrators, peons, menials and other staff of the Society as also the servants and workmen and other personnel or the staff

including all permanent and temporary employees of the Society or the institutions or attorneys, advocates, architects, valuers, engineers, specialists, accountants etc.

- (xxi) To provide educational and research training to the members of the Society for the furtherance of the objectives of the Society or any of the them and to give such facilities to them for the procurement or for the advancement of the educational studies undertaken by them for the benefit of the Society.
- (xxii) To subscribe or give donation financially or otherwise to aid educational and other institutions, works or activities which lend to support or aid the objectives of the Society by the reason of the operations of such institutions.
- (xxiii) To do all such other lawful acts, deeds, and things as are incidental or conducive to the attainment of the above objects or any of them.

10. MEETING OF THE GOVERNING BODY:

- (a) The Governing Body may meet for the transaction of business, adjourn or otherwise regulate their meetings as may deem fit.
- (b) Five members of the Governing Body shall form a quorum.
- (c) The Secretary shall, either at the request of the President of the Society or as may be found necessary, summon a meeting of the Governing Body from time to time.
- (d) The notice of every meeting stating therein agenda to be transacted shall be sent at least three days in advance of each of the meeting to each of the members of the Governing Body.
- (e) The Governing Body shall meet as many times as necessary, but shall meet at least four times a year.
- (f) All the resolutions adopted by the Governing Body shall be by a majority of the members present.

- (g) In the absence of the requisite quorum, no transaction shall take place and the meeting shall be adjourned to the same day and the same time in the succeeding week.
- (h) The resolutions of the Governing Body shall be recorded in a minute book to be maintained by the Secretary of the Society.

11. SEAL :

The Governing Body shall provide a common Seal for the purpose of the Society and it shall be kept under the custody and control of the President or the Secretary of the Society. The seal of the Society shall not be affixed to any document unless approved by the Governing Body.

12. ACCOUNTS :

- (a) The Treasurer shall keep the accounts of all the moneys received and expended by the Society and the matters in respect of each such receipt and expenditure taking place.
- (b) The Treasurer shall supervise, check and control the books of accounts maintained by the Society.
- (c) The Treasurer shall prepare jointly with the Principal of the College, the budget of the Society.
- (d) The Treasurer shall maintain annual inventories of the Property, both movable and immovable, belonging to the Society as also of the books and other important papers.
- (e) The Treasurer shall report to the Governing Body, the President or in her absence, the Vice-President the state of finances of the Society and perform such other duties and functions relating to the finances and accounts as may be prescribed by the President.
- (f) The Treasurer shall keep a proper record of the assets and liabilities of the Society as also of the endowments and gifts and donations received by the Society from time to time.

- (g) The Treasurer shall get the accounts audited at the close of the year for being placed before the Annual General Meeting or to get the accounts audited as when necessary.

13. ANNUAL GENERAL MEETING :

- (a) The Annual general Meeting of the Society shall be held within three months after the closing of the accounts each year and shall be held at such place and time as may be found convenient for the members of the Society.
- (b) The following business shall be transacted at every Annual general Meeting—
 - (i) To receive the report of the Governing Body.
 - (ii) To receive the audited accounts of the Society and the auditors' report for the year ending 31st March of the preceding year.
 - (iii) To elect the members of the Governing Body in place of the retiring members.
 - (iv) To appoint auditors of the Society and fix their remuneration,
 - (v) To transact any other business which may be brought with the permission of the Chairman of the meeting.
- (c) The President of the Society shall preside over the Annual general Meeting of the Society and in her absence, the Vice-President shall preside over the Annual general Meeting and in the event of the absence of the President and the Vice-President, the Chairperson of the Meeting shall be elected as provided in these Rules and Regulations.
- (d) The quorum of the Annual General Meeting shall be at least ten members of the Society who are eligible to be members of the Society as per these Rules and Regulations.

- (e) At every Annual General Meeting of the Society, every member attending the meeting shall have only One vote.
- (f) The Chairperson shall cast her vote in case of a tie.
- (g) Notice of the Annual general Meeting shall be sent to the members so as to reach them ten days in advance of the date fixed for the meeting and shall be deemed to have been given if posted so as to reach them within the stipulated time.

14. EXTRAORDINARY GENERAL MEETING :

The Governing Body, the President or the Vice-President may call Extraordinary General Meeting of the Society for the purpose of transacting any special or emergency business of the Society and the necessary notice as provided in the General Body Meeting shall be given.

15. RETIREMENT OF MEMBERS :

- (a) At every Annual General Meeting of the Society, one-third of the members of the Governing Body excluding the President, Vice-President and Superior of Sophia College, Ajmer shall retire.
- (b) The persons who are to retire shall be those who have remained the longest in office, provided however, in case of members holding office for the same period, one-third retirement shall be by lots.
- (c) If the constitution is of even numbers, one-third shall retire and if the constitution is odd number, the fraction shall be ignored.
- (d) Retiring members shall be eligible for re-election at every Annual General Meeting.
- (e) Elected members of the Governing Body shall hold office for a period of One year till the elections are held at the next Annual General Meeting.

- (f) Any casual vacancies that may occur among the members of the Governing Body, shall be filled by the Governing Body taking co-opted members, and such co-opted members shall continue in office until the next Annual General Meeting of the Society.

16. EX-OFFICIO MEMBERS :

The President of the Society being the Mother General of the Congregation of the Mission Sisters of Ajmer, the Vice-President being the Provincial of the Congregation of the Mission Sisters of Ajmer, St. Francis Province and the Sister Superior of the Mission Sisters of Ajmer, at Sophia College, Ajmer shall be the Ex-officio members of the Governing Body and shall continue as Ex-officio members till they respectively continue in their respective offices and shall not be liable to retirement at the Annual General Meeting of the Society.

17. AMENDMENTS :

These Rules and Regulations made by the Society may be varied, added or revoked under the provisions of and as provided by Section 12 of the Rajasthan Societies Registration Act, 1958.

- 18.** The Society may sue and be sued in the name of such persons as may be appointed by the Governing Body when the occasion arises.

19. DISSOLUTION :

The procedure for dissolution of Society shall take place under the provisions of and as provided by Section 13 and 14 of Rajasthan Societies Registration Act, 1958.

We, the following members of the Governing Body, certify that the above is a true and correct copy of the Rules and Regulations of the Sophia College Education Society, Ajmer.

Ajmer, this 25th day of 1970.

Names	Signature
Sister Jovita
Sister Frances
Sister Carmen
Sister Consilia

Certified that the above persons are known to me and they have signed in my presence.

1. Sister Loisa;
Bursar of the Congregation of the Mission Sisters of Ajmer;
C/o Sophia Hr. sec. School, Ajmer.
2. Satyender N. Vepari;
Chartered Accountant,
Mumbai.