



Sophia Girls' College (Autonomous), Ajmer

Affiliated to Maharshi Dayanand Saraswati University, Ajmer
Re-Accredited 'A' Grade by NAAC & registered under 2(f) & 12(B) of UGC
website: sophia.college e-mail: office@sophiacollegeajmer.in Phone No.: 0145-2427243
Address: Mirshali, Jaipur Road, Ajmer-305001, Rajasthan (India)

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING (IQAC) HELD ON 16TH JULY, 2022

The First Meeting was held on 16th July, 2022 at 2:00 pm in Board Room 1

The following members were present:

S.No.	Name of the Member	IQAC	Signature
1.	Prof. Sr. Pearl	Chairperson	<i>Sr. Pearl</i>
2.	Dr. Sr. Rani	Management Representative	<i>Dr. Rani</i>
3.	Prof. Monika Kannan	Co-ordinator	<i>Monika Kannan</i>
4.	Prof. Jyoti Chandel	Staff Representative	<i>J. Chandel</i>
5.	Prof. Sandra Lee	Staff Representative	<i>Sandra Lee</i>
6.	Mr. Gautam Chaturvedi	Staff Representative	<i>Gautam Chaturvedi</i>
7.	Dr. Mriganka Upadhyay	Staff Representative	<i>Dr. Mriganka Upadhyay</i>
8.	Dr. Persis Latika Dass	Staff Representative	<i>Dass</i>
9.	Dr. Asha Sharma	Staff Representative	<i>Asha</i>
10.	Mr. Raman Tiwari	Staff Representative	<i>Raman Tiwari</i>
11.	Dr. Neha Sharma	Staff Representative	<i>Dr. Neha Sharma</i>
12.	Mr. Satish Kumar	Head Librarian	<i>Satish Kumar</i>
13.	Sr. Swapana	Controller of Examination	<i>Sr. Swapana</i>
14.	Sr. Preetam	Office Superintendent	<i>Sr. Preetam</i>
15.	Fr. Vishal	Community Representative	<i>Fr. Vishal</i>
16.	Mrs. Meghna Choudhary	Alumni Representative	<i>Mrs. Meghna Choudhary</i>
17.	Ms. Shubhi Gautam	Student Representative	<i>Ms. Shubhi Gautam</i>



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Agenda

1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.
2. To see to the admissions for the new session and plan for orientation of the new students.
3. To collaborate and plan for an informative session for UG students aspiring to study abroad
4. To work on the DVV queries sent by NAAC
5. To assign faculty members to the various clubs and forums of the College
6. To Prepare for the Upcoming NAAC Inspection and review the submission of AQAR 2021-22.
7. To Prepare and formulate the Five-Year Perspective Plan and the Strategic Plan for the Session 2022-23.
8. To Check the preparations of the upcoming Administrative Audit.
9. To Plan for the upcoming FDPs and SDPs for Teaching and Non-Teaching Staff
10. AOB

Minutes

- 1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.**

The minutes and ATR of the previous meeting were read, confirmed and recorded.

- 2. To see to the admissions for the new session and plan for orientation of the new students.**

The Principal and the IQAC members decided to adopt various strategies to increase the admission in the UG and PG departments of the College. An Orientation Program for the New Students (*Deeksharambh*) and Parents was planned to be conducted in the last week of July.



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3. To collaborate and plan for an informative session for UG students aspiring to study abroad

The members of the IQAC decided in collaboration with the EduHigh - Higher Education Cell to plan some informative sessions for the College students desirous of studying abroad after passing out from Sophia.

4. To work on the DVV queries sent by NAAC

The Principal and the IQAC members reviewed the DVV queries sent by NAAC and allocated duties for the furnishing of the required information to NAAC.

5. To assign faculty members to the various clubs and forums of the College

The Principal and the IQAC Coordinator allocated the faculty members to various clubs and forums to plan and organize different activities throughout the new session.

6. To Prepare for the Upcoming NAAC Inspection and submission of AQAR 2021-22

The Principal and the IQAC Coordinator formulated teams for the preparation of forthcoming NAAC Inspection and the submission of AQAR for the Session 2021-22.

7. To Prepare and formulate the Five-Year Perspective Plan and the Strategic Plan for the Session 2022-23

The members discussed about the major goals to be achieved in the current academic session and for the next five years for the preparation of the perspective and strategic plan.

8. To Check the preparations of the upcoming Administrative Audit

The Principal apprised the IQAC members to check the preparations of the upcoming Administrative Audit to be held in the month of September.

9. To Plan for the upcoming FDPs and SDPs for Teaching and Non-Teaching Staff

The IQAC planned an FDP in collaboration with Digital Learning Cell of the College to familiarize the young staff members with the Sophia-Moodle. An FDP on Institutional Preparedness for NEP was also planned for the teaching staff.

Staff Development program on Personality Development are planned for the Maintenance Staff.




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10. AOB

IQAC members reviewed the Departmental Profiles prepared by all the departments and suggestions were given for improvement.

The Coordinator concluded the meeting with a vote of thanks to the members.


Prof. Monika Kannan
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
(Autonomous), Ajmer


Prof. Sr. Pearl
Principal

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER

INTERNAL QUALITY ASSURANCE CELL

Sophia Girls' College (Autonomous), Ajmer



ACTION TAKEN REPORT

Presented in the IQAC meeting held on 16th July, 2022 at 2 p.m. in Board Room 1

1. The IQA was successfully reviewed and submitted on 27th April, 2022 to NAAC.
2. The Academic Council Meeting was held on 12th May, 2022 wherein the following issues were majorly discussed-
 - Admission status in various courses
 - Approval of new Board of Studies members in different subjects
 - Introduction of a compulsory paper - Life and Philosophy of Gandhi
 - Introduction of AEC for Students of Non-Hindi Speaking States and Foreign Students in lieu of General Hindi
3. The Internal and the External Academic Audit was undertaken for all the departments and their data was collated and compiled.
4. The Self Study Report for the 3rd Cycle of Re-Accreditation by NAAC was prepared and submitted on 21st June, 2022.
5. The Annual Function was held on 14th May, 2022 where in the meritorious students were awarded with the trophies and scholarships.
6. The Farewell for the Passing batch was successfully held on 7th June, 2022.
7. The Alumni Meet for the Batch 1997 was successfully held on 29th May, 2022 in the College.
8. The Academic Calendar was drafted and finalised.

Monika Kanwar
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
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Sr. Parsh
Principal

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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING (IQAC) HELD ON 17TH SEPTEMBER, 2022

The Second Meeting was held on 17th September, 2022 at 2:00 pm in the Board Room 1

The following members were present:

S.No.	Name of the Member	IQAC	Signature
1.	Prof. Sr. Pearl	Chairperson	
2.	Dr. Sr. Rani	Management Representative	
3.	Prof. Monika Kannan	Co-ordinator	
4.	Prof. Jyoti Chandel	Staff Representative	
5.	Prof. Sandra Lee	Staff Representative	
6.	Mr. Gautam Chaturvedi	Staff Representative	
7.	Dr. Mriganka Upadhyay	Staff Representative	
8.	Dr. Persis Latika Dass	Staff Representative	
9.	Dr. Asha Sharma	Staff Representative	
10.	Mr. Raman Tiwari	Staff Representative	
11.	Dr. Neha Sharma	Staff Representative	
12.	Mr. Satish Kumar	Head Librarian	
13.	Sr. Swapana	Controller of Examination	
14.	Sr. Preetam	Office Superintendent	



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Agenda

1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.
2. To conduct the CIA as per the Academic Calendar.
3. To plan some research-oriented sessions for the P.G. Departments
4. To see to the preparations for the upcoming Academic Council and BOM Meeting
5. To apprise the members about the signing of MoU
6. To plan SDP for the Administrative Staff
7. To inform about the successful conduction of International Lecture Series
8. AOB

Minutes

- 1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.**

The minutes and ATR of the previous meeting were read, confirmed and recorded.

- 2. To conduct the CIA as per the Academic Calendar.**

The Principal and the IQAC members discussed the preparations to be done to conduct the CIA exams for the UG and PG departments on time.

- 3. To plan some research-oriented sessions for the PG departments**

The IQAC in collaboration with the Research and Development Cell and the Institution Innovation Cell, planned to conduct training sessions on Research Writing, Research Presentations and Patent Filing for the students

- 4. To see to the preparations for the upcoming Academic Council and BOM**

Meeting

The Principal and the IQAC members discussed the agenda and preparations for the upcoming Academic Council and BOM meeting scheduled on 8th and 14th October, 2022.



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5. To apprise the members about the signing of MoUs

The coordinator informed the members about the signing of MoU with Choyal Group of Industries, Ajmer on 16th July, 2022 with the purpose of building an Industry – Academia Interface and provide students a better industrial exposure.

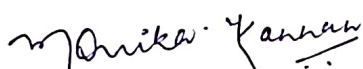
6. To plan SDP for the Administrative Staff

A Staff Development Program on Provident Fund Management System – III was planned for the administrative staff


7. To inform about the successful conduction of International Lecture Series

The Members appreciated the Department of Geography for the successful conduction of 7 Day International Lecturer Series on Building Resilient Communities Across Global Landscape and Their Technological Advancement” from 22nd – 28th August, 2022.

The Coordinator concluded the meeting with a vote of thanks to the members.


Prof. Monika Kannan
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
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Prof. Sr. Pearl
Principal

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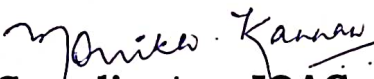



ACTION TAKEN REPORT

Presented in the IQAC meeting held on 17th September, 2022 at 2 p.m. in Board Room 1

1. The IQAC made different teams under the Admission Committee to promote admissions in the College. The teams canvassed on social sites and visited various schools in the vicinity for the same.
2. An Orientation Program for the first-year students and the parents was organized on 27th July, 2022.
3. The IQAC in collaboration with EduHigh- the Higher Education Cell organized a talk by Global Reach on 7th September to share information on the courses offered by foreign universities. On 10th of the same month, an 'EDUFEST' was organized wherein representatives from 13 universities from Singapore and Australia interacted with the student fraternity and solved queries regarding studying abroad.
4. Necessary documents and data were procured for the DVV queries and was successfully submitted on 9th August, 2022.
5. Various Committees have been formulated for the effective functioning of clubs and forums.
6. The Principal and the IQAC Coordinator assigned duties for the preparation of NAAC inspection and AQAR 2021-22 to the faculty members.
7. The Five - Year Perspective Plan and Strategic Plan for the Year 2022-23 was finalised and the members started working for the same.
8. The Administrative Audit for the Session 2021-22 was successfully conducted on 1st September, 2022.
9. IQAC facilitated the smooth conduction of the following FDPs and SDPs for the Teaching and the Non-Teaching Staff:

- FDP on Institutional Preparedness for NEP was organised for the teaching staff on 9th September, 2022
- A Seven Day FDP on Functioning with Moodle from 10th– 16th Sep 2022 was organised for the new Staff members.
- An SDP on Personality Development was organised on 25th and 26th August, 2022 was organised for the Maintenance staff.


Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
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Principal
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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING (IQAC) HELD ON 2ND NOVEMBER, 2022

The Meeting was held on 2nd November, 2022 at 2:00 pm in the Board Room 1

The following members were present:

S.No.	Name of the Member	IQAC	Signature
1.	Prof. Sr. Pearl	Chairperson	<i>Sr Pearl</i>
2.	Dr. Sr. Rani	Management Representative	<i>Dr. Rani</i>
3.	Prof. Monika Kannan	Co-ordinator	<i>Prof. Monika Kannan</i>
4.	Prof. Jyoti Chandel	Staff Representative	<i>J. Chandel</i>
5.	Prof. Sandra Lee	Staff Representative	<i>Sandra Lee</i>
6.	Mr. Gautam Chaturvedi	Staff Representative	<i>Gautam</i>
7.	Dr. Mriganka Upadhyay	Staff Representative	<i>Mriganka</i>
8.	Dr. Persis Latika Dass	Staff Representative	<i>Dass</i>
9.	Dr. Asha Sharma	Staff Representative	<i>Asha</i>
10.	Mr. Raman Tiwari	Staff Representative	<i>Raman</i>
11.	Dr. Neha Sharma	Staff Representative	<i>Neha</i>
12.	Mr. Satish Kumar	Head Librarian	<i>Satish</i>
13.	Sr. Swapana	Controller of Examination	<i>Sr. Swapana</i>
14.	Sr. Preetam	Office Superintendent	<i>Sr. Preetam</i>

Agenda

1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.



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2. To finalize the preparations for the upcoming mock and the final visit of the NAAC Team
3. To postpone the Term-End Examination due to the NAAC visit.
4. To oversee the preparation and reports for the Internal and External Academic Audit
5. To Plan a Faculty Development Program (FDP) for Staff Members.
6. To apprise the members about the new Collaborative initiative.
7. AOB

Minutes

1. **To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.**

The minutes and ATR of the previous meeting were read, confirmed and recorded.

2. **To finalize the preparations for the upcoming mock and the final visit of the NAAC Team**

The Principal with the IQAC members allocated duties to prepare for the upcoming mock visit on 2nd – 3rd December and the final NAAC Visit on 14th and 15th December, 2022.

3. **To postpone the Term-End Examination due to the NAAC visit.**

The Principal and the IQAC members along with the HODs of different Departments decided to postpone the Term-End Examination to the month of January due to the NAAC visit in December.

4. **To oversee the preparation and reports for the Internal and External Academic Audit**

The IQAC discussed and reviewed the reports prepared for the upcoming Internal and External Academic Audit which are scheduled on 15th November, 2022 and 1st December, 2022



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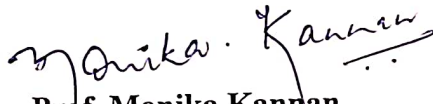
5. To Plan a Faculty Development Program (FDP) for Staff Members

IQAC Coordinator along with the members planned to organize an FDP on Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for the Teaching Staff.

6. To apprise the members about the new Collaborative initiative

The Coordinator informed the members that a new MoU has been signed with St. Xavier's College (Autonomous), Ahmedabad on 1st October, 2022.

As there were no other matters to be discussed, the meeting concluded with a vote of thanks to the members.


Prof. Monika Kannan
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
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Prof. Sr. Pearl
Principal

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Sophia Girls' College (Autonomous), Ajmer



ACTION TAKEN REPORT

Presented in the IQAC meeting held on 2nd November, 2022 at 2 p.m. in Board Room 1

1. IQAC in partnership with the Research and Development Cell organized two sessions on 23rd September on Research Writings which included Dissertation Compilation, Writing Research Papers and Analysis Techniques
2. A workshop on Patent Filing was conducted by the IQAC in collaboration with the Institution Innovation Cell on 17th Oct 2022
3. A Session on Research Presentation for the PG Students was also organised on 24th September, 2022 which was focussed on making PPTs, Research Review and Statistical Presentations.
4. Academic Council Meeting was successfully held on 8th October, 2022.
5. BOM Meeting was held on 14th October, 2022
6. A Staff Development Program on Provident Fund Management System – III was successfully organised on 15th October, 2022 for the Administrative Staff

Manika Kanwar
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
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Sr Pearl
Principal

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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING (IQAC) HELD ON 21ST JANUARY, 2023

The Meeting was held on 21st January, 2023 at 2:00 pm in Board Room 1

The following members were present:

S.No.	Name of the Member	IQAC	Signature
1.	Prof. Sr. Pearl	Chairperson	<i>Sr Pearl</i>
2.	Dr. Sr. Rani	Management Representative	<i>Dr. Rani</i>
3.	Prof. Monika Kannan	Co-ordinator	<i>Monika Kannan</i>
4.	Prof. Jyoti Chandel	Staff Representative	<i>Jyoti Chandel</i>
5.	Prof. Sandra Lee	Staff Representative	<i>Sandra Lee</i>
6.	Mr. Gautam Chaturvedi	Staff Representative	<i>Gautam</i>
7.	Dr. Mriganka Upadhyay	Staff Representative	<i>Mriganka</i>
8.	Dr. Persis Latika Dass	Staff Representative	<i>Dass</i>
9.	Dr. Asha Sharma	Staff Representative	<i>Asha</i>
10.	Mr. Raman Tiwari	Staff Representative	<i>Raman</i>
11.	Dr. Neha Sharma	Staff Representative	<i>Neha</i>
12.	Mr. Satish Kumar	Head Librarian	<i>Satish</i>
13.	Sr. Swapana	Controller of Examination	<i>Sr. Swapana</i>
14.	Sr. Preetam	Office Superintendent	<i>Sr. Preetam</i>

Agenda

1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.



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2. To introspect the observations made in the NAAC Team Report that visited the College in December 2022
3. To review the conduct of the Term End Examination in the month of January.
4. To prepare for the College Data to be sent to AISHE
5. To inform the members about the submission of report on NIRF Portal
6. To Plan Staff Development Program for the Administrative and Maintenance Staff
7. To call for Institutional Research Project Proposals for Faculty Members
8. AOB

Minutes

1. **To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.**
The minutes and ATR of the previous meeting were read, confirmed and recorded.
2. **To introspect the observations made in the NAAC Team Report that visited the College in December 2022**
The Principal and the IQAC members discussed and reviewed the report given by the NAAC team in December. The scores attained in all the criteria were studied and analysed by the IQAC. It was decided to place the report before all the staff members for introspection during a staff meeting.
3. **To review the conduct of the Term End Examination in the month of January**
The Principal and the members reviewed the successful conduct of the Term-End Examination in the first two weeks of January
4. **To prepare for the College Data for submission of AISHE Report**
The members made teams and allocated duties for the data for the submission of AISHE Report for the session 2021-22.
5. **To inform the members about the submission of report on NIRF Portal**
The Principal and the IQAC Coordinator informed the members about the successful submission of NIRF Report 2023.



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6. To Plan a Staff Development Program for the Maintenance Staff

A Staff Development Program on Effective English Communication Skills is planned for the Maintenance Staff to improve their speaking and communication skills. An FDP was also planned about the functioning of Canara ai1: The New Mobile Banking Application for the Administrative Staff

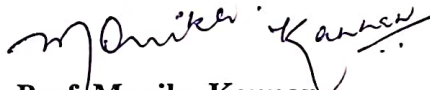
7. To call for Institutional Research Project Proposals for Faculty Members

IQAC Members decided to announce for the submission of proposals for Institutional Research Projects for the session 2022-23 by 28th February, 2023.

8. AOB

The Coordinator informed the members about the MoU Signed with General Shivdev Singh Diwan Gurbachan Singh Khalsa College, Patiala on 16th December, 2022.

The Coordinator concluded the meeting with a vote of thanks to the members.


Prof. Monika Kannan
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
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Prof. Sr. Pearl
Principal

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Sophia Girls' College (Autonomous), Ajmer



ACTION TAKEN REPORT

**Presented in the IQAC meeting held on 21st January, 2023 at 2 p.m.
in Board Room 1**

1. The NAAC mock visit was successfully conducted on 2nd and 3rd December 2022. Prof Dorairaj and Father Joseph visited the different Departments and reviewed the preparations for the final visit scheduled on 14th and 15th December. They met them individually to help them answer the queries on the final day.
2. The Final NAAC Visit took place on 14th and 15th December. The team highly appreciated the efforts of the institution towards maintaining the quality of higher education. The College was awarded an A+ Grade with a CGPA of 3.28 on a 4 Point Scale.
3. The Term End Examinations were conducted in the month of January due to the NAAC Visit in December.
4. The Internal and External Academic Audits were successfully conducted on 15th November and 1st December respectively.
5. Faculty Development Program on Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) was successfully organized for the Teaching Staff on 3rd December, 2022.

Manika Kanwar
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
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S. Pearl
Principal

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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING (IQAC) HELD ON 14TH MARCH, 2023

The Meeting was held on 14th March, 2023 at 2:00 pm in Board Room 1

The following members were present:

S.No.	Name of the Member	IQAC	Signature
1.	Prof. Sr. Pearl	Chairperson	<i>Sr Pearl</i>
2.	Dr. Sr. Rani	Management Representative	<i>Sr. Rani</i>
3.	Prof. Monika Kannan	Co-ordinator	<i>Monika Kannan</i>
4.	Prof. Jyoti Chandel	Staff Representative	<i>J. Chandel</i>
5.	Prof. Sandra Lee	Staff Representative	<i>Sandra Lee</i>
6.	Mr. Gautam Chaturvedi	Staff Representative	<i>Gautam</i>
7.	Dr. Mriganka Upadhyay	Staff Representative	<i>Mriganka</i>
8.	Dr. Persis Latika Dass	Staff Representative	<i>Dass</i>
9.	Dr. Asha Sharma	Staff Representative	<i>Asha</i>
10.	Mr. Raman Tiwari	Staff Representative	<i>Raman</i>
11.	Dr. Neha Sharma	Staff Representative	<i>Neha</i>
12.	Mr. Satish Kumar	Head Librarian	<i>Satish</i>
13.	Sr. Swapana	Controller of Examination	<i>Sr. Swapana</i>
14.	Sr. Preetam	Office Superintendent	<i>Sr. Preetam</i>

Agenda

1. To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.



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Address: Mirshali, Jaipur Road, Ajmer-305001, Rajasthan (India)

2. To plan for the 2022-23 Annual Function
3. To finalize the dates for the Term End Examination
4. To gear up the Departments to plan for the next academic session 2023-24.
5. To review the final draft of AQAR 2021-22.
6. To plan FDPs for the Teaching Staff.
7. To prepare the Academic Calendar for the next session
8. To assess the submitted Institutional Research Project Proposals and the Business Proposals
9. To inform about the conduction of International Conference and National Workshop.
10. AOB

Minutes

1. **To read and approve the minutes and Action Taken Report (ATR) of the previous meeting.**

The minutes and ATR of the previous meeting were read, confirmed and recorded.

2. **To plan for the 2022-23 Annual Function**

The College Annual Day preparations were discussed in detail and the criteria for the selection of deserving candidate for trophies and scholarships were decided. Duties for the preparation of Award List, certificate writing etc. were also allocated to different staff members.

3. **To finalize the dates for the Term End Examination**

The Principal and IQAC members unanimously decided to conduct the End Semester Examination in the month of May.

4. **To gear up the Departments to plan for the next academic session 2023-24**

It was decided to meet the staff members and ask them to submit their Departmental Activities Calendar for the session 2023-24 in advance for the meticulous conduct of the educational visits and talks.



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5. To review the final draft of AQAR 2021-22

Members of IQAC along with the Coordinator reviewed the final draft of each criteria for the upcoming submission of AQAR 2021-22 and also suggested some corrections.

6. To plan FDPs for the Teaching Staff

The IQAC decided to conduct an FDP on the Implementation of New Education Policy-2020 for the faculty members in the month of June. It was also discussed and decided to invite the Canara Bank officials to conduct an FDP on the facilities provided by Public Sector Banks for the welfare of the teaching staff

7. To prepare the Academic Calendar for the next session

Coordinator along with the members of IQAC prepared the Academic Calendar for 2023-24.

8. To assess the submitted Institutional Research Project Proposals and the Business Proposals


The Principal, IQAC members along with the members of Research and Development Cell and Institution Innovation Cell assessed the submitted project proposal and business proposals for the grant of Seed money.

9. To inform about the conduction of International Conference and National Workshop


Members commended Department of Computer Science for the successful conduction of 3 Day National Workshop on Data Analysis using SPSS and R Language from 20th – 22nd February, 2023.

The Members also congratulated Department of English for successfully organizing International Conference on 10th and 11th March, 2023.

The Coordinator concluded the meeting with a vote of thanks to the members.


Prof. Monika Kannan
IQAC Coordinator
Coordinator

Internal Quality Assurance Cell
Sophia Girls' College
(Autonomous), Ajmer


Prof. Sr. Pearl
Principal

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER

INTERNAL QUALITY ASSURANCE CELL

Sophia Girls' College (Autonomous), Ajmer



ACTION TAKEN REPORT

**Presented in the IQAC meeting held on 14th March, 2023 at 2 p.m.
in Board Room 1**

1. The AISHE Report of the College for the session 2021-22 was submitted on 14th February 2023.
2. Staff Development Program on Effective English Communication Skills was successfully conducted for Maintenance Staff from 23rd to 25th January, 2023.
3. A Staff Development Program on Canara ai1: The New Mobile Banking Application was successfully organized on 11th March, 2023 for the Administrative Staff Members.
4. Staff Members have submitted the Institutional Research Project Proposals for the grant of Seed Money for session 2022-23.

M. Dinesh Kannan
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell
Sophia Girls' College
(Autonomous), Ajmer

S. Pearl

Principal

PRINCIPAL
SOPHIA GIRLS' COLLEGE
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