



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Session 2022-23

**Criterion
I**

Curricular Aspects

***1.1.3 Average percentage of courses having focus on employability/
entrepreneurship/ skill enhancement***

- Minutes of Boards of Studies meetings with approvals for employability:***



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

SOPHIA GIRLS' COLLEGE AJMER, (AUTONOMOUS)

DEPARTMENT OF ECONOMICS

BOS MEETING MINUTES (202-23)

Mode: Through online Google Meet (meet link: <http://meet.google.com/knu-dcgd-uoy>)

Date: 2nd September 2022

Time: 12:00 P.M

The meeting of the Board of Studies (BOS) for the Department of Economics was held on 2nd September at 12 pm through online mode. The following members were present in the meeting.

S.No.	Name	Designation	Representation
1	Ms. Divya Mishra	Head, Dept. of Economics	Convener
2	Dr. Suman Bhatiya	Associate Professor, Dept. of Economics, Govt. College, Kanwar Nagar, Brahmpuri, Jaipur	Vice Chancellor Nominee
3	Dr. Usha Rathi	Associate professor, Dept. of Economics, Govt. Bangar P.G. College, pali	Academic Council Nominee (Subject Expert)
4	Dr. Deepa Soni	Assistant Professor, Dept. of Economics, Mohanlal Sukhadia University, Udaipur	Academic Council Nominee (Subject Expert)
5	Mrs. Vinita Sharma	Owner, Green Heritage Village	Industry Expert
6	Ms. Shubha Gupta	Assistant Professor, REA, Ajmer	Principal Nominee (Alumni)
7	Dr. Sr. Rani	Faculty, Dept. of Economics	
8	Ms. Kumud Khatri	Faculty, Dept. of Economics	

9	Ms. Pratihtha Pandey	Faculty, Dept. of Economics
10	Ms. Nikita Surana	Student IIIrd Year Eco. Hons

Agenda:-

1. To read and approve the Minutes and Action Taken Report of the previous meeting.
2. To consider and approve syllabi of Economics (B.A/ Hons. Sem.-I to VI) 2020-21, 2021-22 & 2022-23.
3. To prepare a plan for Online Project Report viva and presentation for Eco Hons. Sem VI, 2021.
4. To consider and incorporate Add-on Courses from Swayam /MOOCs /NPTEL /Govt. Portal in the curriculum.
5. To apprise the members about the successful E-Learning classes conducted and development of E -Content.
6. To inform about the Alumni placements and progression.
7. To notify about the feedback analysis (Infrastructural Facilities /curriculum design/ teaching pedagogy / employability) by the stakeholders.
8. To apprise about the Major departmental achievements and events.
9. Any other matter with the permission of the Chair.

Meeting started with a short prayer by Dr. Sr. Rani, Thereafter Convenor Ms. Divya Mishra welcomed and introduced all the BOS committee members and the members of the department. The meeting started by the presentation of a PPT by Ms. Kumud Khatri which highlighted the following points in the front of the BOS members:

- Information about the BOS minutes and action taken report of the year 2021-22.
- Information about the MOUs signed with various institutions and the activities undertaken.
- Information about the Departmental Activities conducted in the previous session.
- Brief about the student progression, alumni placements, stakeholder feedback for the session 2021-22.
- They were also informed about teaching pedagogy and the development of the e-content of the course.
- Information about courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

Dr. Suman and Dr. Usha proposed to pass the minutes and this was seconded by Dr. Deepa Soni. It was passed unanimously.

Proceeding further with the permission of the members the Agenda for the session 2022-23 was read by Ms. Kumud Khatri.

The syllabi of Economics (B.A/ Hons. Sem.-I to VI) 2022-23 was presented by the Convener and HOD Ms. Divya Mishra. After going through it in detail a few changes were suggested by the members.

The members recommended including a separate paper on 'Basic Economic Concepts' that would serve as a bridge course for those who had not taken economics in high school.

According to the third agenda the Hindi translation of syllabi (Sem I to VI) 2022-23

was considered and approved unanimously for pass course and for honours. Members approved that Hindi translation can be avoided for technical papers like Mathematical Economics and Econometrics.

According to the fourth agenda members were informed about the syllabi of the SEC Course (Basic SPSS) and the Diploma Course in Sustainable Development.

As per the fifth agenda the members were informed about the Departmental Activities and achievements of the Department during the session 2021-22.

As per the sixth agenda the committee was apprised about the results of the last semester where 80% students (honours & passcourse) in 1st, 2nd and 3rd Year scored distinction in Economics. The committee appreciated the achievements of students and the hard work of faculty.

The committee's main recommendation was to give points to students who are participating in internships at reputable organisations since it will help them develop their skills and prepare them for finding suitable employment in the future.

ECONOMICS HONS.

S.No	Name of the Course	Content with direct bearing on Employability/ Entrepreneurship/ development Skill
1	ECOH-101:Microeconomics-I	Employability
2	ECOH-103:Indian Economy-I	Employability
3	ECOH-104Quantitative Techniques	Employability
4	ECOH-201:Microeconomics-II	Employability
5	ECOH-202:Environmental Economics	Employability
6	ECOH-203:Indian Economy-II	Employability
7	ECOH-204: Statistical Methods for Economics	Employability
8	ECOH-301: Development Economics-I	
9	ECOH-302:International Economics-I	Employability
10	ECOH-304:Macroeconomics I	Employability
11	ECOH-401:Development Economics-II	Employability
12	ECOH-402:International Economics-II	Employability
13	ECOH-404:Macroeconomics-II	Employability
14	ECOH-501:Applied Statistics	Employability
15	ECOH-502:Mathematical Economics	Employability
16	ECOH-503(a):Introduction to Econometrics	Employability
17	ECOH-503(b):Research Methodology	Skill
18	ECOH-504:Data Analysis through SPSS and E-Views	Employability and Skill

19	ECOH-601:Banking and Financial Market	Employability
20	ECOH-603:Mathematical Economics-II	Employability
21	ECOH-604:Field Survey/Project Report	Employability and Skill

B.A

S.No	Name of the Course	Content with direct bearing on Employability/ Entrepreneurship/ development Skill
1	ECO-101:Microeconomics-I	Employability
2	ECO-102:Quantitative Techniques	Employability
3	ECO-201:Microeconomics-II	Employability
4	ECO-202: Statistical Methods for Economics	Employability
5	ECO-301:Macroeconomics I	Employability
6	ECO-302:Indian Economy-I	Employability
7	ECO-302:Macroeconomics II	
8	ECOH-402:Indian Economy-II	Employability
9	ECO-502(a):International Economics	Employability
10	ECO-502(b):Mathematical Economics-I	Employability
11	ECO-601: Money and Banking	Employability
12	ECO-602(b):Mathematical Economics-II	Employability

The meeting was successfully concluded with a formal vote of thanks by Ms. Pratishta Pandey.

Divya
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 DIVYA MISHRA
 Head Department of Economics

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DEPARTMENT OF ENGLISH
BOARD OF STUDIES MEETING
SESSION 2022-23
DATE: 25-08-2022

The BOS meeting for the session 2022-23 was held on the 25th August, 2022, via Google Meet. Ma'am Sonal Sharma introduced and welcomed the new members. The following members were present for the meeting:

S.No.	Name	Designation	Representation
1.	Mrs. Sandra Lee	Head, Dept. of English, Sophia Girls' College, Ajmer (Autonomous)	Convener
2.	Dr. Praveen Mirdha	Associate Prof. Dept. of English, Govt. Girls College, Ajmer	Academic Council Nominee
3.	Dr. Rajshree Ranawat	Assistant Prof. Dept. of English, JNVU, Jodhpur	Academic Council Nominee
4.	Dr. Atiqa Kelsy	Dean, Arts and Humanities and Assistant Professor, St. Xavier's College, Jaipur	Subject Expert
5.	Ms. Anahita Lee	Educational Consultant	Industrial Expert
6.	Ms. Yashasvini Rathore	M.A. NET, English	Principal Nominee (Alumna)
7.	Ms. Maleeha Wasay	M.A. – English (Previous)	Principal Nominee (Student)
8.	Ms. Sonal Sharma	Member, Dept. of English	
9.	Sr. Vinita Xalxo	Member, Dept. of English	
10.	Ms. Priya Cornelius	Member, Dept. of English	
11.	Ms. Karishma Jangeed	Member, Dept. of English	
12.	Ms. Aarchie Gupta	Member, Dept. of English	

13.	Ms. Aditi Pankaj	Member, Dept. of English
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AGENDA-

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of *B.A English Literature, English Honours 2022-23.*
3. To consider and approve syllabi of *M.A English Literature 2022-23.*
4. To consider and approve the syllabi for *SEC/AEC, Value Added and Diploma Courses.*
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. To propose and approve the panel of examiners.
10. Any other matter with the permission of the Chair.

MINUTES OF THE MEETING-

- The Agenda was read by Ms. Archie Gupta, after which each point was discussed.

1. To read and approve the minutes of the previous meeting.

Sr. Vinita presented the minutes of the last meeting held on the 24th June, 2021. After a short discussion, the minutes were proposed to pass by Dr. Praveen Mirdha and seconded by Dr. Atiqa Kelsy. Thereafter, it was passed unanimously by the BOS members.

2. To consider and approve syllabi of *B.A English Literature, English Honours 2022-23.*

The syllabus for B.A English Literature and English Honours 2022-23 was presented. After the discussion Ms. Archie proposed to pass the syllabi. It was seconded by Dr. Rajshree Ranawat and it was passed unanimously by the Board.

3. To consider and approve syllabi of *M.A English Literature 2022-23.*

- The BOS members closely analyzed the syllabus. Dr. Praveen Mirdha suggested to introduce Labour Diaspora and texts on Kala Pani Migration. After discussion, it was decided not to make any major changes in the syllabus.
- Ms. Priya Cornelius proposed to pass the syllabus for the session 2022-23 which was seconded by Ms. Dr. Atiqa Kelsy. The syllabus was passed unanimously.

4. To consider and approve the syllabi for *SEC/AEC, Value Added and Diploma Courses.*

Ma'am Karishma presented the syllabi for SEC/AEC, Value Added and Diploma Courses run by the Department. After a short discussion Ms. Priya Cornelius proposed to pass the syllabi. It was seconded by Ms. Yashasvini Rathore. The syllabi were passed unanimously.

5. To inform about the Departmental activities and achievements during the session 2021-22.

- Ma'am Priya gave a report of the various Webinars, Workshops and the Exchange Programmes organised by the Department in order to facilitate learning and interaction for

the students. She also highlighted the other important roles played by the faculty members such as mentoring the students, being the members and co-ordinators of various Value Added Courses, clubs, fora and committees.

- Ma'am presented the Academic Calendar for the current session and informed the members about the activities planned by the Department. Ma'am Yashavini suggested to organise sessions on recent literary theories.

6. To apprise about the last semester results of the session 2021-22.

- Ma'am Sonal apprised the members about the last semester results of 2021-22.

7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

- Ms. Sonal introduced the BOS members to the online platform of the College i.e., ERP Sophia and Moodle and talked about the sincere efforts made by the Department to help the students by providing them the relevant E-contents.

Ma'am also apprised the members about the various Courses offered with bearing to employability, Entrepreneurship and Skill Development. Ma'am Karishma read the list of the papers.

8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.

Ma'am Sonal Sharma briefed the members about the student progressions, alumni placements and stakeholder feedback for the session 2021-22 which was appreciated by the members.

9. To propose and approve the panel of examiners.

Sr. Vinita presented the proposed list of the Examiners for the session 2022-23. The Department was informed about the demise of Ma'am Rekha Tandon, one of our examiners. Ms. Karishma proposed to pass the list and Ms. Aditi Pankaj seconded it. The list was approved by the members.

10. Any other matter with the permission of the Chair.

As there was no other matter for discussion, the meeting ended with a Vote of thanks by Ma'am Aditi Pankaj.

SCREENSHOTS OF THE MEETING



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Department of Geography

BOS Meeting July, 2022

Minutes of the Meeting

- An online Board of Studies meeting was held on Monday 18th July, 2022 on Google Meet Platform at 11:30 a.m.
- Following members attended the meeting-

S. No.	Name	Designation	Signature
1	Retd. Prof. H.M. Saxena	Former Joint Director, Directorate of College Education	
2	Prof. Sarina Kalia	Dept. of Geography Rajasthan University	
3	Dr. Shyam Khichi	Dr. Bhim Rao Ambedkar Govt. P.G. College, Sri Ganganagar	
4	Dr. Jyoti Bohra (Industrial Expert)	RAS, Income Tax Officer	
5	Ms. Shefali Samuel	Department Alumni	
6	Ms. Dimple Rawat (Student Representative)	M.A. Geography Student	
7	Dr. Madhumita Hussain (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
8	Mrs. Shilpi Yadav (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
9	Ms. Rakshita Sharma (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
10	Ms. Himanshi Parashar (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	

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1	Dr. Vandana Lall (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	Vandana Lall
1.2	Prof. Monika Kannan (Convenor)	Head, Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	Monika Kannan

AGENDA FOR THE MEETING

1. To read and approve the minutes of the previous meeting held on 24th June, 2021.
2. To consider and approve syllabi of B.A. *Geography* 2022-23.
3. To consider and approve syllabi of M.A (Previous) *Geography* 2022-23.
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results for the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

The meeting began with the formal welcome of the Board Members extended by the Convenor, Prof. Monika Kannan followed by a Power Point Presentation of the Department to brief the panel members about the academic achievements and accomplishments during the session 2021-2022 and further plans of the Department.

Agenda 1: To read and approve the minutes of the previous meeting held on 24th June, 2021.

The meeting commenced with the reading of the Minutes of June, 2021 and Action Taken Report. Dr. Madhumita proposed to pass the minutes whereas Mrs. Shilpi seconded them. Minutes of the last year BOS was unanimously approved by the Board Members.

Agenda 2: To consider and approve syllabi of B.A. *Geography* 2022-23.

The Convenor informed the panel members about changes brought in the syllabus for Batch 2022-2025

1. GEO - 301 Economic Geography I syllabus has been revised.
2. GEO – 401 Economic Geography II syllabus has been revised.


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- Portions have been shuffled between two semesters and few topics have been added.
- Employability and skill objectives have been added in some papers.
- B.A. syllabus was unanimously passed by the panel members.

GEO-301 ECONOMIC GEOGRAPHY-I

Max. Marks: 75

Min. Marks: 30

Credit: 03

Duration: 2 ½ hrs

Learning Outcomes: On successful completion of the Course the student will be able to:

1. Analyze the impact of economic activities on environment.
2. Classify the different types of resources and practice conservation with possible solutions.
3. Critically evaluate the land use by location theory of Von Thunen and compare agricultural regions of the world.
4. Expand Awareness towards Nature and Sustainable Development.
5. Build competency and academic excellence for competition exams.
6. To develop core employability skills for holistic development.

UNIT I

Introduction: Definition, Nature, Scope, its recent trends; Classification of economies-primary, secondary, tertiary; Resources: Definition, Concept and Classification; Natural Resources: Major Classification of Resources – Soil, Water and Forest; Conservation and Management of Natural Resources for Sustainable Development.

UNIT – II

Primary Activities: Food Gathering, Hunting, Fishing, Forestry, Mining and Agriculture; Agriculture: (Major Food Crops) Essential Conditions required for, Distribution and Production of - Rice, Wheat, Sugarcane, Cotton, Tea, Coffee, Rubber.

UNIT – III

Minerals: Ferrous and Non-Ferrous - major distribution and production (Iron ore, Manganese, Aluminum, Bauxite, Copper, Mica and Gold); Power Resources: Coal, Petroleum, Natural Gas, Atomic Energy, Solar, Tidal, Wind and Hydroelectricity.

Reference Books:

- Alexander J. W. (1963). Economic Geography. Prentice-Hall Inc. New Jersey: Englewood Cliffs.
- Bagchi, S. and Smith H. L. (2006) Economic Geography. Past, Present and Future, Taylor and Francis.
- Clark, Gordon L., Feldman, M.P. and Ortler, M.S. (2006). The Oxford.
- Coe N. M., Kelly P. F. and Yeung H. W. (2003). Economic Geography. A Contemporary Introduction, Wiley-Blackwell.
- Combes, P.Mayer T. and Thissa, J. F. (2008). Economic Geography: The Integration of Regions and


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GEO-401 ECONOMIC GEOGRAPHY-II

Max. Marks: 75

Min. Marks: 30

Credit: 03

Duration: 2 hrs

Learning Outcomes: On successful completion of the Course the student will be able to:

1. Categorize ferrous and non ferrous minerals and identify their distribution on a world map.
2. Relate factors affecting localization of industries and discuss the major industries of the world.
3. Identify the influence of geographical factors in the development of trade and transport.
4. Build competency and academic excellence for competition exams.
5. Hone & develop critical thinking, problem solving attitude and employability related skills for holistic development.

UNIT I

Agriculture: Concept of Land use; Agricultural Land Use Model of Von- Thunen; Major Whittlesey's classification of World Agricultural types; Industrial Location Theory of Weber; Food Security.

UNIT - II

Classification on the basis of raw material, size and ownership; Major industries of the world- Iron and steel, Textile-Cotton and Woolen, Chemicals, Cement, Paper, Ship Buildings.

UNIT - III

Trade and Transport: Factors affecting, Major ~~waterways~~ landways and airways transport: Impact of COVID on global Trade and Transport.

Reference Books:

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Agenda 3: To consider and approve syllabi of M.A (Previous) Geography 2022-23.

The Convenor informed the panel members regarding the the syllabus for Batch 2022-2024. In paper GEOM- 104 Political Geography – Water Disputes topic has been added. Employability and skill ojectives have been added in some papers. M.A. syllabus was unanimously been passed by the panel members.

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GEOM-104: Political Geography

Max Marks: 100

Credits: 06

Learning Outcomes: On successful completion of the Course the student will be able to-

Min. Marks: 40

Duration: 03 hr

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SGCA M.A. Geography 2022-23

1. Identify elements of political geography for understanding the formation of state.
2. Compare the various themes of political geography to help evaluate the emerging world power.
3. Understand the geopolitical dimensions and evaluate the need for regional cooperation.
4. Build competency and academic excellence for competition exams.
5. Develop critical thinking, research and employability related skills for holistic development.

UNIT – I

Nature and Scope; Approaches; Elements of the State: Physical, Human, Economic; Concept of Geopolitics; Global geostrategic views of Mahan, Mackinder, Spykman and Seversky.

UNIT – II

Themes in Political Geography: State, Nation, Nation-State and Nation-building; Frontiers and Boundaries, Colonialism; Unitary, Federal Systems and other forms of Governance.

UNIT – III

Geopolitical significance of Indian Ocean; Importance of SAARC Region; Major Indo-China and Indo-Pakistan Border disputes, Water Disputes.

Agenda 4: To consider and approve the syllabi for Generic Elective Course /SEC /AEC.

Department of Geography offering Generic Elective course in Basic of Remote Sensing in Geographical Information System (GIS), the syllabus for the same was put forward by the Convenor and was unanimously passed by the Board. Members of the Panel appreciated the provision of offering such inter faculty horizontal learning scope in academics.

Agenda 5: To inform about the Departmental activities and achievements during the session 2021-22.

Prof. Monika Kannan the Convenor of the Meeting apprised the panel regarding the Departmental activities during the session towards research and learning exposures -

- 3 Days training Program on Disaster Management

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- Socio- Economic Survey to Rasoolpura for I year Students.
- Research Colloquium for M.A. Students
- Industrial Survey to Saras Dairy for III year students
- M.A. Final dissertation presentation and Pre-Ph.D viva.
- Remedial Classes for Slow and Advance Learners.

Board members appreciated the consistent efforts department putting in to grow as an excellent learning portal.

Agenda 6: To apprise about the last semester results for the session 2021-22.

Members of the panel also were apprised about the last year results, members appreciated the faculty members the way they handled the students through online and offline teaching. Exams were conducted under the Covid guidelines. The results were appreciable.

Agenda 7: To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

The panel members have been updated with the courses Department is offering to the students. The courses have been designed keeping in mind the Employability, Skill and Entrepreneurship and also have been updated time to time to keep pace with the time and need.

The course list was shared for the glimpse –

S.No.	Name Of The Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill Development
	GEO-101: Physical Geography-I (Elements of Geomorphology)	Employability
	GEO-102: Geography of Rajasthan	Employability
	GEO-103: Basis of Cartography	Employability and Skill enhancement
	GEO- 201: Physical Geography – II (Climatology and Oceanography)	Employability
	GEO- 202: Human Geography	Skill Enhancement
	GEO- 203: Socio-Economic Survey	Skill Enhancement
	GEO- 301: Economic Geography - I	Employability and Entrepreneurship
	GEO- 302: Geography of India – I	Employability
	GEO- 303: Interpretation of Topographical Maps	Employability and Skill Development
	GEO- 401: Economic Geography- II	Employability
	GEO- 402: Geography of India – II	Skill Development
	GEO- 403: Map Projections	Employability and Skill Development
	GEO- 501: Environmental Geography- I	Skill Development

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GEO- 502(A): Regional Geography of the World – I (Asia, Europe and Australia)	Skill Development
GEO-502(B): Regional Geography of South Asia - I	Skill Development
GEO- 503: Plane Table and Prismatic Compass Survey	Skill Development
GEO- 601: Geographical Thoughts	Employability and Skill Development
GEO-602(A): Regional Geography of the World – II (North America, South America and Africa)	Employability and Skill Development
GEO-602(B): Regional Geography of South Asia- II	Employability and Skill Development
GEO- 603: Report Writing based on Field Visit	Employability and Skill Development
GEOM-101: Geographical Thoughts	Employability and Skill Development
GEOM-102: Geomorphology	Employability and Skill Development
GEOM-103: Population Geography	Employability and Skill Development
GEOM-104: Political Geography	Employability and Skill Development
GEOM-105: Advanced Cartography	Employability and Skill Development
GEOM-201: Climatology and Oceanography	Employability and Skill Development
GEOM-202: Resource and Economic Geography	Employability and Skill Development
GEOM-203: Geography of India	Employability and Skill Development
GEOM-204: Digital Cartography, Aerial Photography and GPS	Employability and Skill Development
GEOM-205: Air Photo Interpretation and GPS	Employability and Skill Development
GEOM-301: Agricultural Geography	Employability and Skill Development
GEOM-302: Industrial Geography	Employability and Skill Development
GEOM-303: Urban Geography	Employability and Skill Development
GEOM-304(A): Social Geography	Employability and Skill Development
GEOM-304(B): Cultural Geography	Employability and Skill Development
GEOM-305: Remote Sensing Techniques	Employability and Skill Development
GEOM-401: Geography of South Asia	Employability and Skill Development
GEOM-402: Regional Development and Planning	Employability and Skill Development
GEOM-403(a): Quantitative Techniques in Geography	Employability and Skill Development
GEOM-403(b): Natural Disaster Management	Employability and Skill Development
GEOM-404(a): Dissertation	Employability and Skill Development
GEOM-404(b): Geography of Tourism	Employability and Skill Development
GEOM- 405: GIS Application	Employability and Skill Development

Agenda 8: To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.

Convenor proudly mentioned the names of the students who cleared NET in year 2021-2022

- Shubhangi Sharma
- Preeti Chaudhary
- Komal Bhati
- Pallavi Ranga


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Members appreciated the results of the Department.

Feedback on Curriculum through a standard format has been collected from the stakeholders and BOS members were apprised with the updated feedback.

The members were also informed about the activities planned for the present session wherein

- An International Lecture Series
- Hands on Training with GPS for B.A. Students
- Hands on Training with GPS and GIS for M.A. Students
- Educational Trip
- Field Trips etc were discussed with the Panel members.

Agenda 9: Any other matter with the permission of the Chair.

- BOS members appreciated the efforts put in by the department for research exposure to P.G. and Ph.D scholars.
- Convenor updated the BOS members with a healthy practice of Remedial classes department is continuing with for the slow and advance learners for U.G. and P.G. students.
- Few reference books have been suggested by the members to be added in the existing Departmental library.
- Convenor discussed the detailed plan of International Lecture Series to held in the month of August.
- Convenor Prof. Monika Kannan proposed the external members of Board of Studies to sign a MOU for future collaborations.

Lastly, the meeting was concluded by extending a Vote of Thanks by Mrs. Shilpi Yadav.

Prof. Monika Kannan (Convenor) conveyed her heartfelt gratitude towards all the members for accepting the invitation and making themselves available on online platform for the BOS meeting.


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SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

बोर्ड ऑफ स्टडीज मीटिंग (हिन्दी विभाग) 2022 -23

सोफिया गर्ल्स कॉलेज, अजमेर के हिंदी विभाग की आठवीं बी. ओ. एस मीटिंग दिनांक 24 नवम्बर 2022 को प्रातः 11:00 बजे ऑनलाइन संपन्न हुई। इस मीटिंग में निम्नलिखित सदस्य उपस्थित थे।

S.No	Name	Designation	Representation
1.	Dr. Sunita Siyal	Assistant Professor and Head Dept. of Hindi Literature Sophia Girls' College (Autonomous), Ajmer 9460478865	Convener
2.	Dr. Meeta Sharma	Associate Professor, Dept. of Hindi Literature University of Rajasthan, Jaipur. 09828554355	Vice Chancellor Nominee
3.	Prof. N. Lakshmi Aiyar	Prof., Dept. of Hindi Literature Central University of Rajasthan, Bandarsindri 09680276038	Academic Council Nominee (Subject Expert)
4.	Dr. S.K Meena	Prof. Dept. of Hindi Literature Jai Narayan Vyas University, Jodhpur. 09414295256 Head- Patrakareeta evam Jansanchar Vibhag, Nideshak,- Sanyakaleen Adhyayan Sansthaan.	Academic Council Nominee (Subject Expert)
5.	Mr. Umesh Kumar Chaurasia	Section Officer Rajasthan Board of Secondary Education Ajmer 09829482601	(Industry Expert)
6.	Ms. Shweta Nama	M.A, M.D.S University Ajmer. 9664402319	Principal Nominee (Alumni)
7.	Ms. Ruchika Soni	B.A , Sophia Girls' College , Ajmer 6367138234	Principal Nominee (Student)

Agenda of the meeting:-

1. To read and approve the minutes of the previous BOS meeting.
2. To consider and approve syllabi of Hindi 2022-23
3. To consider and approve syllabi of Elementary Hindi 2022-23.
4. To consider and approve the syllabi for SEC courses.
5. To inform about the departmental activities and achievements during the session 2021-22.
6. To apprise about the semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP 2020.
8. To inform about the student progression, alumni placements and stakeholder's feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

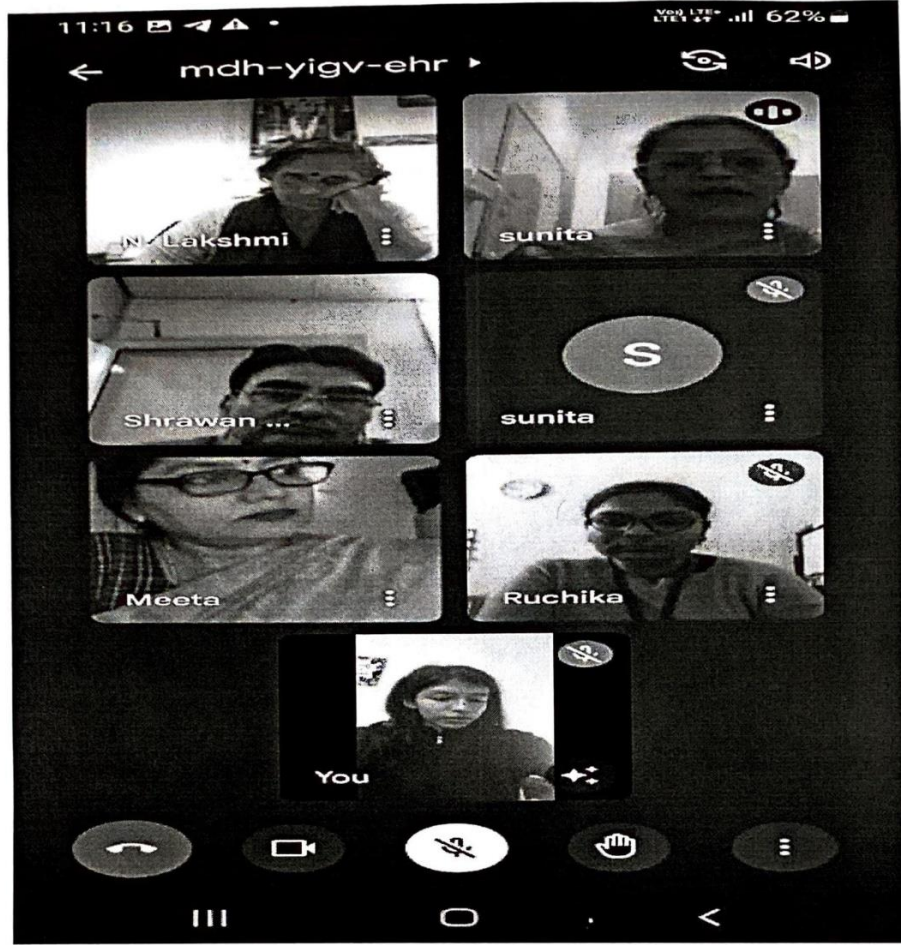
मिनट्स (Minutes)

- बी. ओ. एस मीटिंग दिनांक 24 नवम्बर 2022 को ऑनलाइन संपन्न हुई।
- संयोजिका द्वारा सदस्यों के स्वागत के साथ मीटिंग प्रारंभ की गई। सभी ने अपना अपना परिचय दिया।
- एजेंडा के क्रमवार बिंदु लिए गए -
- सर्वप्रथम गत सभा की कार्यवाही व कार्यवाही विवरण को पढ़कर सुनाया व पुष्टि की गई।
- सदस्यों ने 1-6 सेमेस्टर हिंदी पाठ्यक्रम को संक्षिप्त करने का सुझाव दिया।
- सत्र 2022-23 में प्रारंभिक हिंदी के (प्रथम वर्ष विद्यार्थी हेतु जो अहिंदी भाषी क्षेत्रों से आए हैं) पाठ्यक्रम पर विचार करके अनुमोदन किया गया।
- स्किल इन्हेसमेंट कोर्स फंक्शनल हिंदी के पाठ्यक्रम पर विचार करके अनुमोदन किया।
- सत्र 2021-22 के सभी सेमेस्टर के परिणाम के बारे में अवगत कराया।
- नई शिक्षा नीति के तहत सदस्यों को अवगत कराया गया कि पाठ्यक्रम विद्यार्थियों के कौशल विकास व उन्हें रोजगार प्रदान कराने में सहायक है।
- सदस्यों को सफलतापूर्वक संचालित ई-लर्निंग कक्षाओं और ई-कंटेंट के बारे में अवगत कराया गया।
- पूर्व छात्राओं के सेवारत, उन्नति के बारे में चर्चा की गई।
- प्रवक्ताओं एवं विद्यार्थियों के फीडबैक विश्लेषण, विभागीय प्रमुख आयोजन और उपलब्धियों के बारे में सदस्यों को अवगत कराया गया।
- विभागीय गतिविधियां -
- दिनांक 19 जुलाई 2021 को हिंदी विभाग सोफिया गर्ल्स कॉलेज अजमेर तथा हिंदी विभाग सेंट थॉमस कॉलेज भिलाई (छत्तीसगढ़) के संयुक्त तत्वावधान में एक दिवसीय राष्ट्रीय सेमिनार का आयोजन किया गया जिसका विषय "वर्तमान परिदृश्य में साहित्य और मीडिया की भूमिका" रखा गया।

- दिनांक 14 सितंबर 2021 को हिंदी दिवस पर “हिंदी से है हिंदुस्तान” विषय पर ऑनलाइन कविता एवं नारा प्रतियोगिता का आयोजन किया गया ।
- दिनांक 15 मार्च 2021 को “बढ़ती हुई महत्व आकक्षाओं जीवन मूल्यों के स्तर को घटाया है” विषय पर वार्षिक हिंदी वाद विवाद प्रतियोगिता का आयोजन किया गया ।
- सदस्यों को मॉटोर-मेंटी मीटिंग के बारे में बताया कि समय-समय पर छात्राओं से उनकी समस्याओं के बारे में पूछा जाता है व उनके द्वारा पूछे गए प्रश्नों का भी उचित समाधान किया जाता है ।
- सकारात्मक सुझाव दिए गए जिनमें यह सम्मिलित है-
- प्रोफेसर लक्ष्मी अय्यर ने कहा कि 1 से 6 सेमेस्टर का पाठ्यक्रम विस्तृत है अतः इसे संक्षिप्त करें सेमेस्टर के पाठ्यक्रम में सम्मिलित कवियों के पदों की संख्या कम करें तथा लेखकों की रचनाओं को कम करें।
- डॉक्टर एस. के. मीणा ने सुझाव दिया कि HIN-101 प्राचीन काव्य में रीति को हटा दें। HIN- 501 आधुनिक काल में कविता “सखि वे मुझसे कहकर जाते” को हटा दें।
- डॉ.मीता शर्मा ने सुझाव दिया कि HIN-502 (B) मुंशी प्रेमचंद की कहानी कला में प्रेमचंद की प्रमुख कहानियों का क्रम प्रकाशन वर्ष के अनुसार रखे व “कफन” कहानी की जगह “बड़े भाई साहब” कहानी रखे व पेपर का नाम “हिंदी कहानी एवं प्रेमचंद” रखें।

संयोजिका ने सदस्यों को धन्यवाद ज्ञापित करते हुए सभा समाप्ति की घोषणा की।





Sunita Sial
डॉ. सुनीता सियाल
संयोजिका
Head
Department of Hindi
Sophia Girls' College
(Autonomous), Ajmer

S. Pearl
Dr. Sister Pearl
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SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Department of History

Minutes of Board of Studies 2022-23

Online meeting of the Board of Studies was organized on Saturday 29th July, 2022 at 01:30 p.m. through Google-meet.

The following members participated in the meeting:

S.No.	Name of Member	Representation
1	Prof. Kamlesh Sharma	V.C. Nominee (Subject Expert)
2	Prof. H.C. Jain	Academic Council Nominee (Subject Expert)
3	Prof. Sangeeta Sharma	Academic Council Nominee (Subject Expert)
4	Ms. Acsah Sona	Industry Expert
5	Ms. Akshita Maheshwari	Alumni
6	Ms. Neha Baria	Student Representative
7	Dr. Persis Latika Dass	HOD and Convener
8	Mr. Shiv Mangal Singh	Member
9	Ms. Rukhsar Khan	Member
10	Ms. Avni Choudhary	Member

Agenda:

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of B.A History for session 2022-23.
3. To consider and approve syllabi of M.A (Previous and Final) for session 2022-23.
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

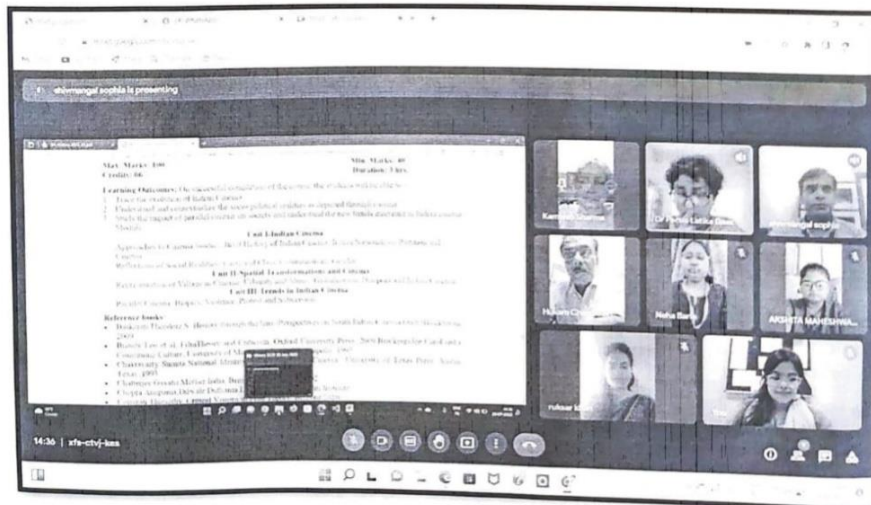
Minutes:-

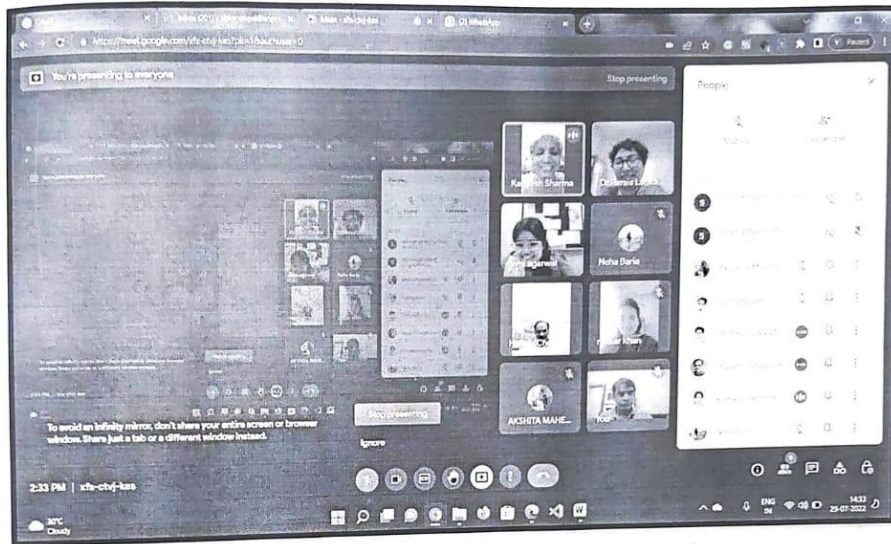
The Head, Department of History and Convener Dr. Persis Latika Dass formally welcomed and introduced all the members of Board of Studies and after that the following Agenda were discussed:-

1. The Convener read the Minutes and Action Taken Report of the previous B.O.S meeting. Dr. Persis Latika Dass proposed to pass the minutes and it was seconded by Prof. Hukum Chand Jain. The B.O.S members passed the minutes and the ATR unanimously.

2. The Syllabi for Session 2022-23 (U.G. Sem. I to VI) was discussed and the members suggested the addition of following topics in the respective papers:-
 - a. In Sem. I, HIS 102: History of Indian Culture and Heritage-I, the members suggested to include Kautilya in Unit-III.
 - b. In Sem. II, HIS 202: History of Indian Culture and Heritage-II, members suggested to include: - Ajanta-Ellora Caves in Unit-I, Surdas in Unit-II and Mahadevi Verma in Unit-III.
 - c. In Sem. VI, HIS 602: History of Modern World-II, members suggested including Formation of UNO in Unit-III.
3. The Syllabi for Session 2022-23 (P.G. Sem. I to IV) was discussed and the members suggested addition of following topics in the respective papers:-
 - a. In Sem. III, HISM 302: Making of British India-Administrative and Social Reforms, the members suggested to include: Factors shaping the Constitutional Development in India during Colonial times and Growth of Legislature 1833 to 1909 in Unit-II.
 - b. In Sem. III, HISM 304: Modern Indian Thinkers, members suggested to include: Annie Besant in Unit-II to maintain the representation of women thinkers in Modern India. Members also suggested exchanging Jyotiba Phule in Unit-II with Aurobindo Ghosh in Unit-I, to maintain the relevance of the theme of the Units.
 - c. In Sem. III, HISM 305(B): History of Indian Cinema and Social Realities, members suggested to include current topics like:- Role of Cinema in Nationalism and OTT Platforms and Hegemony in Unit-III.
4. The Syllabi of compulsory paper HIS 104: Life and Philosophy of Mahatma Gandhi was also put forward for approval before the members. The members praised the introduction of the paper related to theme of Mahatma Gandhi and unanimously approved it.
5. The Syllabi of Generic Elective:-Tourism Management was also put forward for approval of BOS, the members approved the same unanimously.
6. Members were informed about the Departmental activities and U.G and P.G results of session 2021-22. Members praised the efforts of the Department in both the spheres.
7. Members were apprised about various courses offered by the Department related to **Skill Development** according to NEP,2020:-
 1. HIS-102 History of Indian Culture and Heritage-I
 2. HIS-202 History of Indian Culture and Heritage-II
 3. HISM-101 Historical Methods and Historiography- I
 4. HISM-102 Tourism & Heritage with Special Reference to Rajasthan
 5. HISM-201 Historical Methods and Historiography- II
 6. HISM-305(A) Environmental History of Modern India 1800-2000
 7. HISM-405(A) Dissertation
8. Members were also informed about the student progression and feedback of Session 2021-22.

9. Meeting was concluded with thanksgiving to the Chair and the honorable members for their valuable suggestions and support.





Dass
Head
Department of History
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AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS) ,AJMER

DEPARTMENT OF HOME SCIENCE

Minutes of the BOS Meeting on 1st August 2022

The department of Home science conducted its online meeting on Google meet app on 1st August 2022 at 1:30 PM. The following members were present in the meeting:

S.No	Name of the Member	Designation	Representation
1.	MS. Ruchi Mathur	Head Department of Home Science, Sophia Girls' College Ajmer (Autonomous)	Convener <i>Ruchi Mathur</i>
2.	Prof Komal Singh	Professor Dept of HomeScience Bhim Rao Ambedkar, Central University, Amethi Campus Sultanpur, (U.P)	VC Nominee
3.	Dr.Minakshi Jain	Associate Professor, Govt College, Dausa	Academic Council Nominee(Subject Expert)
4.	Dr. Reshma Boolchandani	Professor, Department Of Home Science, Rajasthan University Jaipur	Academic Council Nominee(Subject Expert)
5.	Dr Vinita Rai	Dietician, Mittal Hospital , Ajmer	Industry Expert
6.	Ms Mansi Rathore	Pursuing B.ed	Alumini
7.	Ms.Kirti Vispute	Present Student, , Sophia Girls' College Ajmer (Autonomous)	Student
8.	Ms Shweta Sharma	Lecturer, Sophia Girls' College Ajmer (Autonomous)	Faculty Member <i>Shweta</i>

The Agenda of the meeting were:

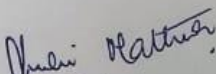
1. To read and approve the Minutes and Action Taken Report of the previous meeting.
2. To consider and approve syllabi of Home Science (U.G Sem.-I to VI) for the session 2022-23
3. To change and approve the syllabi and nomenclature of H.Sc 201
4. To consider and approve the syllabi for Generic Elective Course /SEC/AEC
5. To inform about the Departmental achievements and activities during the session 2021-22.
6. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
7. To apprise about the last semester results of the session 2021-22
8. To inform about the student progression ,alumni placements and stakeholder feedback for the session 2021-22
9. Any other matter with the permission of the Chair.

Minutes:

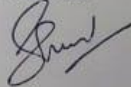
The online meeting began with the welcoming of the guests and reading of the agenda of the meeting by the convener, then the agenda was taken up one by one.

1. The minutes and the action taken report of the previous BOS meeting were read to the members and approval was taken by them.
2. The convener started reading the syllabus to the members from sem I to VI.
3. Ma'am Minakshi Jain suggested to correct the sequence of names of fibers in H.sc 102.
4. The BOS members were informed about the changes in the syllabus and nomenclature of H. Sc 201, and suggestions were taken from them.
5. In Paper H.SC202 the BOS members suggested to add age and various physiological conditions in garments of UNIT I. They also suggested to add traditional textiles of India and a reference book was also suggested by them in the same paper.
6. In paper H.Sc 302 Ma'am Reshma advised to add some specific models of communication in UNIT II
7. In HSc 303 , Practical paper Dr Reshma suggested to add an one month observation of a pre school child in a Aanganwadi /Preschool
8. In HSc 602 (A) the BOS members advised to name the kinds of budget.
9. The BOS members were also informed about the employability/ skill development and entrepreneurship offered in the syllabus for the students.
10. The panel of examiners for Home Science was also approved by the members
11. The Syllabi for SEC in Home Science – Baking and Confectionery and Dyieng and Printing were also disused and approved

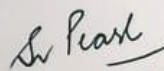
At the end of the meeting Ma'am Shweta thanked all the BOS members for sparing their time for the meeting.


Mrs. Ruchi Mathur

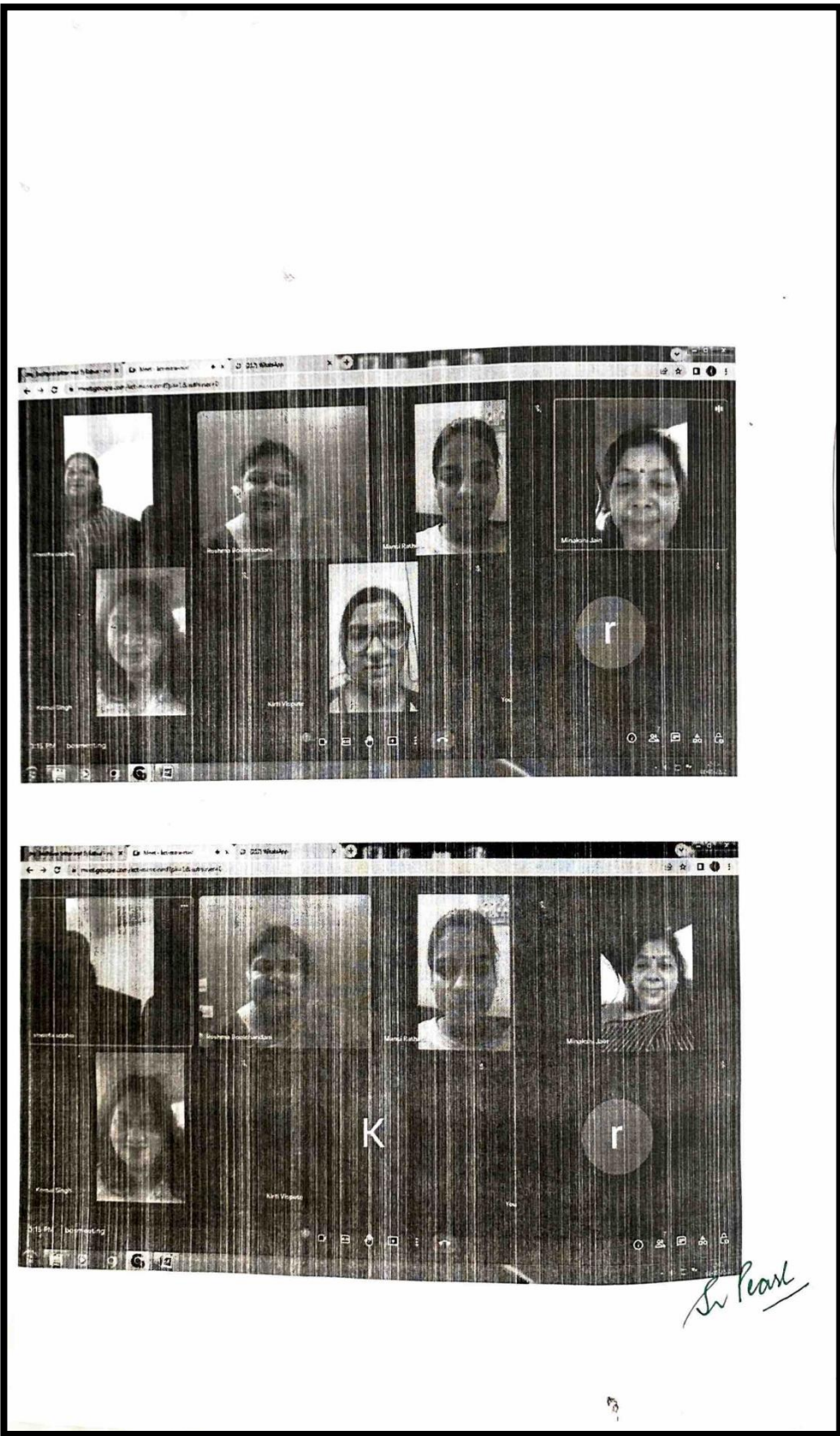
Convener



Head
Department of Home Science
Sophia Girls' College
(Autonomous), Ajmer


Dr. Sr. Pearl

Principal
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



Su Peax



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes of Board of Studies Meeting

The 5th Board of Studies meeting was conducted on 16th July 2022 through Google meet.

Members present in the meeting

S. No.	Name	Designation	Position
1	Dr. Manju Arora	Prof. R.B.D. College, Bijnore	VC Nominee
2	Dr. B.S. Chouhan	Dean Education, B.N. Deemed University, Udaipur	Academic Council Nominee (Subject Expert)
3	Dr. Aman Singh Sisodiya	Prof. Dept. of Physical Education, J.N.V University, Jodhpur.	Academic Council Nominee (Subject Expert)
4	Mr. Sharafat Khan	P.E.T. Govt. Sr.Sec. School, Budhwara and Owner, Roots Cricket Academy, Ajmer	Academic Council Nominee (Industry)
5	Mrs. Midha Syed	Book Compiler, Inquill's Publication House, Noida	Principal Nominee (Alumni)
6	Shreem Kamaal Shah	Student, Physical Education	Principal Nominee (Current Student)
7	Mrs. Shahina Sherani	Head, Dept. of Physical Education	Convener
8	Mrs. Ruchi Mathur	Head Dept. of Home Science and Faculty, Dept. of Physical Education	Member

Agenda:-

1. To read and approve the Minutes and Action Taken Report of the previous meeting.
2. To consider and approve the syllabi of B.A. Physical Education (U.G Sem. I to VI) 2022-23.
3. To consider and approve the Hindi translation of syllabi (Sem. I to VI) 2022-23.
4. To consider and incorporate Add On Courses from Swayam /MOOCs /NPTEL /Govt. Portal in the curriculum.
5. To apprise the members about the successful E-Learning classes conducted and development of E-Content.
6. To apprise the members about the course offered with bearing to employability, Entrepreneurship and Skill Development.
7. To apprise the members about the mentor –mentee meetings.
8. To notify about the feedback analysis (Infrastructural Facilities /curriculum design/ teaching pedagogy / employability) by the stakeholders.
9. To apprise the members about the theory and practical examiners.

10. To apprise about the Major departmental achievements and events.

11. Any other matter with the permission of the Chair.

Minutes:-

The Head, Department of Physical Education formally welcomed and introduced all the members to the 5th Board of Studies meeting, after that the Agenda were discussed one by one.

1. The convener read Minutes and Action taken Report of the previous BOS meeting.
2. Ms. Shahina Sherani proposed the minutes and ATR, which was seconded by Dr. Aman Singh Sisodiya and passed unanimously by the Board Members.
3. The convener presented the B.A. Physical Education syllabi with Hindi translation.
4. In unit – III of semester – I, Paper 101- Foundation and of Physical Education, Dr. Aman Singh Sisodiya suggested to add Ancient and Modern Olympic Games instead of Olympic Games.
5. In semester – I, Paper 102 Anatomy, Dr. B.S. Chauhan suggested to change the nomenclature of Paper from Anatomy to Basic of Anatomy.
6. In unit – II of semester – II, Paper 201, Health Hygiene and Yoga, Dr. B.S. Chauhan suggested to add meditation and dhyana.
7. In unit – II of semester – III, Paper 302, Sports Management, Dr. Aman Singh suggested to remove the word playground, and also suggested to add new topic that is organization and administration management.
8. In unit – III of semester – III, Paper 302, Sports Management, Dr. B.S. Chauhan suggested to add sports management during COVID – 19 and alike situations, instead of impact of COVID- 19 on sports industry.
9. In unit – I of semester – V, Paper 502(B), Physical fitness and Wellness, Dr. B.S. Chauhan suggested to add Brisk walk in type of physical activities.
10. In unit – II of semester – V, Paper 502(B), Physical fitness and Wellness, Dr. Manju Arora suggested to add limbering down instead of cooling down.
11. The Board Members approved and passed the syllabi.
12. The board member Ms. Ruchi Mathur , apprised the members about the successful E-Learning classes conducted and development of E -Content. The Board Members appreciated that.
13. The B.O.S. members were also appraised about the employability/Skill development /Entrepreneurial courses offered by the department, the members discussed about these papers in details.

Courses offered with bearing to Employability, Entrepreneurship and Skill Development are:

S.No.	Name of the Course	Activities/Content with direct bearing on Employability, Entrepreneurship and Skill Development
1	PED – 201 – Health Education, Hygiene and Yoga	Skill Development
2	PED- 302 – Sports Management	Employability and Entrepreneurship
3	PED- 502 (A) - Sports Training	Employability , Entrepreneurship and Skill Development
4	PED- 602 (B) – Sports Journalism	Employability and Skill Development

14. The B.O.S. members were also briefed about the mentor – mentee meetings, and about the feedback analysis by the stakeholders.

15. The B.O.S. members approved the names of examiners (theory + practical) given by the convener.

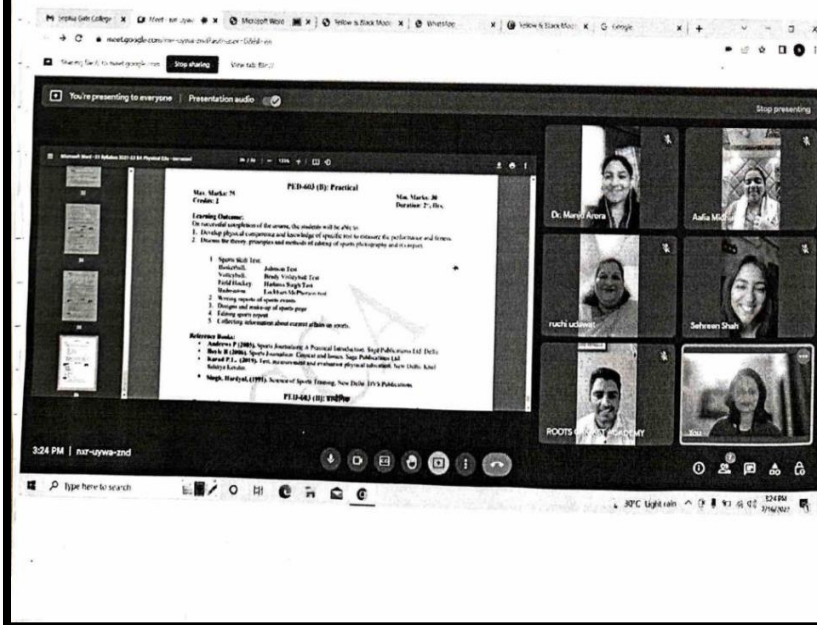
16. Departmental activities were discussed;

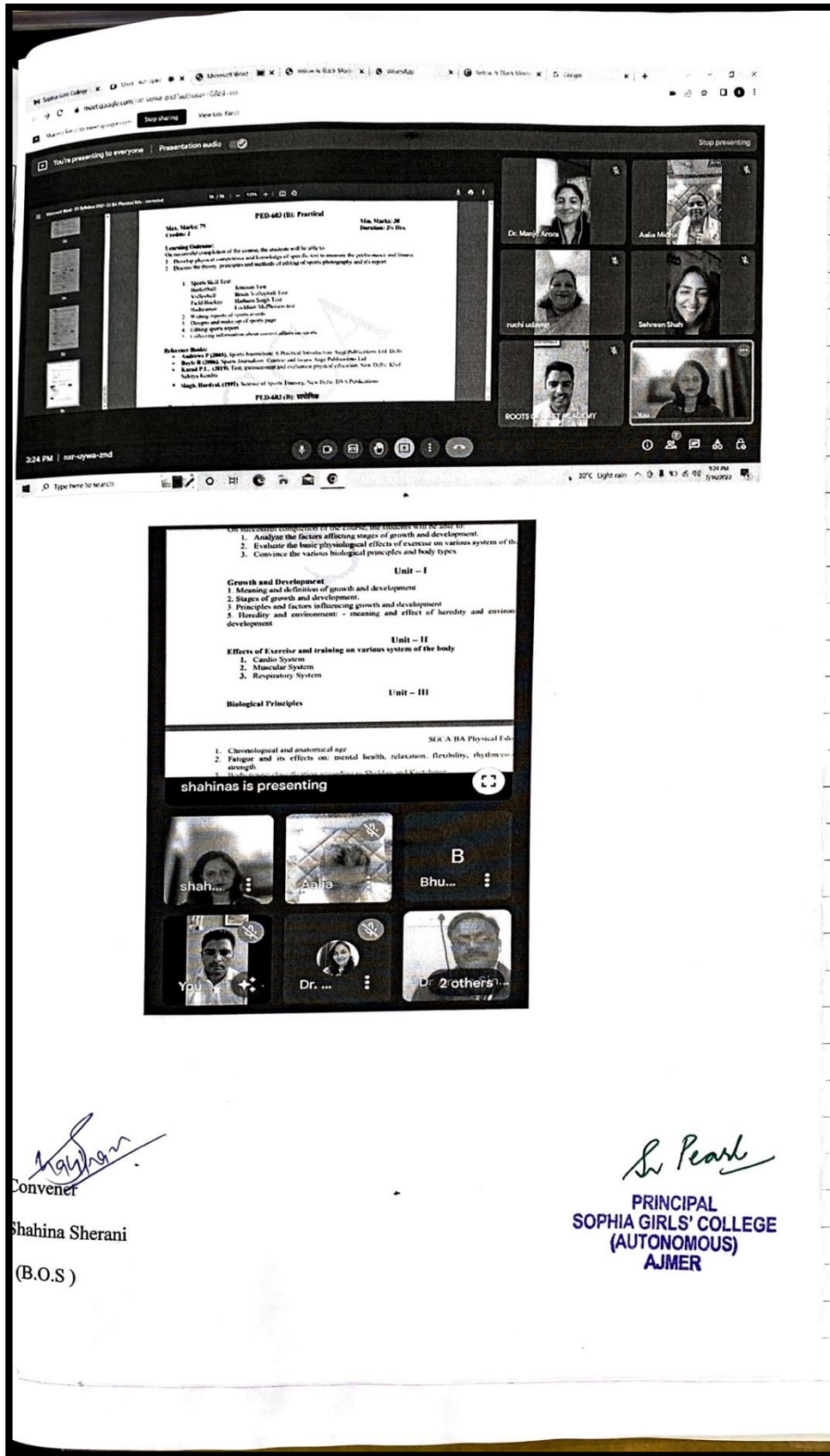
- Life Skill Course: Self – Defence, Aerobics, Gym Fitness Workout classes were conducted by the department.
- 9 Intercollegiate Tournaments was organized by the department.

The board members appreciated the activities done by the Department.

17. At last the convener thanked each one of them for sparing their valuable time to attend the meeting.

Photos:-





Shahina

Convener

Shahina Sherani

(B.O.S)

S. Pearl

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF POLITICAL SCIENCE BOS Meeting Minutes

The online BOS Meeting for the Department of Political Science was held on 1st October 2022 at 5:30 PM.

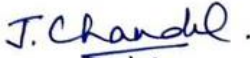
The following members attended the meeting:

S.No	Name of the Member	Designation	Representation
1.	Prof. Jyoti Chandel	Head, Department of Political Science, Sophia Girls' College Ajmer (Autonomous)	Convener
2.	Prof. Nagendra Ambedkar	Head, Department of Public Policy, Central University of Rajasthan	VC Nominee
3.	Dr. Giriraj Singh Chauhan	Assistant Professor, Department of Public Administration, Mohanlal Sukhadia University, Udaipur, Rajasthan	Academic Council Nominee (Subject Expert)
4.	Dr. Meeta Sharma	Head and Assistant Professor, Department of Political Science, St. Xaviers College, Jaipur, Rajasthan	Academic Council Nominee (Subject Expert)
5.	Mr. Hemant Swaroop Mathur	CEO, Zila Parishad, Ajmer Rajasthan	Industry Expert
6.	Mr. Nishant Pal	Lecturer, Sophia Girls' College Ajmer (Autonomous)	Faculty Member
7.	Ms. Mimansa Khangarot	Lecturer, Sophia Girls' College Ajmer (Autonomous)	Faculty Member
7.	Ms Pragya Singh	Lecturer, Sophia Girls' College Ajmer (Autonomous)	Faculty Member
8.	Ms Khushboo Dagdi	Research Scholar, MLSU Udaipur	Alumni Representative
9.	Ms Ayushi Nimawat	MA Student, Sophia Girls College, (Autonomous), Ajmer	Student Representative

1. Prof. Nagendra Ambedkar – University Nominee
2. Dr. Giraaj Singh Chauhan – Academic Council Nominee
3. Dr. Meeta Sharma - Academic Council Nominee
4. Mr. Hemant Swaroop Mathur –(RAS) – Industry Expert
5. Prof. Jyoti Chandel - Convener
6. Mr. Nishant Pal – Executive Member
7. Ms. Mimansa Khangarot – Executive Member
8. Ms. Pragya Singh – Executive Member
9. Ms. Khushboo Dagdi- Alumni Representative
10. Ms. Ayushi Nimawat- Student Representative

Agenda:

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of B.A Department of Political Science 2022-23.
3. To consider and approve syllabi of M.A (Previous & Final) Department of Political Science 2022-23.
4. To consider and approve the syllabi for SEC/AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. To propose and approve the panel of examiners.
10. Any other matter with the permission of the Chair.

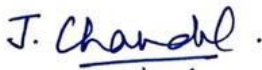

Head
Department of Political Science
Sophia Girls' College
(Autonomous), Ajmer

Minutes

- The meeting began with Dr. Jyoti Chandel Head of the Department and the convener of the meeting welcoming all the BOS members and also introducing the new members, then the agenda was taken up one by one.
 - Mr. Nishant Pal read the minutes and the action taken report which was approved by all the members.
 - Dr. Jyoti Chandel discussed the syllabi followed for both Under graduation and post-Graduation students.
 - Professor Nagendra, Dr. Giriraj Singh, and Dr. Meeta Sharma were of the view that the syllabus must not be changed very often and requested the Department to continue with the same syllabus at both levels for the session 2022-23.
 - Prof Ambedkar stressed upon encouraging the students towards more research-based studies including dissertation and writing research papers which will help them to create a base for the higher studies. He also stressed upon teaching research methodology at both post-graduation and under graduation level.
- Dr. Meeta Sharma suggested some certificate courses of current relevance as per the New Education Policy which can be introduced by the Department from next session onwards. This will add to the Employability, Skill Development and Research quotient of the syllabus and will make the discipline more dynamic.
- Dr. Giriraj Singh was very appreciative of the comprehensiveness of the syllabus and found it in sync with various competitive exams especially UPSC and UGC-NET.
 - Mr. Nishant Pal briefed the members about the General Elective courses run by the Department of Political Science which includes Women and Child Rights for UG students and Human Rights for PG students of other faculties as well.

- Ms. Mimansa Khangarot talked about the internships and fellowships undertaken by the students and how it is helping them to understand the practical applicability of the concepts on the ground that they are learning in their classes.
- Student Representative Ayushi Nimawat also talked about how the curriculum followed by the department is providing them a platform to participate in Model United Nations and Youth Parliament organised by different institutions around the country.
- Ms. Khushboo Dagdi summarised the Fortnightly Student Teacher Exchange Programme initiative of the Department of Political Science, Sophia Girls' College, Ajmer, and Patna Women's College, Patna wherein faculties and students from both colleges meet online in every fifteen days to discuss topics from the syllabus as well as contemporary issues. It not only provides a platform for mutual learning experience and exposure but also creates a greater bond among the concerned institutions as well as students.
- In the end, Ms. Pragya Singh delivered the Vote of Thanks.
- The Meeting was concluded with Dr. Jyoti Chandel requesting the members to provide their expertise and share knowledge as and when they could spare time.


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AJMER**


**Head
Department of Political Science
Sophia Girls' College
(Autonomous), Ajmer**

SCREENSHOTS OF B.O.S. MEETING-1st October 2022



Sr Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER

J. Chandel
Head
Department of Political Science
Sophia Girls' College
(Autonomous), Ajmer



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

B.O.S. Meeting

The BOS meeting for the Department of Psychology was held on 15th September, 2022 at 11:30 am in Board room in the college campus.

The following members were present for the meeting.

1. Prof. D.P. Sharma 15/9/22
2. Dr. Visha Choudhary Visha Choudhary
15/09/2022
3. Dr. Tarun Sharma - ABSENT
4. Ms. Devangi Soni Devangi
15/9/22
5. Ms. Yashaswini Rathore - ABSENT
6. Ms. Rainee Maria - Rainee
7. Dr. Christina Davidson - C. Davidson
15/9/22
8. Dr. Pehmeena Bakht - Pehmeena
15/9/2022
9. Dr. Asha Sharma - Dr. Asha Sharma

Agenda

- 1.) To read and approve the minutes of the previous meeting.
- 2.) To consider and approve syllabi of BA & Hons. Psychology (UG Sem - I to VI) 2022-23.

- 3.) To consider and approve syllabi of MA (Previous) Psychology 2022-23.
- 4.) To consider and approve the syllabi of Diploma in Basics of Guidance and Counselling.
- 5.) To consider and approve the syllabi for Generic Elective Course / SEC / AEC.
- 6.) To approve the names of panel of examiners for Psychology.
- 7.) To inform about the Departmental activities and achievements during the session 2021-22.
- 8.) To apprise about the last semester results of the session 2021-22.
- 9.) To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as the NEP.
- 10.) To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
- 11.) Any other matter with the permission of the chair.

• MINUTES OF THE MEETINGS -

The meeting began with the convener welcoming the members. Then the meeting proceeded with the formal permission by the BOS members.

First the minutes and action taken report of the previous meetings was read out and approved by the members.

In the second point of agenda, the syllabus of UG Psychology for the batch 2022-23 was discussed. All the BOS members approved the syllabus with no changes. The Hindi translation of the syllabi was also approved.

In the third point of the agenda, the syllabi of MA Psychology was discussed, the following changes were suggested by the BOS members!

- PSYM-101 - The nomenclature of the paper was changed from Theories of Personality to System and Theories of Personality.
- PSYM 104 - "Characteristics of Normal Probability curve" was added in the Unit III of Basic Research and Statistics.
- PSYM-204 - The nomenclature of the paper was changed from Human Development to Developmental Psychology.
- PSYM-205 - It was suggested to have a practical Component as Analysis of a published Research Article/Paper only from UGC listed journals.
- PSYM-303 - The nomenclature of the paper was changed from organizational Behaviour In Indian context to Organizational Behaviour.
- PSYM-403 - The nomenclature of the paper was changed from Psychotherapeutic Methods to clinical Psychology. And also suggested to add the introduction to Clinical Psychology in Unit I.
- PSYM-404 - Elements related to Mental Health Act and Online Counseling were suggested to add in the unit III.

→ The BOS members also recommended a few reference book as well.

→ The panel of examiners for Psychology was also approved by the members.

→ In the fourth point of the agenda, the syllabus of Diploma of Basics of Counselling Skills was discussed and approved. The BOS members suggested to refers to Swayam Courses on Counselling

→ In the fifth point of the agenda, the syllabi for generic Elective Courses for SEC- Personality Development was discussed and approved.

→ The members were also apprised about the result analysis, departmental activities, alumni placement and progression and feedback analysis by the stakeholders taken in the session 2021-22. They were very appreciative for the work done by the Department.

→ The BOS members were also apprised about the papers in the syllabus bearing Employability/ Entrepreneurship/skill development

→ The BOS members suggested to introduce a few generic courses related to psychology such as Developing Emotional Competence, Psychology for living etc. in the curriculum.

→ The meeting was concluded with a vote of thanks given by the Convener to all the BOS members.

Dr. Alpha Sharma

**Head
Department of Psychology
Sophia Girls' College
(Autonomous), Ajmer**

S. Pearl

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(AUTONOMOUS)
AJMER**



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Sophia Girls' College (Autonomous), Ajmer

Department of Sociology

BOS Minutes 2022-23

The annual BOS for the session 2022-23 was held on Saturday, 16th July, 2022 at 5.30 PM via Google Meet (Online Platform).

The following members were present:

1. Mrs. Geetika Yadav (Convener)
2. Prof. Rashmi Jain (VC Nominee)
3. Dr. R K Saxena (AC Nominee)
4. Dr. Avni Sharma (AC Nominee)
5. Mrs Shilpi Sharma (Industry expert)
6. Ms. Sapna Dansereau (Principal nominee & Alumni)
7. Ms. Anjali Chouhan (Principal nominee & PG student representative)
8. Ms. Sehreen Kamaal Shah (Principal nominee & UG student representative)
9. Ms. Pragya Sharma (Principal nominee & UG student representative)
10. Dr. Tanmay Sharma (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)
11. Ms. Rakshanda Vasnani (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)
12. Ms. Pooja Raju Patil (Faculty member, Dept. Of Sociology, Sophia Girls' College, Ajmer)

Agenda:-

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of Sociology 2022-23.
3. To consider and approve syllabi of M.A (Previous) Sociology 2022-23.
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

The meeting began with the introduction of the BOS members by the Convener. The Convener apprised about the previous BOS minutes of the session 2021-22.

Further, each agenda were taken up the members and were discussed thoroughly. After much deliberation the following suggestions were made by the members:

- The members were explained about the curse structure and the syllabi of the UG programme.
- The members suggested that there should be the inclusion of 'Society of Rajasthan' in Discipline Specific Elective Course SOC 502 (B). They suggested topics like Feudalism, deploring state of women in Rajasthan, social issues like Aata Saata, Naata pratha, Dowry, specifications of the Folk gods and goddess should be elaborately included in the course. The members suggested gathering knowledge about the same from various journal articles and local authors' resources.
- The members also advised that Course SOC 502 (B) may entail the 'Society of Rajasthan' and the course SOC 602 (B) may have the 'Culture of Rajasthan' which would make the courses more balanced and justified.
- It was also suggested that these courses may also contain 'Society of Tribes in Rajasthan' in which an extensive course involving tribes' loss of habitat and resources, displacement, effects of development on the overall life.
- In course SOC 601- it was advised that Anomie (Emile Durkheim) should be taught together with the concept of Alienation (Unit 1). Hence, the final layout would be Anomie, Dialectical Materialism and Class struggle.
- The members also hinted to start new courses on 'Development of Sociology in Rajasthan', 'Environment and Society', 'Demography and Society' which could be added in the future.
- The members opined that the department members may rearrange and restructure the composite syllabus of UG programme in a phased manner, later.
- In the PG Previous syllabus, Course SOCM-102, the members advised to omit the spelled out concepts. For e.g. instead of 'Types of Research: Pure and Applied – Qualitative and Quantitative' just mention 'types of research' to make the syllabus more precise.
- In the same course, it was also advised to shift the Unit III i.e. Data Analysis: Data Processing, Classification, Tabulation and Analysis and Diagrammatic and Graphical Representation of Data to SCOM 202- Social Statistics and restructure Unit I and II of SOCM 102- Research Methodology.
- In the paper SOCM 202- Social Statistics, the panel suggested that Regression analysis (Unit III), Qualitative and Quantitative Research Design (Unit I) should be removed completely. Also, the topic Social Statistics: Importance and Usage (Unit III) should be shifted to Unit I.
- The board emphasized on including topics like 'Introduction to Parametric and Non-parametric tests' and 'Introduction to SPSS' in SOCM- 202 which focus more on skill development and employability.

- The Board members were apprised about the Skill Enhancement Course (SEC-405 Photography) and Generic Elective (GE-Gender studies). In the Generic Elective GE-Gender studies course, the members recommended that 'Issues related to the Third Gender and LGBTQIA+' should be added to enhance the course structure. A minor correction in Unit II was also done.
- Further, the Convener highlighted the various activities that the department conducted in the academic session 2021-22 to which the members appreciated the efforts of the department and encouraged the department members to conduct field trips and student exchange programs so that the students get good exposure.
- The Convener then informed about the results of the previous Semester. The following students achieved the highest marks.
 1. Meena Jodha- MA Final
 2. Anjali Chouhan- MA Previous
 3. Harshita Soni- BA III
 4. Pragya Sharma- BA II
 5. Ojasvi Jain- BA I
- Convener also notified about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP by showcasing the highlighted portions of syllabus to the Board.
- The Convener briefed the members about the placements of the students from the previous batch.
 1. Ms. Madhuri Sharma- Teacher (MGD school, Jaipur) - MA Batch 2019
 2. Ms. Gloria James- Assistant teacher (Evolution International School, Jaipur) – BA Batch 2019
 3. Ms. Rakshanda Vasnani- Lecturer (Sophia Girls' College, Ajmer)- MA Batch 2019
 4. Ms. Pooja Raju Patil- Lecturer (Sophia Girls' College, Ajmer) - MA Batch 2019

The meeting ended with a vote of thanks to the members.



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AJMER

Geethika Yadav
Head
Department of Sociology
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(Autonomous), Ajmer



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

MINUTES OF ONLINE BOS MEETING 2022-23

The BOS meeting was organized online on Google Meet Platform on 19th July 2022 at 1:00 pm.

The following members participated in the meeting-

S.No.	Name	Designation	Representation
1	Dr. Sandhya	Head, Dept. of Botany, Sophia Girls' College (Autonomous), Ajmer	Convener
2	Prof. Arvind Pareek	Professor & Head Dept. of Botany Maharshi Dayanand Saraswati University, Ajmer	Vice Chancellor Nominee
3	Dr. Sunita Arora	Professor & Head Dept. of Botany Jai Narayan Vyas University, Jodhpur	Academic Council Nominee (Subject Expert)
4	Dr. Seema Bhadauria	Associate Professor, Dept. of Botany, University of Rajasthan, Jaipur	Academic Council Nominee (Subject Expert)
5	Dr. Vishal Yogi	Physiotherapist, Manipal Hospital, Jaipur	(Industry Expert)
6	Dr. Shilpi Rijhwani	Associate Professor, Dept. of Botany, IIS Univ., Jaipur	Principal Nominee (Alumni)
7	Kanupriya Choudhary	B.Sc. (Biology), Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)
8	Dr. Annu Bhardwaj	Assist. Prof., Dept. of Botany, Sophia Girls' College (Autonomous), Ajmer	Member

Agenda:

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of B.Sc. Bio. - Botany 2022-23.
3. To consider and approve the Hindi translation of syllabi of B.Sc. Bio. - Botany 2022-23.
4. To consider and approve the syllabi for SEC (Alternative Medicine & Home Remedies).
5. To consider and approve the panel of examiners for next 2 years.
6. To inform about the Dept. activities and achievements during the session 2021-22.
7. To apprise about the last semester results of the session 2021-22.
8. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
9. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
10. Any other matter with the permission of the Chair.

Minutes:

The meeting started with a welcome note presented by the convener.

1. Minutes and action taken report of the previous BOS meeting were read and approved. Dr. Annu Bhardwaj, proposed to pass the minutes, Dr. Shilpi Rijhwani seconded it and it was passed unanimously.
2. The syllabi for session 2022-23 (U.G. Sem- I-VI) was discussed. The members found the syllabus very systematic and appropriate. Following suggestions were proposed in the meeting to augment the syllabus:
 - BOT 101: Unit I – Replacement of the term ‘Cyanophyceae’ with ‘Cyanobacteria’
 - BOT 102: Unit II – Inclusion of the topic Covid 19 in Viral diseases
 - Unit III – Addition of Root rot of Citrus in Fungal Diseases
 - BOT 202: Unit II – Substitution of the heading ‘Chromosome organization’ with ‘Physical & Chemical nature of Chromosomes’
 - BOT 203: Ex. 7 – Addition of *Aloe vera* as an example for study of meiosis
 - BOT 403: Addition of the technique of Emasculation
 - BOT 503: Inclusion of pulses in food plants

BOT 603: Incorporation of the Exercise of Determination of Abundance of plant species

3. Hindi translation of the syllabi (Sem I to VI) for 2022-23 was discussed and approved with incorporation of the above-mentioned topics.
4. The syllabus of SEC- Alternative Medicine & Home Remedies was discussed and the members suggested deletion of a few topics considering the time constraint. The topics are:

Unit II – Therapeutic gymnasium and therapeutic exercises

Neuromuscular coordination

5. A panel of examiners from different Universities and colleges was proposed before the members and it was approved with one accord.
6. A report on activities organized by the department, during the session 2021-22, was presented in the meeting to apprise the members about initiatives taken towards learner centric education. The activities included a 15-day online certificate course in seed science and technology, flex making, exhibition, online excursion, Staff-student exchange program etc. The members were appreciative of the efforts and endeavors of the department. They also admired the collaborative ventures of the department.
7. In spite of the Covid 19 pandemic lockdown the College conducted all the exams of all the semesters in time. Result of the last semesters was presented before the Board and they acknowledged the sincere attempts of the College in this regard.
8. The members discussed about the courses offered by the department which have a

bearing on employability, entrepreneurship and skill development. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Practical	BOT 103	Skill development- 1. Identification of Algae and Fungi. 2. Identification of plant diseases. 3. Hands on training (Slide preparation, Section cutting)
Practical	BOT 203	Skill development- 1. Identification of Bryophytes and Pteridophytes. 2. Identification of cell and stages of cell division(mitosis). 3. Hands on training (Slide preparation, Section cutting)

Practical	BOT 303	Skill development- 1. Identification of Angiosperms. 2. Identification of Anatomical characters. 3. Hands on training (Slide preparation, Section cutting, Study of Taxonomical characters)
Practical	BOT 403	Skill development- 1. Identification of Gymnosperms. 2. Identification of types of Fruits.
Practical	BOT 503	Skill Development- 1. Analysis of Physiological phenomena of plants. 2. Interpret the economic importance of the plants. 3. Hands on training (Performing experiments)
Practical	BOT 603	Skill development- 1. Analysis of soil and water quality parameters. 2. Survey skills 3. Apply and interpret the basic procedures of genetic inheritance. Hands on training (Field survey, experiments and solving numericals based on genetics)

9. Student progression was discussed in the meeting wherein the members were apprised about the various courses taken up by our students after graduation for higher students. Courses like MBA, Post-graduation, microbiology, biotechnology, B.Ed. etc. were mentioned in this context and in addition to this some of the students also prepare for various competitive exams viz. IAS, RAS, ACF etc. The feedback on curriculum, taken from various stakeholders i.e., students, parents and teachers, was then presented in the meeting and it was highlighted that the feedback was up to par as it was reflected in the response given by the stakeholders.



Sandhya
Head
Department of Botany
Sophia Girls' College
(Autonomous), Ajmer

S. Pearl
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AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF CHEMISTRY

Minutes of B.O.S meeting held on 16th July, 2022

The online B.O.S meeting of the Department of Chemistry for the Session 2022-23 was held on 16th July, 2022 at 12:30 pm. The meeting was held on Google Meet.

The meeting was attended by the following members:

1. Prof. Asha Jain
Professor and Head, Department of Chemistry, University Of Rajasthan, Jaipur (VC Nominee) Online
2. Dr. Arun Pareek
Associate Professor, Department of Chemistry, SPC Govt. College, Ajmer (AC Nominee) Online
3. Dr. Hemant Joshi
Assistant Professor Department of Chemistry Central University, Rajasthan (AC Nominee) Online
4. Ms. Sweety Gothriwal
Senior Associate, Innodata India Pvt. Ltd., Noida (Industrial Nominee) Online
5. Ms. Shifa Siddiqui
M.Sc. Chemistry, TGT, Aryan Public School, Ajmer (Principal Nominee - Alumni) Online
6. Ms. Dikankshi Chattree
M.Sc. Chemistry, Sophia Girls' College (Autonomous), Ajmer (Principal Nominee - Student) Online
7. Dr. Sunceta Rao (Secretary) *S.Rao*
8. Ms. Laveena Gulabchandani (Member) *Laveena*
9. Ms. Divya A Thomas (Member) *Divya*
10. Ms. Mansi Chaturvedi (Member) *Mansi*
11. Dr. Taruna Sethi (HOD and Convener) *Taruna*

Agenda of the meeting

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of Chemistry (UG Sem I to VI) 2022-23.
3. To consider and approve the Hindi translation of syllabi of UG Sem I to VI for the Session 2022-23.
4. To consider and approve syllabi of M.Sc. Chemistry 2022-23.
5. To consider and approve the syllabi for Soft Skills (SEC).
6. To inform about the Departmental activities and achievements during the session 2021-22.
7. To apprise about the last semester results of the session 2021-22.
8. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
9. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
10. Any other matter with the permission of the Chair.

The meeting started with welcome of B.O.S members by Dr. Taruna Sethi, HOD and Convener. She apprised the members of B.O.S about the agenda of the meeting. In the meeting following points were discussed-

1. Minutes and action taken report of the previous meeting was read by Dr. Suneeta Rao, proposed by Ms. Laveena Gulabchandani, seconded by Dr. Arun Pareek and was approved by all the B.O.S members.
2. The syllabi of B.Sc. Sem I to VI for the Session 2022-23 was read by the B.O.S. members and was approved without any change.
3. The Hindi Translation of B.Sc. Sem I to Sem VI syllabi was discussed and approved without any change by the B.O.S. members.
4. M.Sc. Chemistry Sem I to IV syllabi was read by the B.O.S. Members and following changes were suggested:
 - **CHEM -104 Programming in Chemistry** was shifted to Semester – II
 - **CHEM-204 Group Theory and Spectroscopy** was shifted to Semester - I
5. Dr. Taruna Sethi informed the B.O.S. members about the Skill Enhancement Course on “Soft Skills” which was successfully run in the session 2021-22. The B.O.S. members appreciated the initiative taken by the department for the holistic development of the students. The syllabus was approved without any change by the B.O.S. members.
6. Dr. Taruna Sethi briefed the B.O.S. members about the successful conduction of National Webinar on Spectroscopic Techniques and various other activities like seminar

on Preparation Strategies for NET, a Model making Competition and a PowerPoint presentation by the students during the session 2021-22. The B.O.S. members appreciated the initiatives taken by the department for enhancing the creativity and knowledge of the students.

7. Dr. Taruna Sethi apprised the B.O.S. members about the contents of various courses in the syllabi that lead to skill development among the students such as practical paper in which students learn use of Instruments in various laboratory experiments which will provide them the better industrial exposure.

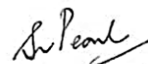
8. Dr. Taruna Sethi informed the B.O.S. members about the alumni placement and student progression of the students of the 2020-21 batch. She apprised the members of B.O.S. that many of the students have been enrolled in different Post graduation courses in various renowned institutions and many of the students have been placed in jobs as well.

9. Dr. Taruna Sethi also informed the B.O.S members about the feedback system which is operational for infrastructure facilities, curriculum design, teaching pedagogy and employability by the stakeholders.

No other matter was left to be discussed so the meeting was concluded with the permission of the chair.


(Dr. Taruna Sethi)

Head
Department of Chemistry
Sophia Girls' College
(Autonomous), Ajmer


(Prof. Sister Pearl)
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER





SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes of Online Board of Studies Meeting

The 8th Board of Studies meeting of the Department of Mathematics of Sophia Girls' College (Autonomous), Ajmer was conducted on 19th July 2022 through Google hangouts meet at 8:30 a.m. to discuss the curriculum for the session 2022-23.

The Following Members were present in the meeting:

S. No.	Name	Designation	Representation
1.	Ms. Shivani Indora	Head & Assistant Professor, Dept. of Mathematics, Sophia Girls' College (Autonomous), Ajmer	Convener
2.	Dr. Vidyottama Jain	Assistant Professor, Dept. of Mathematics, Central University, Kishangarh	Vice Chancellor Nominee
3.	Dr. Sushil Kumar Bissu	Associate Professor, Dept. of Mathematics, Government College Banswara	Academic Council Nominee (Subject Expert)
4.	Dr. Sandeep Gupta	Head & Assistant Professor, Dept. of Mathematics, SS Jain Subodh P.G. College, Jaipur	Academic Council Nominee (Subject Expert)
5.	Mr. Rakesh Pancholi	Rahul Agro Industry Ltd.	Industry Expert
6.	Ms. Mitali Jhala	Faculty, Dept. of Mathematics, Mayoor School, Ajmer	Principal Nominee (Alumni)
7.	Ms. Rhythm Kapoor	B.Sc. Mathematics III Year, Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)

Shivani

Agenda:-

- To read and approve the minutes of the previous meeting.
- To consider and approve syllabi of B.A.(Mathematics)/ B.A. Economics Honours (Mathematics)/ B.Sc. (Mathematics)2022-23.
- To consider and approve the Hindi translation of syllabi of B.A. (Mathematics)/ B.A. Economics Honours (Mathematics) / B.Sc. (Mathematics) 2022-23.
- To consider and approve the syllabi of SEC(Quantitative Aptitude) 2022-23.
- To consider and approve the panel of examiners for next 2 years.
- To inform about the Departmental activities and achievements during the session 2021-22.
- To apprise about the last semester results of the session 2021-22.
- To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
- To inform about the student progressions, alumni placementsand stakeholder feedback for the session2021-22.
- Any other matter with the permission of the Chair.

Minutes:-

The Head, Department of Mathematics formally welcomed and introduced all the members to the 8th Board of Studies meeting, after that the Agenda were discussed one by one.

1. Minutes and Action Taken Report of the previous Board of Studies meeting were read and approved. Ms. Shivani Indora, proposed to pass the minutes, Dr. Sushil Kumar Bissu seconded it and it was passed unanimously.



2. The Syllabi for B.A. (*Mathematics*)/ B.A. Economics Honours (*Mathematics*) / B.Sc. (*Mathematics*) 2022-23 were discussed. The B.O.S. members suggested the following changes.
- (i) In Paper 2, Mechanics of Semester 4th – Hook's law and related problems were deleted.
 - (ii) Paper 1, Metric Spaces and Complex analysis of Semester 5th is totally a paper of Complex analysis. They suggested to delete the metric spaces part and the paper name is Complex Analysis.
 - (iii) B.O.S member changed following two paper name also.
 - (a) Paper 1, Statistics of Semester 6th name is Probability Theory.
 - (b) Paper 2, Transform Calculus of Semester 6th is Integral Transform.
 - (iv) Convener apprised the B.O.S. members about the introduction of Practical papers in Semester V and VI. The Board members approved the syllabi for the same.
3. Hindi translation of the syllabi (Semester - I to VI) for 2022-23 were discussed and approved.
4. The syllabus of Skill Enhancement Course- Quantitative Aptitude for 2022-23, offered by the Department of Mathematics was discussed and the members appreciated that this course is fruitful for various competitive exams.
5. A panel of examiners from different Universities and colleges were proposed before the members and it was approved with one accord.
6. A report on activities organized by the department, during the session 2021-22, was presented in the meeting to apprise the members about initiatives taken towards learner centric education. The members appreciated the initiative taken by department to organize different activities for Holistic


Shivani

development of the students. An Educational trip to Birla Planetarium and Jantar-Mantar was organized. On the Occasion of National Mathematics Day, department organised Online Flex Making Competition on “Sir Srinivasa Ramanujan and his discoveries” and Quiz Competition on “Mathematics and Fun”. A play on “ban on single use plastic and only one Earth” on World Environment Day and poster making competition on “Famous Physicists and Mathematicians” to occasion of National Science Day. Department also organized Seminar on “Career Directions in Physical Sciences” and Talk on “Role of National Education Policy for Physical Sciences”. The members were appreciative of the efforts and endeavors of the department.

7. Results of the last semesters of the session 2021-22 were presented before the Board members and they acknowledged the sincere efforts of the teachers and College in this regard.

8. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development as per the NEP 2021. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Vector Calculus and Geometry	MAT-201	Skill Development • Basic Knowledge of Line and Surface Integral • Coordinate Geometry of 2D and 3 D
Differential Equations	MAT-302	Skill Development • Fundamental Knowledge of Differential Equations • Solution of Differential Equations • Geometrical meaning of Differential Equations • Helps in Research
Real Analysis	MAT-401	Skill Development • Fundamental Knowledge of Real Numbers

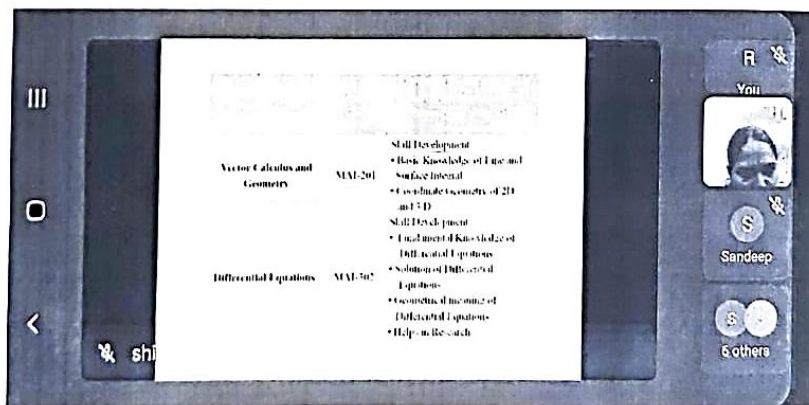
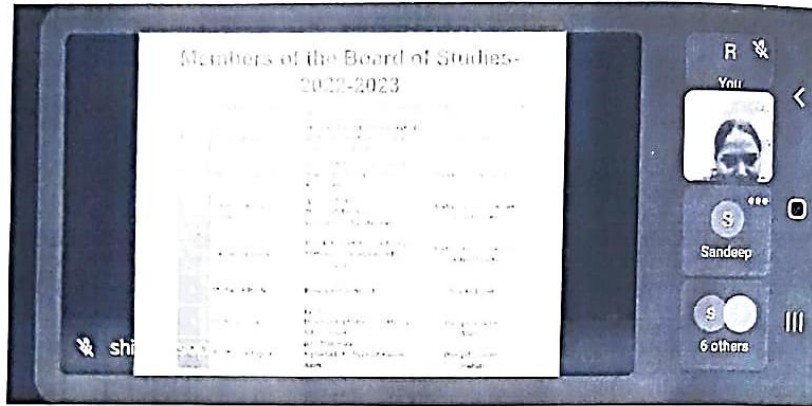
Shivani

		<ul style="list-style-type: none"> • Ability to develop Higher order Research Skills
Metric Spaces and Complex Analysis	MAT-501	Skill Development <ul style="list-style-type: none"> • Helps in Research
Linear Programming	MAT-502 (B)	Skill Development <ul style="list-style-type: none"> • Helps in Research
Statistics	MAT-601	Skill Development <ul style="list-style-type: none"> • To Solve Analytical Problems
Numerical Analysis	MAT-602	Skill Development <ul style="list-style-type: none"> • Meaning of Operators • Application of Operators
Transform Calculus	MAT-602 (B)	Skill Development <ul style="list-style-type: none"> • Fundamental of Fourier Transforms • Applications of Laplace

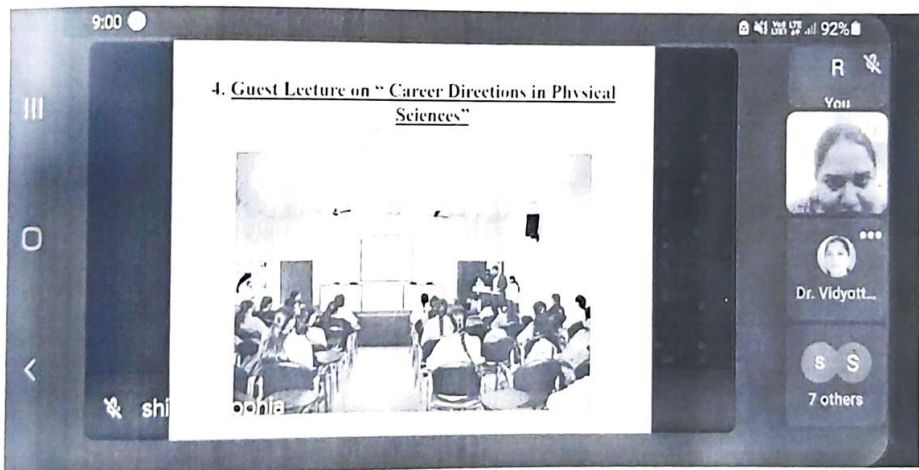
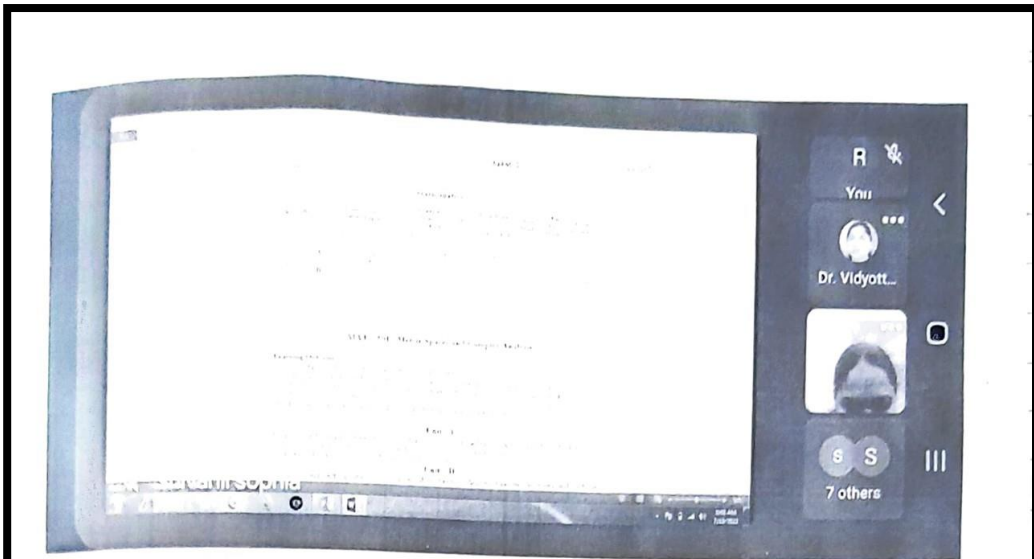
9. Student's progression was discussed in the meeting wherein the members were apprised about the various courses taken up by our students after graduation for higher studies. Courses like MBA, Post-Graduation etc. were mentioned in this context and in addition to this some of the students also prepare for various competitive exams viz. IAS, RAS, SSC, Banking, etc. and some of them pursuing B.Ed. The feedback on curriculum, taken from various stakeholders i.e., students, parents, alumni and teachers, was presented in the meeting and it was mentioned that the feedback is quiet admirable as it was reflected in the response given by the stakeholders.
10. Convener also apprised about Moodle platform for the students where they can view notes and recording prepared by faculty anytime, Mentor-Mentee meeting and remedial classes for students and same was appreciated by the board members.

Shivani


Photos:-




Shivani



At last the ma'am Meril thanked each one of them for sparing their valuable time to attend the meeting.


 Convener
 Ms. Shivani Indora
 (B.O.S)
 Head
 Department of Mathematics
 Sophia Girls' College
 (Autonomous), Ajmer


 PRINCIPAL
 SOPHIA GIRLS' COLLEGE
 (AUTONOMOUS)
 AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

MINUTES OF ONLINE BOS MEETING 2022-23

The BOS meeting was organized online on Google Meet Platform on 18th July 2022 at 1:00 pm.

The following members participated in the meeting-

S.No.	Name	Designation	Representation
1	Dr. Deepmala	Head, Dept. of Physics, Sophia Girls' College (Autonomous), Ajmer	Convener
2	Prof. Babu Lal Ahuja	Professor & Head Dept. of Physics Sukhadia University, Udaipur	Vice-Chancellor Nominee
3	Dr. N.L. Gupta	Associate-Professor & Head Dept. of Physics, Government College, Banswara	Academic Council Nominee (Subject Expert)
4	Dr. Dalpat Meena	Assistant Professor, Dept. of Physics, University of Rajasthan, Jaipur	Academic Council Nominee (Subject Expert)
5	Mr. Rahul Pancholi	Owner and Head Rahul Agro. Limited	(Industry Expert)
6	Mrs. Suntetha K	Science Teacher, Mayur School, Ajmer	Principal Nominee (Alumni)
7	Ms. Gunjan Khemani	B.Sc. (Mathematics), Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)
8	Ms. Meril Kurian	Assist. Prof., Dept. of Physics, Sophia Girls' College (Autonomous), Ajmer	Member

Agenda:

- To read and approve the minutes of the previous meeting.
- To consider and approve syllabi of B.Sc. Mathematics – Physics 2022-23.
- To consider and approve the Hindi translation of syllabi of B.Sc. Mathematics - Physics 2022-23.
- To consider and approve the syllabi for SEC (Logical Reasoning).
- To consider and approve the panel of examiners for next 2 years.
- To inform about the Dept. activities and achievements during the session 2021-22.
- To apprise about the last semester results of the session 2021-22.
- To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
- To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
- Any other matter with the permission of the Chair.

Minutes:

The meeting started with a welcome note presented by the convener.

1. Minutes and action taken report of the previous BOS meeting were read and approved. Dr. Deepmala, proposed to pass the minutes, Dr. N.L Gupta seconded it, and it was passed unanimously.
2. The syllabi for session 2022-23 (U.G. Sem. - I to VI) were discussed. The members found the syllabus is systematic and appropriate.
3. Hindi translation of the syllabi (Sem. - I to VI) for 2022-23 were also discussed and approved.
4. The syllabus of SEC - Logical Reasoning for 2022-23 was discussed and the members praised that this type of syllabus is beneficial for higher competitions.
5. A panel of examiners from different Universities and colleges were proposed before the members and it was approved with one accord.
6. A report on activities organized by the department, during the session 2021-22, was presented in the meeting to apprise the members about initiatives taken towards learner

centric education. They appreciated the initiative taken by department to organize the educational trip to Birla Planetarium, Jantar-Mantar, Sanitizing machine model competition, a play on “ban on single use plastic” and poster making competition. The members were appreciative of the efforts and endeavors of the department.

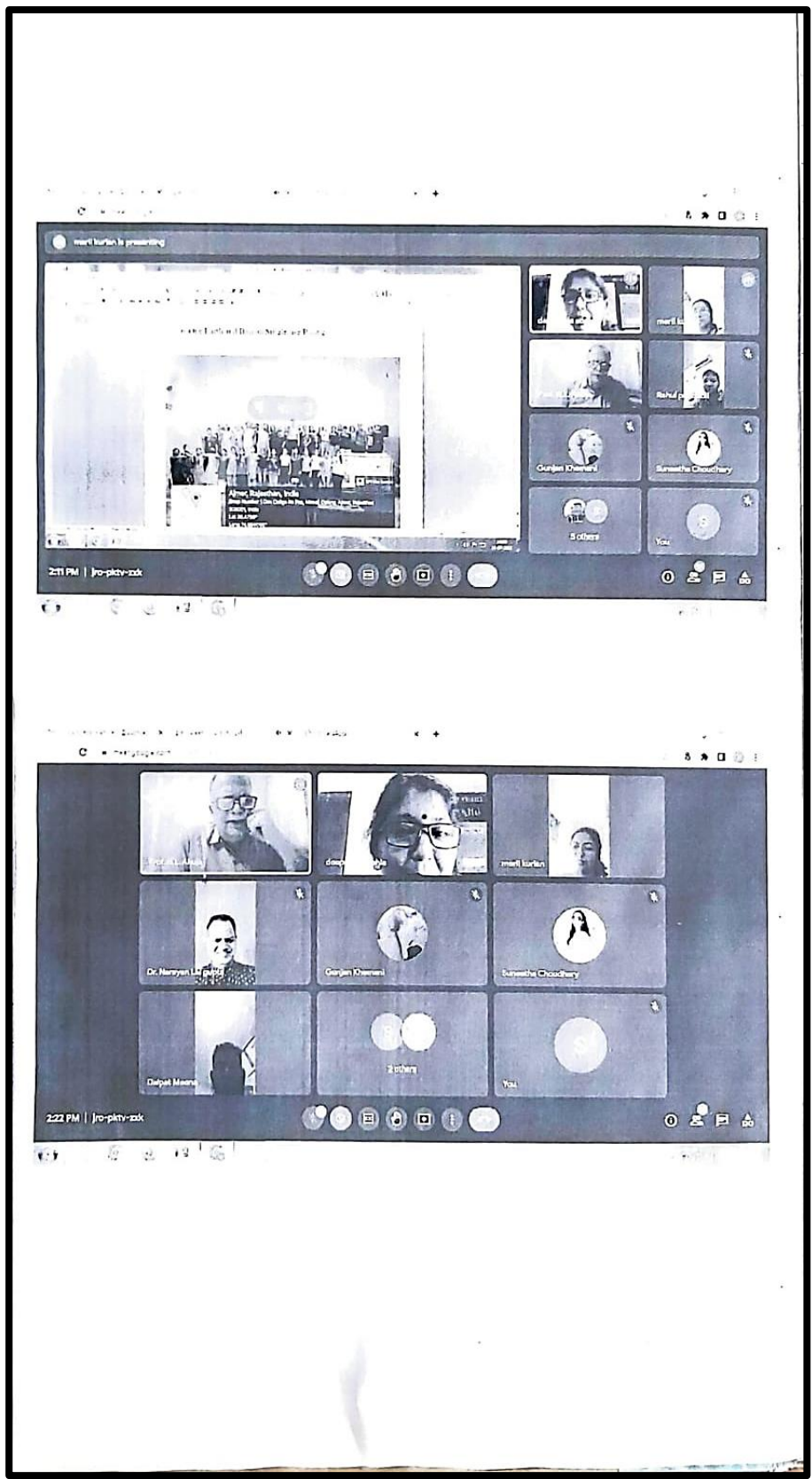
7. In spite of the Covid 19 pandemic lockdown the College conducted all the exams of all the semesters on time. Results of the last semesters were presented before the Board members and they acknowledged the sincere efforts of the teachers and College in this regard.

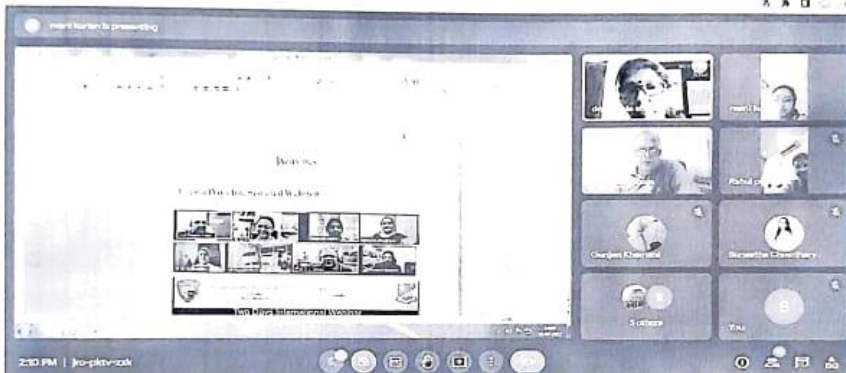
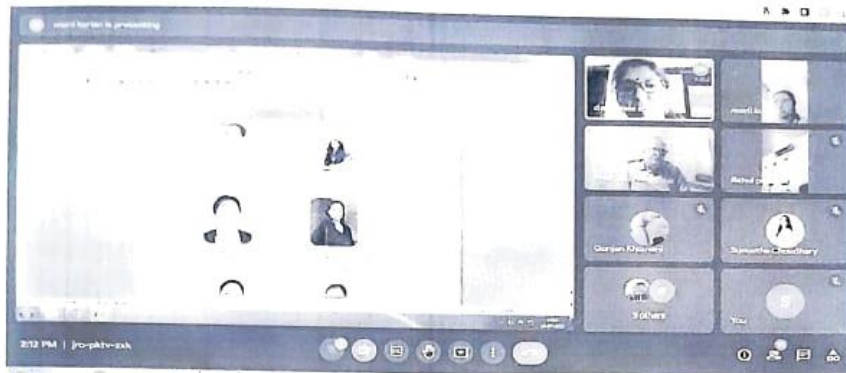
8. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development as per the NEP- 2021. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Mechanics	PHY-101	Skill Development <ul style="list-style-type: none"> • Properties of Fluids and Solids • Centre of Mass and Conservation Theorem
Practical	PHY-103	Skill Development <ul style="list-style-type: none"> • Calculation of Moment of Inertia • Calculation of Viscosity
Electronics I	PHY-301	Skill Development <ul style="list-style-type: none"> • Working Models • Non- Working Models
Practical	PHY-303	Skill Development <ul style="list-style-type: none"> • Basic Knowledge of Electric Circuits
Quantum Mechanics	PHY-502	Skill Development <ul style="list-style-type: none"> • Knowledge to solve Schrodinger Equation • Helps in Research

Nuclear Physics	PHY-601	Skill Development <ul style="list-style-type: none"> • Enhancement of Knowledge in the field of nucleus • Helps in Research • Knowledge of Reactors
Practical	PHY- 603	Skill Development <ul style="list-style-type: none"> • Knowledge of Operational Amplifier

9. Student's progression was discussed in the meeting wherein the members were apprised about the various courses taken up by our students after graduation for higher studies. Courses like MBA, Post-graduation, B.Ed. etc were mentioned in this context and in addition to this some of the students also prepare for various competitive exams viz. IAS, RAS, SSC, Banking, etc. The feedback on curriculum, taken from various stakeholders i.e., students, parents, alumni and teachers, was presented in the meeting and it was mentioned that the feedback is quiet admirable as it was reflected in the response given by the stakeholders.
10. Convener also mentioned about Mentor-Mentee system and remedial classes for students and same was appreciated by the board members.





At the end, Ms. Meril Kurian thanked all the members of Board of Studies for their valuable suggestions.

Deepma
Convener
Dr. Deepmala
(B.O.S.)
Head
Department of Physics
Sophia Girls' College
(Autonomous), Ajmer

Sr Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Department of Zoology 2022-23 Minutes of the BOS

Meeting of the Board of Studies for the department of Zoology, Sophia Girls' College (Autonomous), Ajmer was held on 28th July 2022 at 1:30p.m. through Google Meet for the session 2022- 23. The meeting began with a formal welcome by Dr Mriganaka Upadhyay- the Convener. Following members were present;

S.No.	Name	Designation	Representation
1.	Prof. P.J.John	Prof. &Head Deaprtment of Zoology, University of Rajasthan	Present
2	Dr Adbha Trivedi	Ass. Prof. Dept. of Animal Science, MJP Rohikhand University	Present
3	Prof. Subhash Chandra	Prof. &Head Deaprtment of Zoology MDSU	Present
4.	Mr. Anand Sharma	Manager Administration Mittal Hospital (Industry Representative)	Present
5.	Ms. Vibha Choudhary	RAS, Alumni and Principal Nominee	Present
6.	Dr. Mriganka Upadhyay	Convener	Present
7.	Sr.Swapna John	Member	Present
8.	Ms. Shubhi Gautam	Student Representative and Principal Nominee	Present

Agenda:-

1. To read and approve the Minutes and action taken report of the previous meeting.
2. To consider and approve syllabi of Zoology (U.G Sem.-I to VI) for the session 2022-23.
3. To consider and approve the Hindi translation of Zoology syllabi (Sem I to VI) 2022-23.
4. To consider and approve syllabi for Generic Elective course in Basics in Ornithology in English for the session 2022-23.
5. To propose and approve the panel of Examiners.
6. To apprise about the Major departmental activities and achievements during the session 2022-23.
7. To apprise about the last Semester Results of the session 2021-22.
8. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

M. J. S.

9. To inform about the students progression, alumni placements and stakeholder feedback for the session 2022-23 (Infrastructural facilities / curriculum design / teaching pedagogy / employability).
10. Any other matter with the permission of the Chair.

Agenda 1 To read and approve the minutes and action taken report of the previous meeting.

The minutes of the previous meeting was read by Sister Swapana, since there were no corrections and amendments, it was proposed to be passed by Professor John and was seconded by Dr Subhash, thereafter Sr. Swapana read the Action Taken Report which was again discussed upon. It was passed by Prof. Subhash Chandraseconded by Professor John.

Agenda 2 To consider and approve syllabi of Zoology UG semester I to VI for the session 2022-23.

Mrs.Mriganka Upadyay, Head of the department read the Syllabus semester wise after having a thorough study and discussion over the syllabus and looking into its depth, effectiveness and efficiency to make the students competent enough to face the world and of the evolving science. A lot of discussions were done on DSE courses and suggestions sought from the alumni and other members.No changes were made in the syllabus. The members were very appreciative of the syllabus. Thereafter the syllabus for the session 2022-23 was passed unanimously.

Agenda 3 To consider and approve the Hindi translation of Zoology Syllabus semester I-VI 2022-23.

The Hindi translation of the syllabus was also discussed. The Hindi syllabus was also passed unanimously.

Agenda 4 To consider and approve syllabi for Generic Elective course in Basics in Ornithology in English for the session 2022-23.

Dr. Mriganka, the convener read the syllabus for the Generic Elective Course in Basics in Ornithology in English and it was brought to the notice of the committee that because of the present pandemic situation the classes were taken online. And as per the suggestions of the previous BOS suggestions, methods of teaching included some pictures and videos as the students could not for on frequent trails or bird fairs. Thereafter the syllabus for the session 2022-23 was passed unanimously.

Agenda 5 To propose and approve the Panel of Examiners.

The panel of Examiners were discussed with the BOS members. The list is attached.

Mriganka

Agenda 6 To apprise about the Major Departmental Activities and Achievements during the Session 2022-23.

Dr. Mriganka through a PowerPoint presentation apprised the members about the various Departmental activities that were conducted and moderated in the session. These competition included- Wildlife week Celebration from 2nd-7th October 2021. This was an inter collegiate competition. The various activities under it were face painting, slogan writing, photography competition, Best out of Waste and Quiz. A total of 244 students participated from various colleges.

The second activity was Bird watching organised in collaboration with Ajmer Smart City on 11th December 2021. A total of 21 students were benefitted by the same. The third activity was an online Guest Lecture by Dr. Vivek Sharma on Comparative Urinogenital system of Chordates. 35 students were the beneficiaries.

Agenda 7 To apprise about the last Semester Results of the session 2021-22.

Ma'am informed the members that the pass percentage of all the three years in the odd semester was 100%. In the Even Semester the second semester results were not declared. However, Semester IV and VI students had 100% results.

(Separate Sheet Attached)

Agenda 8 To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

Dr. Mriganaka apprised the BOS members about the various courses offered leading to employability; skill development and entrepreneurship as per NEP are Basics in Ornithology (30 hours) and Jewellery Designing (30 hours). College has introduced this year International Certification Course in Digital Marketing.

Agenda 9 To inform about the students progression, alumni placements and stakeholder feedback for the session 2022-23 (Infrastructural facilities / curriculum design / teaching pedagogy / employability).

Maam Mriganka informed the members that our alumni who are passed out from our Institute are doing extremely well. Maam briefed the members about the batch 2020- 21. As per the data received there were 67 students who had passed out in the last session, 23 students went for PG, 2 students went abroad for their PG. 1 student was pursuing her B.Ed and 1 student has enrolled for LLB.

Two students namely Vibha Choudhary and Shivani Pal have cleared Indian Forest Services. Another student Rehmat Bano was placed as Assistant Security Officer at Babha Atomic Research Centre, Mumbai.

The feedback of the stakeholders is attached in a separate sheet.

Mrigank

Agenda10 Any other matter with the permission of the Chair.

Since there was no other matter to be discussed, the meeting ended with a vote of thanks given by Mriganka for all the esteemed members who gave their valuable time for this virtual online meeting. The meeting ended successfully.



**Head
Department of Zoology
Sophia Girls' College
(Autonomous), Ajmer**



**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

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Sophia Girls' College, Ajmer (Autonomous) Department of Commerce (Accounts and Finance) Minutes of 8th Board of Studies – 2022-23

Online Meeting of the 8th Board of Studies for Accounts and Finance was organised on 6th August, 2022 at 2 P.M. via online mode (Google Meet via link <https://meet.google.com/pkq-bfxv-tvh>). The following members participated in the meeting:

S.No.	Name	Designation	Representation
1.	Dr. Prerna Jain	Assistant Professor Department of Accounts & Finance, SPC Govt. College, Ajmer	V.C. Nominee
2.	Dr. Dhanesh Khatri	Associate Professor of Management Studies, S.B.J.S Rampuria Jain College, Bikaner	Academic Council Nominee (Subject Expert)
3.	Dr. Pawan Kumar Patodia	Department of Commerce (ABST), Biyani Group of Colleges, Jaipur	Academic Council Nominee (Subject Expert)
4.	Mr. Mohammad Shahid	Ex-Finance Chief, HMT Machine Tools Ltd., Ajmer	Principal Nominee (Industry Expert)
5.	CS Ravina Jain	CS, Poddar Pigments Ltd., Jaipur	Principal Nominee (Alumni Representative)
6.	Ms. Dakshta Ajwani,	B.Com. (SEM VI)	Principal Nominee (Student Representative)

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Head
Department of Commerce
Sophia Girls' College
(Autonomous), Ajmer

7.	CA Raman Tiwari	Head, Dept. of Commerce	Convener
8.	Dr. Jyoti Jagwani	Assistant Professor, Department of Commerce (ABST)	Internal Member
9.	Mr. Deepak Balani	Assistant Professor, Department of Commerce (ABST)	Internal Member
10.	Dr. Anju Tiwari	Assistant Professor, Department of Commerce (ABST)	Internal Member

The points of Agenda that were discussed in the meeting were as follows:

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of B.Com. (Accounts & Finance) & B.Com. Hons (ABST)
3. To consider and approve syllabi of M.Com. (ABST)
4. To consider and approve the syllabi for Generic Elective Course /SEC /AEC.
5. To inform about the Departmental activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stake-holders feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the minutes of the previous meeting.

The meeting started with the convener welcoming the members and reading the minutes and the minutes of the previous meeting and the same was approved by the members.

Agenda 2: To consider and approve syllabi of B.Com. (Accounts and Finance) & B.Com. Hons (ABST)

B.Com.:

1. They have suggested to elaborate the topics in paper COM-302 Financial Accounting.

B.Com. (Hons): No change

Page 2 of 7


 Head
 Department of Commerce
 Sophia Girls' College
 (Autonomous), Ajmer

Agenda 3: To consider and approve syllabi of M.Com. (ABST)

The BoS gave the following recommendations:

- ‘Success of Management Accounting’ should be added in Unit-I of Paper COMM 101 Management Accounting.
- ‘Decision based on Learning Curve’ should be added in Unit-III of paper COMM- 302 Advanced Cost Accounting.
- ‘Work study and Time study’ topics to be added in Unit-III of paper COMM- 305 (A) Project Management.
- ‘Debt securitization, Venture Capital Financing: Role, Importance & Procedure’ to be added in unit III in paper COMM-404 Management of Financial Services.

Agenda 4: To consider and approve the syllabi for Generic Elective Course /SEC /AEC.

BOS Members were informed about the successful completion of the Generic Elective Course (GEC) -Advanced Tax Management conducted for the session 2021-22.

The BoS members were also acquainted about the MOODLE LMS provided to students where the students can view the recordings of the classes which was appreciated by the BOS Members.

Agenda 5: To inform about the Departmental activities and achievements during the session 2021-22.

Then the next point of agenda was discussed and BOS members were informed about different activities conducted by the department and achievements during the session 2021-22. Also discussed the activities which will be conduct in the session 2022-23.

Agenda 6: To apprise about the last semester results of the session 2021-22.

Then the next point of agenda was discussed and BOS members were informed about the previous semester’s results of the session 2021-22.

Agenda 7: To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

The Department Head apprised the members about the various courses offered with bearing to Employability, Entrepreneurship and Skill development. The syllabi of the courses have been instrumental in generating employability and entrepreneurial skills among the students and many students have started their own businesses and are working in companies of repute. Sir Raman read the following list:

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Head
Department of Commerce
Sophia Girls' College
(Autonomous), Aimer

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Cost Accounting-I	COM-101	Skill: Cost computations and analysis
Business Statistics-I	COM102	Skill: Data Analysis
Cost Accounting-II	COM-201	Employability: Assistant to cost manager
Business Statistics-II	COM-202	Skill: Data Analysis
Corporate Accounting-I	COM-301	Employability: Assistant to Accountant
Financial Accounting	COM-302	Employability: Assistant to Accountant
Corporate Accounting-II	COM-401	Employability: Assistant to Accountant
Cost Analysis and Decision Making	COM-402	Employability: Assistant to Manager
Income Tax Law-I	COM-501	Employability: TRP
Investment Management	COM-502 (A)	Skill: Equity Shares Analysis skills
Auditing	COM-502 (B)	Skill: Internal Financial Controlling skills
Income Tax Law-II	COM-601	Employability: TRP
Indirect Taxes	COM-602 (A)	Employability: GST Consultant
Research Methodology	COM-602 (B)	Skill development: Data analysis
Management Accounting	COMM-101	Skill: Financial Management Skills
Business Research Methods	COMM102	Skill: Data Analysis
Advanced Accountancy-I	COMM-103	Employability: Accountant
Cost Management	COMM-104	Skill: Cost computations and analysis
Advanced Business Statistics	COMM-201	Employability: Assistant to Researcher
Security Analysis and Portfolio Management	COMM-202	Skill: Equity Shares Analysis skills and Trading skills
Advanced Accountancy-II	COMM-203	Employability: Accountant
Auditing And Assurance	COMM-204	Skill: Internal Financial Controlling skills
Direct Taxes Law and Practice	COMM-301	Employability: TRP
Advanced Cost Accounting	COMM-302	Employability: Cost Manager
Operational Research & Quantitative Techniques	COMM-303	Skills: Quantitative analysis skills
Management And Operational Audit	COMM-304	Skills: Managerial Audit Skills
Project Management	COMM-305 (A)	Employability: project Manager
International Finance	COMM-305 (B)	· Skill: Exchange Rate computation. · Skill: Analyze the trends in Foreign Exchange Market.
Indirect Taxes	COMM-401	Employability: GST Consultant
Tax Planning and Management	COMM-402	Employability: Tax Manager and planner


Head

Department of Commerce
Sophia Girls' College
(Autonomous), Aizmer

Financial Derivatives	COMM-403	Skills: Derivatives knowledge and trading skills
Management Of Financial Services	COMM-404	Employability: Financial product sales manager
Dissertation	COMM-405 (A)	Skills: Report writing skills
Human Resource Accounting and Auditing	COMM-405 (B)	· Skill: to conduct human resource audit. · Skill: to assist as an assistant to human resource accountant.
Cost Accounting- I	COMH-101	Skill development: Cost Computations and analysis
Business Mathematics	COMH-102	Skill development: Application of Mathematical aptitude in business problem
Financial Accounting	COMH-103	Employability: Assistant to Accountant
Micro Economics	COMH-104	Skill development: Micro factor Analysis on economy
Business Law –I	COMH-105	Skill development: Contract writing skills
Business Communication and Correspondence	COMH-106	Skill development: Soft skills and business later writing skills
Cost Accounting –II	COMH-201	Employability: Assistant to cost manager
Business Statistics	COMH-202	Skill development: Data Analysis
Financial Accounting- II	COMH-203	Employability: Assistant to Accountant
Financial Statement Analysis	COMH-204	Skill development: Final Accounts analysis skill like ratio and cash flow analysis
Business Law –II	COMH-205	Skill development: Macroeconomic factor analysis on economy
Corporate Accounting - I	COMH-301	Employability/Skill development: Ability to assist an accountant
Management Accounting	COMH-302	Skill development: To perform task of financial management
Auditing & Assurance	COMH-303	Skill development: Internal financial control
Advanced Business Statistics	COMH-304	Employability: As an assistant researcher
Company Law –I	COMH-305	Employability: Assistant to legal advisor
Money & Banking	COMH-306	Skill development: Skill for banking operations.
Corporate Accounting-II	COMH-401	Employability/Skill development: Ability to assist an accountant
Financial Markets and Financial Services	COMH-402	Skill development: To analyse equity share


 Head
 Department of Commerce
 Sophia Girls' College
 (Autonomous), Ajmer

Screen Shots of the meeting:



S. Pearl
**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**

[Signature]
**Head
Department of Commerce
Sophia Girls' College
(Autonomous), Ajmer**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Sophia Girls' College (Autonomous), Ajmer
Department of Commerce (B & FM)
Minutes of
Board of Studies - 2022-23

8th Meeting of the Board of Studies for Banking and Financial Management was organized on 5th August, 2022 at 2 P.M. through Google meet. The following members participated in the meeting:

S.No.	Name	Designation	Representation
1	Dr Sunil Mehta	Professor (Department of Business Finance & Economics)Jai Narayan Vyas University , Jodhpur	Vice Chancellor Nominee (Subject Expert)
2.	Dr. Mukesh Mathur	Associate Professor, Dept of Commerce (EAFM), Mohanlal Sukadia University , Udaipur	Academic Council Nominee (Subject Expert)
3.	Dr. Mamta Jain	Associate Professor, Dept. of Banking and Financial Management, University Of Rajasthan , Jaipur	Academic Council Nominee (Subject Expert)
4	Vartika Bhatia	Pursuing Phd from, Mohan Lal Sukhadia University, Udaipur	Principal Nominee (Alumni)


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5	Kritika Choudhary	B.Com (III Year)	Principal Nominee (Student Representative)
6	CA Raman Tiwari	Head, Dept. of Commerce	Convener
7	Ms . Pooja Balwani	Faculty , Department of Commerce	Member
8	Dr.Varsha Maheshwari	Faculty , Department of Management	Member

The Agenda items that were discussed in the meeting were as follows:

1. To read and approve the Minutes of the previous meeting.
2. To consider and approve syllabi of B.com Pass Course Banking & Financial Mgmt batch 2022-23
3. To consider and approve the Syllabi for Generic Elective Course/ SEC/ AEC
4. To inform about the departmental activities & achievements during the session 2021-22
5. To apprise about the last semester results of the session 2021-22
6. To notify about the courses offered leading to generation of employability skill development and Entrepreneurship as per the NEP
7. To inform about the student progressions , alumni progressions, alumni placements and stakeholder's feedback for the session 2021-22


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8. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the Minutes of the previous meeting.

The meeting started with the convener welcoming the members and reading the minutes and the Action Taken Report of the previous meeting and the same was approved by the members.

Agenda 2: To consider and approve syllabi of B.com Pass Course Banking & Financial Mgmt batch 2022-23

Then the second point of agenda, to consider and approve syllabi of B & FM (Sem.-I to VI) 2022-23 was discussed and following suggestions were given:-

For Batch 2022 -23

In COM 105 Economic Environment in India under Unit III. In Place of Small Scale and Cottage Industries, MSME Industries – Introduction, problem and Features was added.

In COM 205 Foreign Trade and Economy under Unit I topic Impact of COVID 19 on Indian Agriculture and Government reforms was deleted.

In COM 406 Banking Practice in India under Unit III Cyber Security and Frauds Topic was added.

In COM 506(A) in Unit III topic Recent Innovations and Development in Banking Sector was added.

Agenda 3: To consider and approve the Syllabi for Generic Elective Course/ SEC/ AEC

Then the third point of Agenda was taken, and the Syllabus of generic elective was approved by the BOS Members.

Agenda 4: To inform about the Departmental activities & achievements during the session 2021-22

BOS Members were informed about the various talks and the SYNQUEST – the Fest which was organized by the Department in the year 2021-22

Agenda 5: To apprise about the last semester results of the session 2021-22

Members were informed regarding the results of Even Semester of the Students ie II, IV , VI


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Agenda 6: To notify about the courses offered leading to generation of employability skill development and Entrepreneurship as per the NEP

The BOS members were told about the various courses offered with bearing to Employability, Entrepreneurship and Skill development. The Syllabus of the department is framed in such manner so that it could develop Entrepreneurship Skills & Employability skills

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
FOREIGN TRADE AND ECONOMY	COM-205	Skill: foreign business management skills
FINANCIAL MANAGEMENT	COM- 305	Skill: Financial statement analyst
FINANCIAL ANALYSIS	COM - 405	Employability: Assistant to Finance Manager
PROJECT PLANNING	COM -505	Skill : Project Appraisal Skills
MONETARY AND FINANCIAL SYSTEM	COM - 506	Skill: Economic Analysis Skills
BUDGETARY CONTROL	COM- 605	Skill: Annual Budget Analysis Skills
BANKING & FINANCIAL INSTITUTION	COM- 606	Skill: Online Business management skills

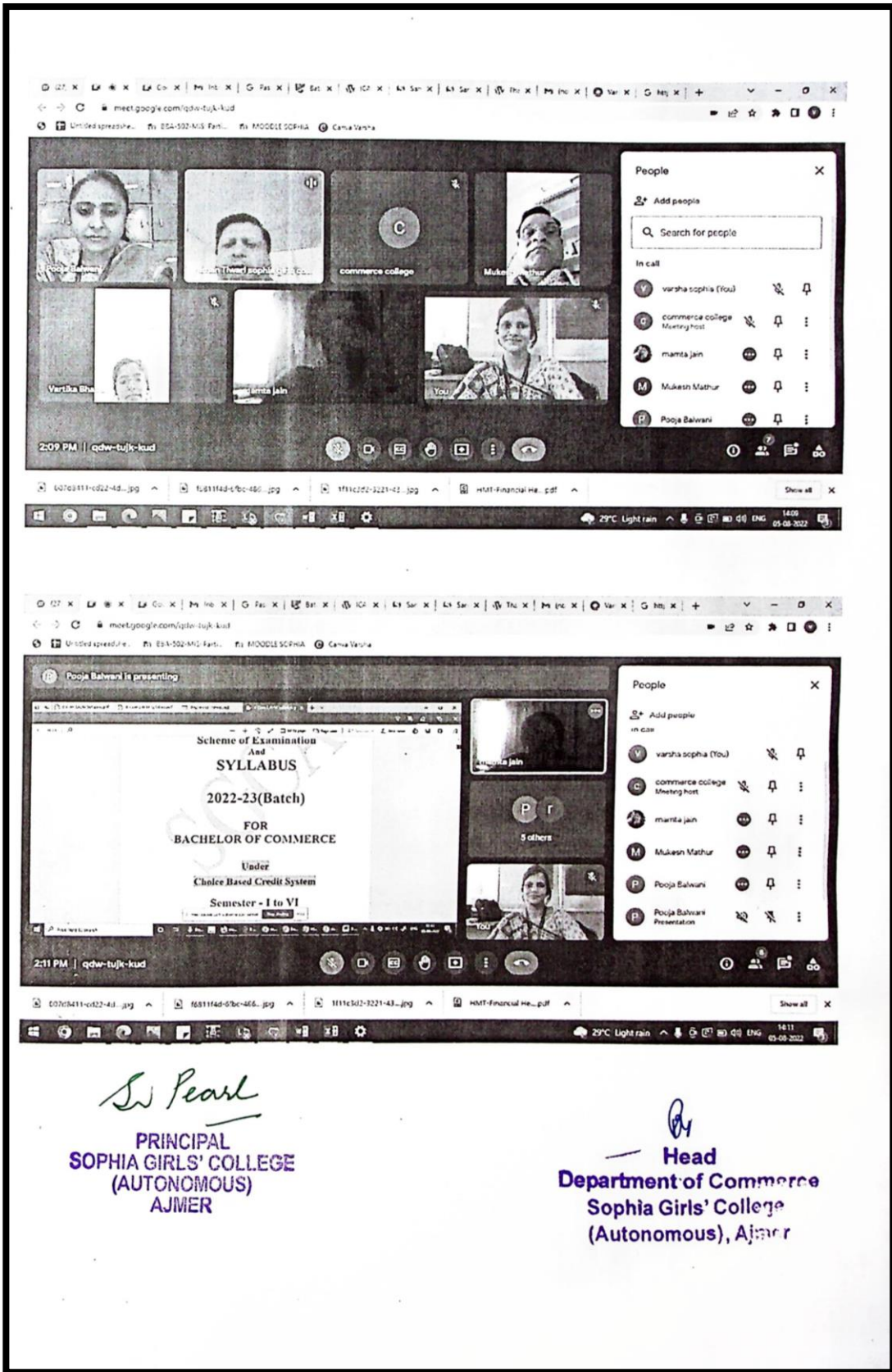
Agenda 7: To inform about the student progressions, alumni progressions, alumni placements and stakeholder's feedback for the session 2021-22

Then the next point of agenda was discussed and details about the alumni placed and those who are pursuing higher education were given to the BOS Members. Then the BOS Members were informed about the feedback received from the various stakeholders (Students, Staff Members, Parents, Community Members, and Employers).

At the end, Convener Mr. Raman Tiwari thanked all the members of BOS for their valuable time and suggestions.

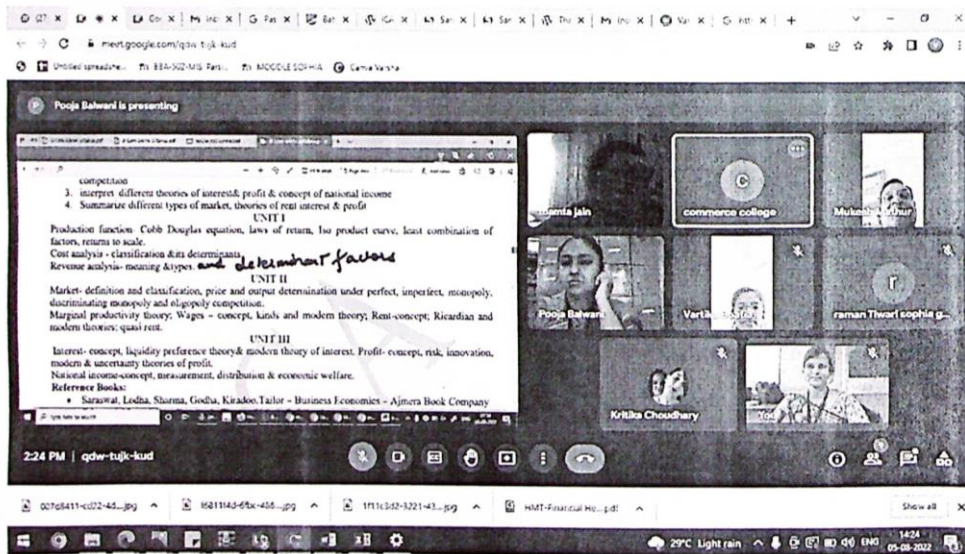
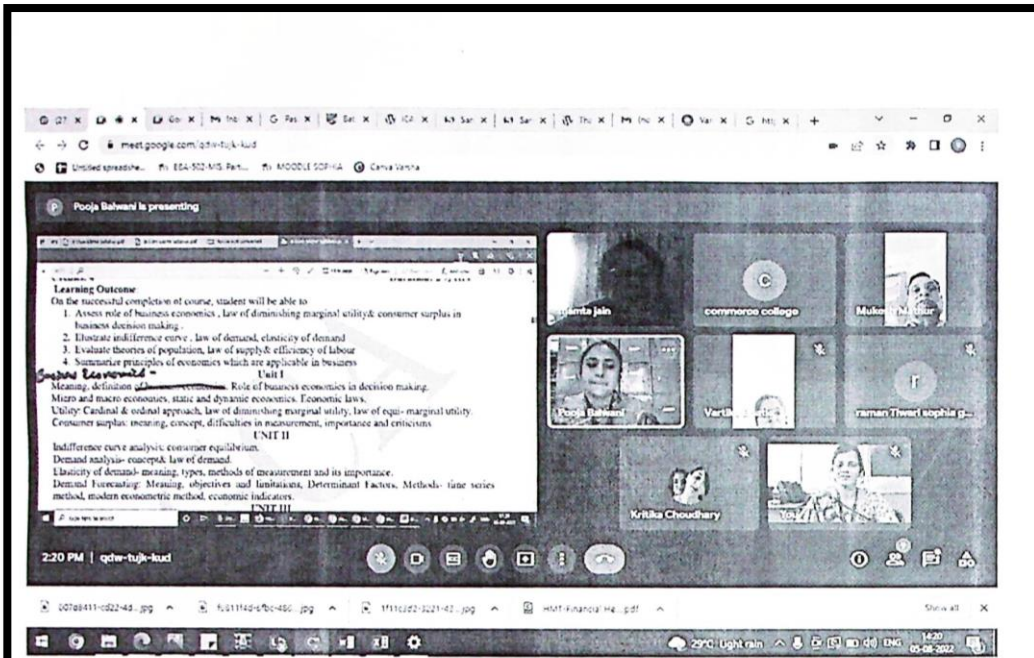

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Dr. Head
Department of Commerce
Sophia Girls' College
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Sr Pearl
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Sophia Girls' College, Ajmer (Autonomous) Department of Commerce (Business Administration) Minutes of Board of Studies – 2022-23

Meeting of the Board of Studies for Business Administration was organised on 6th August, 2022 at 12:30 pm. The following members participated in the meeting

S.No.	Name	Designation	Representation
1.	Dr. MD Agarwal (Absent)	Department of Business Administration, VMOU, Kota.	V C Nominee
2.	Dr. Gaurav Lodha	Department of Commerce, School of Business & Commerce, Manipal University, Jaipur.	Academic Council Nominee (Subject Expert)
3.	Dr. Ashish Mathur	Associate Prof., Jai Narayan Vyas University, Jodhpur.	Academic Council Nominee (Subject Expert)
4.	Mr. Abhishek Sen	Regional Manager Nippon India Life Insurance	Principal Nominee (Industry Expert)
5.	Ms. Anchal Vijay	BDM, SBI Life Insurance	Principal Nominee (Alumni)
6.	Ms. Riya Sisodia	B.Com (III Year)	Principal Nominee (Student Representative)
7.	CA Raman Tiwari	Head, Dept. of Commerce	Convener
8.	Dr. Bhawana Sharma	Assistant Professor, Department of Commerce & Management, Sophia Girls' College (Autonomous), Ajmer	


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9.	Dr. Surbhi Mehra	Assistant Professor, Department of Commerce & Management, Sophia Girls' College (Autonomous), Ajmer
10.	Ms. Yuvnika Sogani	Assistant Professor, Department of Commerce & Management, Sophia Girls' College (Autonomous), Ajmer

The Agenda items that were discussed in the meeting were as follows

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of *Business Administration*.
3. To consider and approve the syllabi for SEC.
4. To inform about the Departmental activities and achievements during the session 2021-22.
5. To apprise about the last semester results of the session 2021-22.
6. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
7. To inform about the student progressions, alumni placements and stakeholders feedback for the session 2021-22.
8. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the minutes of the previous meeting: The meeting started with the convenor welcoming the members after which Ms. Yuvnika Sogani read the minutes of the previous meeting and the same was approved by the members.

Agenda 2: To consider and approve syllabi of Business Administration (U.G Sem.-I to VI)

Following suggestions were given by the Board of Studies members:-

For U.G Sem.-I to VI (2022-23)

1. In paper Business Communication (COM- 504 B) in Unit I Factors affecting Communication was added.
2. In paper Business Communication (COM- 504 B) in Unit III under Report Writing topic Report Review and Plagiarism were added.
3. For Principles of Marketing II (COM-603) Marketing of Services was added in Unit III and International Marketing was shifted under topic Recent Developments.
4. For Fundamentals of Insurance II (COM-604 A) Impact of COVID on Insurance Sector was replaced with Impact of Pandemic on Insurance Sector
5. In E Commerce (COM-604 B), in unit I Overview of Blockchain Technology was added.

Agenda 3: To consider and approve the syllabi of Skill Enhancement Course for batch 2022-23.


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BOS members suggested to introduce Financial Literacy and E Commerce as a Skill Enhancement Course. The syllabi was framed and approved for the same.

Agenda 4: To inform about the Departmental activities and achievements during the session 2021-22.

BOS members were informed about successfully hosting webinars for the students during the pandemic.

The convenor also informed about the various National and International Collaborations done by the Department in the Academic Session 2022-23.

Agenda 5: To apprise about the last semester results of the session 2021-22.

The Board members were apprised about the results and timely declaration of the same

Agenda 6: To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

The Department apprised the members about the various courses offered with bearing to Employability, Entrepreneurship and Skill development. The syllabus of the Department has been instrumental in generating employability and entrepreneurial skills among the students and many students have started their own businesses and are working in companies of repute. Ma'am Yuvnika read the following list:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
PRINCIPLES OF MANAGEMENT-I	COM-103	Skill: Managerial Skill
BUSINESS LAW-I	COM-104	Skill: Contract writing skills
PRINCIPLES OF MANAGEMENT-II	COM-203	Skill: Managerial Skill
BUSINESS LAW-II	COM-204	Skill: Contract and Deed writing skills
COMPANY LAW-I	COM-303	Employability: Assistant to Legal Advisor
FUNDAMENTLS OF ENTRPRENEURSHIP-I	COM-304	Employability: Business Development executive
COMPANY LAW-II	COM-403	Employability: Assistant to Legal Advisor
FUNDAMENTLS OF ENTRPRENEURSHIP-II	COM-404	Employability: Business Development executive
PRINCIPLES OF MARKETING-I	COM-503	Employability: Assistant to logistic Manager
FUNDAMENTALS OF INSURANCE-I	COM-504 A	Employability: Insurance Agent


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PRINCIPLES MARKETING-II	OF	COM-603	Employability: Assistant to logistic Manager
FUNDAMENTALS INSURANCE-II	OF	COM-604 A	Employability: Insurance Agent

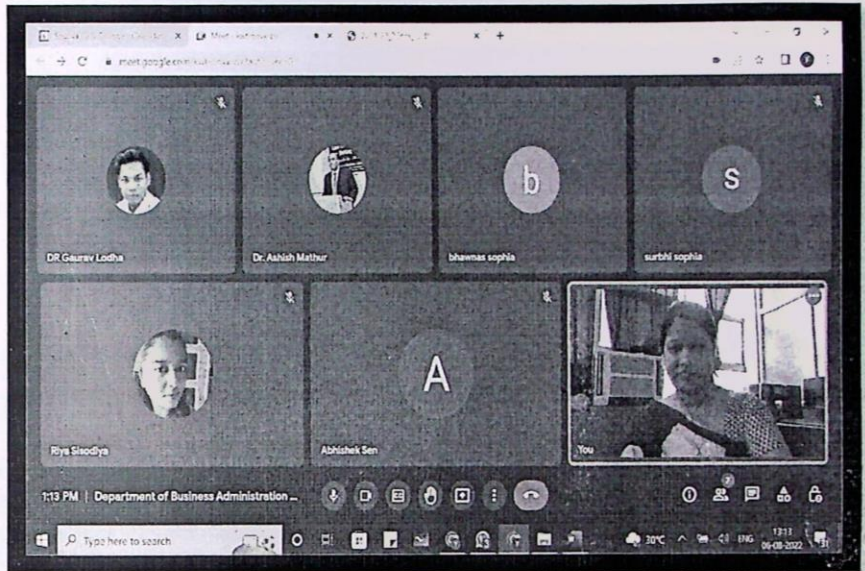
Agenda 7: To inform about the student progressions, alumni placements and stakeholders feedback for the session 2021-22.


Then the next point of agenda was discussed and details about the alumni placed and those who are pursuing higher education were given to the BOS Members. Then the BOS Members were informed about the feedback received from the various stakeholders (Students, Staff Members, Parents, Community Members, Employers).

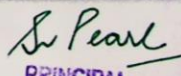
At the end, Convenor Mr. Raman Tiwari thanked all the members of Board of Studies for their valuable suggestions.


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Department of Management

Minutes of 8th Board of Studies

Session 2022-23

The online meeting of the Board of Studies for Bachelor of Business Administration was organised on 05th August, 2022 at 12:30 pm via Google Meet. The following members participated in the meeting-

S.No.	Name	Designation	Representation
1.	Prof. Smita Shukla (Absent)	Professor Alkesh Dinesh Mody Institute for Financial and Management Studies Mumbai	V. C. Nominee
2.	Dr. Pankaj Jain	Principal S.B.J.S. Rampuria Jain College, Bikaner	Academic Council Nominee (Subject Expert)
3.	Dr. Mamta Pankaj Jain	Associate Professor Amity Business School, Jaipur	Academic Council Nominee (Subject Expert)
4.	Mr. Abhishek Sen	MBA & Regional Head Reliance Nipponn Life Insurance Ajmer	Principal Nominee (Industry Expert)
5.	Ms. Divya Maheshwari	Business Executive Synptox	Principal Nominee (Alumini)
6.	Ms. Varsha Jangid	B.B.A. (III Year)	Principal Nominee (Student Representative)
7.	CA Raman Tiwari	Head, Dept. of Management & Commerce	Convenor
8.	Dr. Bhawana Sharma	Assistant Professor, Dept. of Management and Commerce	
9.	Dr. Surbhi Mehra	Assistant Professor, Dept. of Management and Commerce	
10.	Dr. Varsha Maheshwari	Lecturer, Dept. of Management and Commerce	
11.	Mr. Marcel Choudhary	Lecturer, Dept. of Management and Commerce	


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The Agenda items that were discussed in the meeting were as follows-

1. To read and approve the Minutes and Action Taken Report of the previous meeting.
2. To consider and approve syllabi of B.B.A. (U.G Sem.-I to VI) for batch 2022-23.
3. To inform about the Alumni placements and progression.
4. To notify about the feedback analysis by the stakeholders.
5. To apprise about the Major departmental achievements and events.
6. To apprise about the courses offered with bearing to Employability, Entrepreneurship and Skill development.
7. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the Minutes and Action Taken Report of the previous meeting.

The meeting started with the convenor welcoming the members and reading the minutes and the Action Taken Report of the previous meeting and the same was approved by the members.

Agenda 2: To consider and approve syllabi of B.B.A. (U.G Sem.-I to VI) 2022-23

Following suggestions were given by the Board of Studies members:-

For U.G Sem.-I to VI (2022-23)

1. In Semester II, the paper of Environmental Science and Management (BBA-203) will be replaced by new paper Macro Economics.
2. In Semester II, the paper Economics for Management (BBA 202) will be replaced by new paper Micro Economics.
3. In the paper Organization Behaviour (BBA 201), topic of Communication from Unit II was removed from the syllabus and the topic of Attitude was shifted to Unit II from Unit I.

Agenda 3: To inform about the Alumni placements and progression.

Then the next point of agenda was discussed and details about the alumni placed and those who are pursuing higher education were given to the BOS Members.


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Agenda 4: To notify about the feedback analysis by the stakeholders.

Then the BOS Members were informed about the feedback received from the various stakeholders (Students, Staff Members, Parents, Community Members, Employers).

Agenda 5: To apprise about the Major departmental achievements and events.

BOS members were informed about different departmental activities and events conducted during the year. The convenor also informed about the various National and International Collaborations done by the Department.

Agenda 9: To apprise about the courses offered with bearing to Employability, Entrepreneurship and Skill development

The Department apprised the members about the various courses offered with bearing to Employability, Entrepreneurship and Skill development. The syllabus of the Department has been instrumental in generating employability and entrepreneurial skills among the students and many students have started their own businesses and are working in companies of repute. Ma'am Bhawana read the following list:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Business Ethics and Sustainability	BBA-101	Skill: Corporate Ethical Skills
Business Statistics-I	BBA-102	Skill: Data Analysis
Principles of Business Management	BBA-103	Skill: Managerial Skill
Quantitative Techniques for Management	BBA-104	Employability: Quantitative analyst
Basics of Accounting	BBA-105	Employability: Junior Accountant and Book Keeping skill
Computers for Management	BBA-106	Skill: Computer Operating Skills
Organization Behaviour	BBA-201	Skill: Organizing Skills
Micro Economics	BBA-202	Skill: Micro Economic Analysis skill
Macro Economics	BBA-203	Skill: Macro Economic Analysis skill
Business Regulatory Framework	BBA-204	Skill: Contract and Deed writing skills


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Sales and Advertising Management	BBA-205	Skill: Selling Skills
Personality Development & General Awareness Lab	BBA-206	Employability- Management Trainee
Company Law	BBA-301	Employability: Company Creation and compliance
Cost Accounting	BBA-302	Skill: cost analysis and cost accountant
Business Statistics-II	BBA-303	Skill: Research skills
Functional Management	BBA-304	Skill: Marketing and HR Skills
Business Communication & Managerial Skills	BBA-305	Skill: Communication Skills
Accounting Software Lab	BBA-306	Employability : Assistant to Accountant
Advanced Company Law & Secretarial Practice	BBA-401	Employability: Assistant to Legal Advisor
Business Research	BBA-402	Skill: Data collection and Analysis skills
Purchasing & Material Management	BBA-403	Skill: Purchasing and logistics management skill
Quality Management	BBA-404	Employability: Assistant to Quality inspector
Financial Management - I	BBA-405	Skill: Financial statement analyst
Communication Lab	BBA-406	Skill: Communication Skills
Fundamentals of E Commerce	BBA-501	Skill: Online Business management skills
Financial Management - I	BBA-502	Skill: Financial statement analyst
Business Environment	BBA-503	Skill: Business Anlysis
Management Accounting	BBA-504	Employability: Assistant to Finance manager
Industrial Relations and Labour Law	BBA-505	Skill: Industry analysis
Summer Training and Viva-Voce	BBA-506	Employability: on the Job training
Business Taxation	BBA-6011	Skill: Income and Tax Calculation Skills


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Auditing	BBA-6021	Skill: Auditing and Standard skills
Corporate Accounting	BBA-6031	Employability: Assistant to Accountant
Indian Banking System	BBA-6012	Employability: Sales Manager
Principles and Practices of Life Insurance	BBA-6022	Employability: Insurance Advisor
Banks and Institutional Management	BBA-6032	Skill: Bank Operation Skills
Fundamentals of Entrepreneurship	BBA-6015	Skills: Entrepreneurial Skills
Entrepreneurship Development	BBA-6025	Skills: Entrepreneurial Skills
Family & Small Business Management in Entrepreneurship	BBA-6035	Skills: Family Business Management
Business Policy and Strategic Management	BBA-604	Skill: Strategic Analysis Skill
Management Information System	BBA-605	Skill: Data base management skills
Seminar Report & VIVA	BBA-606	Skills: Mental Ability

At the end, Convenor Mr. Raman Tiwari thanked all the members of Board of Studies for their valuable suggestions.


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BOS Minutes - Department of Computer Science

The 8th Board of Studies meeting was conducted on 19th July 2022 through Google meet.
The following members were present in the meeting:-

S.No.	Name	Designation	Position	Attendance
1.	Prof. Neeraj Bhargava	Head, Department of Computer Science MDS University, Ajmer	Vice Chancellor Nominee	Online
2.	Mr. Gautam Chaturvedi	Head, Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Convener	
3.	Prof. Reena Dadhich	Head Dept. of Computer Science, University of Kota, Kota	Academic Council Nominee (Subject Expert)	Online
4.	Dr. Leena Bhatia	Associate Prof., Dept. of Computer Science, S.S. Jain Subodh PG College (Autonomous), Jaipur	Academic Council Nominee (Subject Expert)	Online
5.	Mr. Amit Kapoor	Director, Academic Hub IT Division KKSS Pvt. Ltd., Kapoor Chambers, Kesar Ganj, Ajmer	Industry Expert	Online
6.	Mr. Jitendra Mistry	Asst. Prof., Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
7.	Dr. Ritu Bhargava	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
8.	Dr. Neha Sharma	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
9.	Mrs. Kiran Bhagnani	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
10.	Mr. Rishi Saxena	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
11.	Ms. Somya Abhichandani	Senior Front End Engineer, Corestrat Labs Pvt. Ltd. Bengaluru.	Principal Nominee (Alumni Representative)	Online
12.	Miss Mitali Pachterwal	IMSC- Sem.-VII Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student Representative)	Online

Agenda:-

1. To read and approve the minutes of the previous BOS meeting.
2. To consider and approve syllabi of BCA, M.Sc. Computer Science and VCA for the session 2022-23.
3. To consider and approve the syllabi for SEC & AEC courses.
4. To inform about the departmental activities and achievements during the session 2021-22.
5. To apprise about the semester results of the session 2021-22.
6. To discontinue the Integrated M.Sc. Computer Science Program.
7. To inform about the student progression, alumni placements and stakeholder's feedback for the session 2021-22.
8. Any other matter with the permission of the Chair.

Any other matter with the permission of the Chair

Minutes:-

The Convener formally welcomed and introduced all the members to the 8th Board of Studies meeting, after that the agenda of the meeting were discussed one by one.

1. The Convener read the Minutes and Action Taken Report of the previous BOS meeting which was proposed by Dr. Ritu Bhargava & seconded by Dr. Neha Sharma after which The Board Members passed & approved the BOS Minutes and Action Taken Report.
2. As per the agenda, the Convener discussed the Syllabus of BCA, M.Sc. Computer Science and VCA for the session 2022-23.
3. The Committee proposed to increase the seats in BCA.
4. The Convener informed the members that the 4 year Integrated M.Sc. Computer Science Program will be discontinued from session 2022-23 as in the New Education Policy the duration of the undergraduate program (BCA) will be of 4 years and was approved by the members.
5. The committee passed and approved the following proposed syllabus :
Suggestion recommended in the proposed:
 - A new topic (Indian Super Computer) added in VCA-101 Computer Fundamental and BCA-101 Computer Fundamental.
 - New syllabus of BCA – 504(A) Mobile Application Development and its practical was proposed and committee has approved it
 - New Name was given to the BCA – 504(A) Paper Mobile Computing now it becomes BCA 504(B) Wireless Communication.
 - New syllabus and name of BCA – 602 Information Protection & Security and its practical was proposed and committee has approved it now it becomes BCA-602 Cyber Security.
6. The Committee approved the Syllabus of VCA Batch-2022 (Semester I to VI), BCA Batch-2022 (Semester I to VI), & M.Sc. CS Batch 2022 (Semester I to IV).
7. Dr. Ritu Bhargava informed the Committee about the employability of the courses along with the development of various skills relevant to the employability criteria of IT/Software Development industry and also informed that the 100% syllabus covered last year through Blended mode and explained the methods of E-learning adopted by the Department

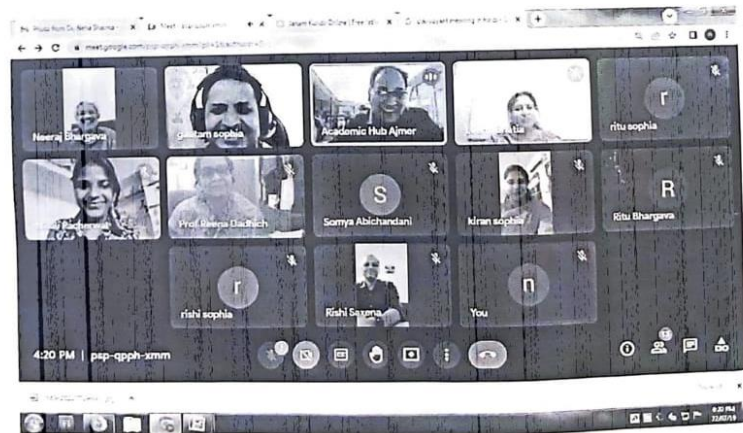
and the members appreciated the initiative. The members were apprised about the e-content developed by the each faculty members.

8. Dr. Neha Sharma informed the Committee about the feedback taken from various stakeholders on the syllabus / infrastructure / Teaching Pedagogy.
9. A brief report was presented by Mrs. Kiran Bhagnani on various activities organized by the Department in the academic year 2021-22.

In the end Mr. Rishi Saxena gave thanks to all the BOS members for attending the meeting. The meeting was conducted on google meet using the following link

<https://meet.google.com/psp-qpph-xmm>

Photographs of the Meeting:



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Department of Library and Information Science

BOS Meeting of Department of Library and Information Science to be held on 11th July, 2022 at 2:00 pm online through Google Meet. All the members were present in the meeting except Dr. Jasbir Singh.

S.No.	Name	Designation	Representation
1	Mr. Satish Kumar	Head, Dept. of Library and Information Science	Convener
2	Dr. Ashwini Tiwari	Librarian & In-charge DLIS, M.D.S. University, Ajmer	Vice Chancellor Nominee
3	Dr. P. S. Rajput	Assistant Professor & In charge Head, Dept. of Library and Information Science, MLSU, Udaipur	Academic Council Nominee (Subject Expert)
4	Dr. Mukesh Kumar Srivastava	Rtd. Deputy Librarian University of Rajasthan, Jaipur	Academic Council Nominee (Subject Expert)
5	Dr. Jasbir Singh	Research Officer, Indra Gandhi National Centre for Arts, Ministry of Culture, Govt. of India, Janpath, New Delhi	(Industry Expert)
6	Ms. Hena Joshi	Librarian, St. Francis Hospital & College of Nursing, Ajmer	Principal Nominee (Alumni)
7	Ms. Himanshi Kanwar	Student, BLIS, Sophia Girls' College, Ajmer	Principal Nominee (Student)
8	Mr. Gautam Chaturvedi	Head, Dept. of Computer Science	Sophia Girls' College (Autonomous), Ajmer

Agenda:-

1. To read and approve the minutes of the previous meeting.
2. To consider and approve syllabi of BLIS 2022-23.
3. To consider and approve the syllabi for AEC (1. Advance Communication Skill OR 2. Adv. Comp. Application Ability Enhancement Course).
4. To consider and approve the panel of examiners for next 2 years.
5. To inform about the Dept. activities and achievements during the session 2021-22.
6. To apprise about the last semester results of the session 2021-22.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2021-22.
9. Any other matter with the permission of the Chair.

Minutes of BOS Meeting held on 11th July, 2022

1. The convener welcomed all the BOS members in the meeting and read Minutes and Action Taken Report of the previous meeting held on 24th June, 2021. Dr. P. S. Rajput proposed to pass the minutes and it was seconded by Dr. Ashwini Tiwari. The Board members passed the minutes and Action Taken Report unanimously.
2. The syllabus for the session 2022-23 of BLIS were read out and discussed each paper with the BOS members and they approved the same.
3. The syllabus of AEC (1. Advance Communication Skill OR 2. Adv. Comp. Application Ability Enhancement Course) was discussed and the members praised that this type of syllabus is beneficial for higher competitions.



4. A panel of examiners from different Universities and colleges were proposed before the members and it was approved with one accord.
5. A report on activities organized by the department, during the session 2021-22, was presented in the meeting to apprise the members about initiatives taken towards learner centric education. They appreciated the initiative taken by department to organize the Library Visit to MDSU Ajmer, Guest Lecture and Poster making competition.
6. Results of the last semesters were presented before the Board members and they acknowledged the sincere efforts of the teachers and College in this regard.
7. The members discussed about the course offered by the department which have a bearing on employability, entrepreneurship and skill development. The following papers were suggested reading the same:

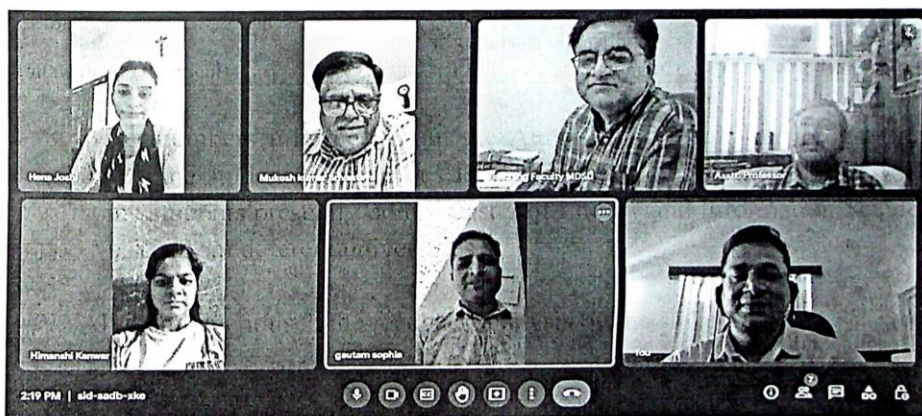
Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Foundation of Library and Information Science	BLIS-101	Skill Development • Laws of Library and Information Science • Librarianship Ethics
Knowledge Organization, Information Processing and Retrieval	BLIS-102	Skill Development • Library Classification • Library Cataloguing
Information and Communication Technologies Basics - I (Theory)	BLIS -103	Skill Development • Fundamentals of Computer Application • Basic Knowledge of Internet • Basic Knowledge of Library Automation and Library Network
Information and Communication Technologies Basics - I (Practical)	BLIS -104	Skill Development • Application Software - MS Word, MS Excel, MS PowerPoint • Library Management Software – SOUL Latest Version / KOHA • Internet - Online and offline Searching
Management and Organization of Libraries and Information Centres	BLIS-201	Skill Development • Management of Library and Information Centre
Knowledge Resources and References Services	BLIS-202	Skill Development • Knowledge of Information Sources and Services • Helps in Research



Classification (Practical)	BLIS -203	Skill Development • Library Classification (CC and DDC)
Cataloguing (Practical)	BLIS -204	Skill Development • Library Cataloguing (CCC and AACR-IIR)

8. BOS members informed about the Alumni placements and progression that some students of previous BLIS batch got jobs in the Libraries and some students presently doing Master of Library and Information Science (MLIS) from deferent universities.

9. All members praised the feedback analysis by the stakeholders.



At the end, Mr. Gautam Chaturvedi thanked all the members of BOS for their valuable suggestion.

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