



CURRICULUM VITAE

Mrs. Sandra Lee



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EDUCATIONAL QUALIFICATION

S.NO	NAME OF THE DEGREE	YEAR
1.	M.A in English Literature	1977
2.	M.PHIL	1986
3.	Post Graduate Diploma in The Teaching of English from Central Institute of English in Foreign Languages, Hyderabad	
4.	Diploma in Higher Education from AIACHE Chennai	

TEACHING EXPERIENCE: U.G: 43 Years **P.G:** 43 Years

CURRENT STATUS/POSITIONS/RESPONSIBILITIES HELD:

S.NO.	CONTRIBUTION IN COLLEGE ACTIVITIES / COMMITTEES
1.	Professor & Head, Department of English, Sophia Girls' College (Autonomous), Ajmer (Raj.)
2.	Former Co-ordinator NAAC Committee
3.	Former Coordinator, Internal Quality Assurance Cell (IQAC)
4.	Academic Dean, Academic Audit Committee (Internal)
5.	Chief Editor – "Motifs" (A International Peer Reviewed Journal of English Studies)
6.	Member, Academic Council
7.	Member, NAAC Steering Committee
8.	Member, Planning & Monitoring Cell
9.	Executive Member of Academic Audit Committee (Internal).
10.	Member, Grievance Redressal Committee
11.	Member, SOLUMNI- Alumni Committee
12.	Member, Time Table Committee
13.	Head, Literary Society
14.	Head, ATHENAEUM-English Forum
15.	Executive Member of Spectrum
16.	Executive Member of Managing Committee of Sophia Girls' College, Ajmer
17.	Executive Member of Good News Group
18.	Executive Member of Editorial Board of Annual Magazine, Sophiana
19.	Executive Member of Editorial Board of News Letter, Communiqué
20.	Group Teacher, Honours Part - II (Mentor-Mentee Program)
21.	Member, Women Development Cell

SEMINARS/ CONFERENCES/ WORKSHOPS – ORGANISED

S.NO.	YEAR	TITLE	NATIONAL/ INTERNATIONAL
1.	2020	Healing Power of Arts	National (Convenor)
2.	2020	International Staff and Student Exchange Programme, by Internal Quality Assurance Cell (IQAC)	International (Organising Member)
3.	2018	“Diaspora, Multiculturalism and Quest for Identity”	International (Convenor)

SEMINARS/ CONFERENCES/ WORKSHOPS –PRESENTED/ATTENDED

S.No.	Year	Title	National/ International
1.	2020	FDP- “Institutional Benchmarking of Best Practices”	National (Attended)
2.	2020	Cultural Militancy: A Reading of Mythological Transactions in the Dalit Feminist Poetry of Meena Kandasamy	National (Attended)
3.	2020	FDP Tools for Online Teaching by Indian Institute of Digital Education, Mumbai	National (Attended)
4.	2020	Deconstruction National Webinar by Prof. Dora raj	National (Attended)
5.	2020	“Revised Assessment and Accreditation Framework for Higher Education Institutions in India”	National (Attended)
6.	2019	E- Learning and MOOCS in Higher Education	National (Attended)
7.	2018	Internal Quality Assurance Cell (IQAC)	National (Attended)
8.	2018	National Conference on Gandhi in Post – Liberalization India, organized by LYSEUM	National (Attended)
9.	2016	“Addressing Rural Disparities and Development through Panchayati Raj Institutions in India: Achievements, Assessment & Accountability	National (Attended)
10.	2016	One week National workshop on “Soft Skills From Classroom to Corporate”	National (Attended)
11.	2014	National Seminar on Innovative Strategies to Enhance Teaching Learning Process,	National (Attended)
12.	2013	National Seminar on Sensitization towards Values through Literature.	National (Attended)
13.	2011	National Seminar on Value Based Education in National Context	National (Attended)

AWARDS RECEIVED

S.No.	NAME OF THE AWARD	RECOGNISED BY	YEAR
1.	Best Student	Saint Mary's Convent Ajmer	1972
2.	Best Student in the Arts Faculty	Sophia Girls' College Ajmer	1975
3.	Chatterjee Gold Medal for First Position	Government College, Ajmer	1977
4.	Gold Medal for the First Position in M.A. English	Rajasthan University, Jaipur	1977
5.	First Position in M.Phil. English	Rajasthan University, Jaipur	1986
6.	Best Teacher Award on Teachers' Day	Lioness Club Ajmer	
7.	Best Teacher Award on Teachers' Day-	Lion's Club, North Ajmer.	
8.	Special Award for contribution to the field of education	Lion's Club Ajmer	