



# *Sophia Girls' College (Autonomous), Ajmer*

Affiliated to Maharshi Dayanand Saraswati University, Ajmer

Re-Accredited 'A+' Grade by NAAC & registered under 2(f) & 12(B) of UGC

website: [sophia.college](http://sophia.college) e-mail: [office@sophiacollegeajmer.in](mailto:office@sophiacollegeajmer.in) Phone No.: 0145-2427243

Address: Mirshali, Jaipur Road, Ajmer-305001, Rajasthan (India)

SGCA/Exam/23-24/08

Date: 20<sup>th</sup> Oct 2023

## EXAMINATION NOTIFICATION

Students are hereby informed that the **End Semester Examinations** for Undergraduate Programmes - Semester I, III and V and Postgraduate Programmes – Semester I and III will be conducted in the College through the **Offline Mode**.

The schedule for filling and submitting of Exam forms is as follows:

1. **Start the Online Exam Form Filling** - 20<sup>th</sup> Oct. to 8<sup>th</sup> Nov. 2023  
**Submission of Hard Copy without late fee (as per Schedule)** - 26<sup>th</sup> to 31<sup>st</sup> October 2023
2. **Submission of Hard Copy with Late fee (Rs 500) in the Exam. Extension office** - 1<sup>st</sup> to 4<sup>th</sup> November 2023
3. **Submission of Hard Copy with Late fee (Rs 1000) in the Exam. Extension office** - 5<sup>th</sup> to 7<sup>th</sup> November 2023

NOTE: No Exam Form will be accepted after the 7<sup>th</sup> November 2023

### Important Information:

- i. Students are requested to pay all their fee dues failing which they will not be able to fill the online examination form.
- ii. The exam forms will be available on the student portal. Students can login on the student portal at <https://app.sophia.college/online/student/login>.
- iii. Students having any **Due Paper** in Semester I, III and V should appear for their due papers in the November Exam. They will be charged Rs 200/- per paper (for due papers only) which has to be submitted in the College Office.
- iv. **Ex-Students** having due paper in Semester I, III and V should appear for their due papers in the November Exam. They will fill the form offline by depositing Rs. 2000/- as Examination Fee in the College Office.
- v. Students having due in any of their **External practical papers** of Semester I, III and V will be allowed to appear for their due External Practical Examination after submitting a fee of Rs. 500/- in the College Office.
- vi. **The Time Table for the External Practical Exams and End Semester Examination is declared on the College Website.** The students are requested to check the same.

S/d

*Prof. Sr. Pearl*

Principal

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