



# Sophia Girls' College (Autonomous), Ajmer

Affiliated to Maharshi Dayanand Saraswati University, Ajmer  
Re-Accredited 'A' Grade by NAAC & registered under 2(f) & 12(B) of UGC  
website: [sophia.college](http://sophia.college) e-mail: [office@sophiacollegeajmer.in](mailto:office@sophiacollegeajmer.in) Phone No.: 0145-2427243  
Address: Mirshali, Jaipur Road, Ajmer-305001, Rajasthan (India)

SGCA/Exam/21-22/04

Date: 10th May 2022

## NOTIFICATION

### (FOR UNDERGRADUATE AND POSTGRADUATE STUDENTS)

Students are hereby informed that the **End Semester Examinations** for Undergraduate Programmes - Semester II, IV and VI and Postgraduate Programmes - Semester IV will be conducted in the College through the **Offline Mode (Written Exam)**.

*The schedule for filling and submitting of Exam forms is as follows:*

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|---|--|
| 1. <b>Online Exam Form Filling (without Late fee)</b>                           | - 10 <sup>th</sup> – 15 <sup>th</sup> May 2022 |
| <b>Submission of Hard Copy in The College Office(as per Schedule)</b>           | - 16 <sup>th</sup> – 19 <sup>th</sup> May 2022 |
| 2. <b>Online Exam Form Filling With Late fee(Rs 200) in the College office</b>  | - 16 <sup>th</sup> – 17 <sup>th</sup> May 2022 |
| 3. <b>Online Exam Form Filling With Late fee (Rs 500) in the College office</b> | - 18 <sup>th</sup> – 19 <sup>th</sup> May 2022 |

*Keeping this in mind the following is hereby being informed to the students:*

- Students are requested to pay all their fee dues failing which they will not be able to fill the online examination form.
- The exam forms will be available on the student portal. Students can login on the student portal at <https://app.sophia.college/online/student/login>.
- Students having any **due paper** in Semester 2 or 4 should appear for their due papers in the May Exam. They will be charged Rs 200/- per paper (for due papers only) which has to be submitted in the College Office.
- Ex-Students** having due paper in Semester 2, 4, or 6 should appear for their due papers in the May Exam. They will fill the form offline by depositing Rs 2000/- as examination fee in the College Office.
- Students having due in any of their **External practical papers** of SEM. 2, 4, or 6 will be allowed to appear for their due External Practical Examination after submitting a fee of Rs 500 in the College Office.
- External Practical Exams** shall be conducted soon after the theory exams. The time table is displayed on the College Website.
- The Time Table for the End Semester Examination is declared on the College Website.** The students are requested to check the same.
- The Revised timing and paper pattern is attached along with the Time Table.**
- Students should make sure they have received at least one dose of COVID-19 vaccine. The vaccination certificate is to be submitted along with the Admit Card on the day of the first exam. Any student who is not vaccinated will not be allowed to appear for the exams.
- The exams will be conducted following the norms of social distancing and sanitization.
- No student will be allowed into the College premises without a proper mask.



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## **End Semester Exam Form Submission Schedule**

Date	Class	Semester	Time
16-5-2022	BA / BA (Eng. Hons) / BA (Eco. Hons)	II	10:00 am to 12 noon
	BA / BA (Eng. Hons)/ BA (Eco. Hons)	IV	12 noon to 2:00 pm
	B Com / B Com (Hons) / BBA	II	10:00 am to 12 noon
17-5-2022	BA / BA (Eng. Hons) / BA (Eco. Hons)	VI	10:00 am to 12 noon
	B Sc.(Bio) / B Sc. (Maths) / BCA / I. M.Sc.	II	12 noon to 2:00 pm
	B Com / B Com (Hons) / BBA	IV	10:00 am to 12 noon
	B Com / B Com (Hons) / BBA	VI	12 noon to 2:00 pm
18-5-2022	B Sc.(Bio) / B Sc.(Maths) / BCA / I. M.Sc.	IV	10:00 am to 12 noon
	B Sc.(Bio) / B Sc.(Maths) / BCA / I. M.Sc.	VI	12 noon to 2:00 pm
	All PG Final	IV	12 noon to 2:00 pm

**Note:** All Students shall download the Examination Form from the students portal and submit it on the following days in the **College Office** after completing all dues.

**No student will be allowed to submit the Exam Form after the 19<sup>th</sup> May 2022.**

**Prof. Sr. Pearl**  
Principal  
Sophia Girls' College  
(Autonomous)  
Ajmer