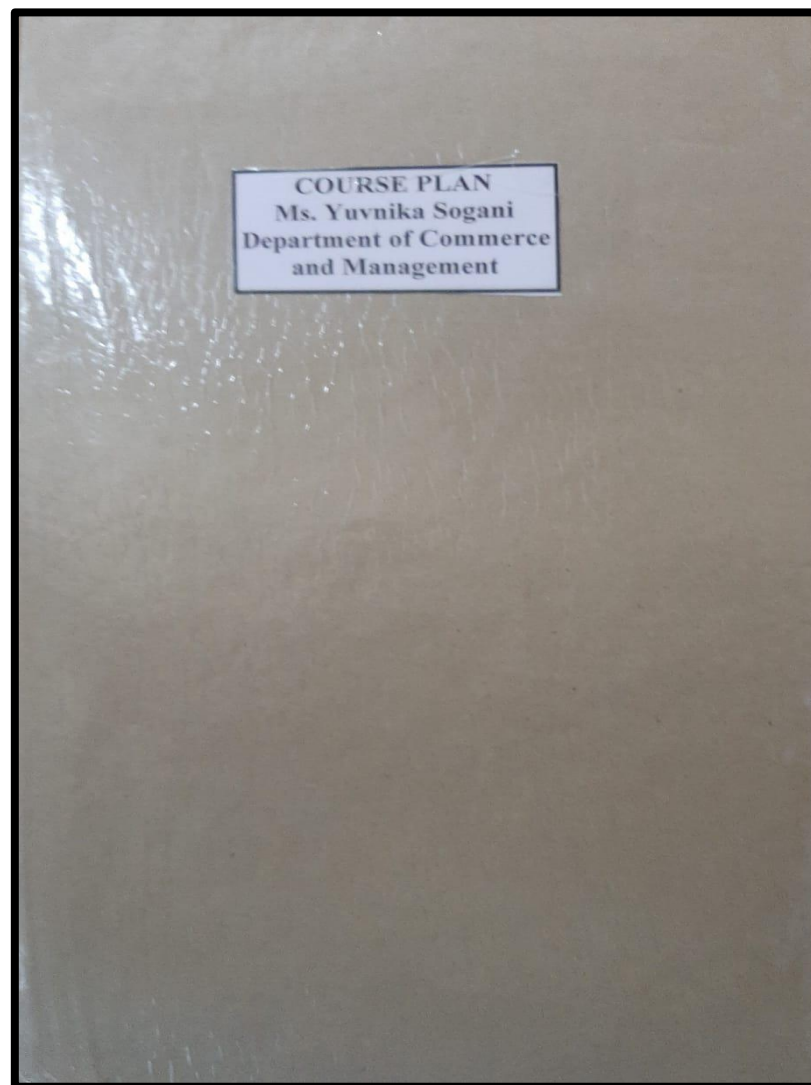




SOPHIA GIRLS' COLLEGE(AUTONOMOUS), AJMER



COURSE_PLAN_2020-21_MS_YUVNIKA_SOGANI

**BBA I (SEMESTER I)****SOPHIA GIRL'S COLLEGE, AJMER (AUTONOMOUS)****QUANTITATIVE TECHNIQUES FOR MANAGEMENT -I (BBA 104)**

Max. Marks:100(Ext:70 and Int:30)

Min. Marks:40(Ext28; Int:12)

Credit: 04

COURSE PLAN

SEM I Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEPT. - OCT	UNIT I Assignment: Meaning, Need, unbalanced Assignment, prohibited Assignment, Optimisation of Assignment.	Concept and use of Assignment technique into business problem	Computation	Identify the concepts of Assignment and Game theory and its use in business problem.	<u>Knowledge Based</u> -What is Assignment? -Illustrate the types of strategy available to player?	Knowledge--60 Understanding-30 Higher Order-10
	Game theory: Need, Strategy, Pay off matrix, types of game and their solution, pure and mixed strategy.	Concept of player and its strategy, Minimax and Maximin strategy, concept of saddle Point	Computations		<u>Understanding Based</u> -Compare the different types of Game theory problem and its solution	
		Graphical solution into $m \times n$ game	Computation		-Classify the different types of matrix	
OCT- NOV	UNIT II Matrices: meaning, types of different matrices, Addition, Multiplication and subtraction of Two Matrices.	Matrix formulation, concept of different matrices	PPT and calculation	Illustrate the Types of different Matrix and its use in business problem.	<u>Higher Order Thinking Skills Based</u> -Justify the Need of LPP	
	Basic operations on matrices, Minor and cofactor of Matrices, Ad joint of Matrices, Determinant of Matrices	Computation of minor and co factors of matrix	PPT and calculation		-Critically Evaluate the concepts of Objective function	
	Solution of system of linear Equation.	Concept of Cramer Rule and reduction method	PPT and calculation			



					and Constraints	
NOV- DEC	UNIT-III Concept of Linear Programming problem, use and limitations of LPP, Formulation of LPP in to Mathematical form, graphical Solution of LPP, feasibility of solution	Need and Advantage of LPP, concept of Objective function and Constraints		Formulate A LPP from given business problem and its solution from Graph.		

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BBA II (SEMESTER III) COMPANY LAW (BBA-301)

Max. Marks : 100 (70Ext; 30 Int)

Min. Marks: 40(28 Ext;12 Int)

Credit: 04

COURSE PLAN

SEM III Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEM I SEPT-OCT	UNIT I Company: Meaning and Characteristics,	Basic concept of Company form of Business	PPT, Case Studies, Videos	Understand the provision of companies Act 2013 in respect of incorporation,	<u>Knowledge Based</u> -What is One person Company -Name the various Clauses of MOA	Knowledge-50 Understanding-35 Higher Order-15
	Classification of companies. Private Company- Special Privileges, Conversion into Public Company, distinction between private and Public Company. One Person Company- definition, Salient Features, formation, Privileges, Benefits and Limitation.	Types of Companies	PPT, Practical Examples		<u>Understanding Based</u> -Compare the Memorandum and Articles of Association -Classify the various kinds of companies	
	Promotion and Incorporation of companies	Incorporation of Company	PPT, Videos, Examples, Role-Play			
OCT- NOV.	UNIT II Memorandum of Association-Meaning, importance, Contents, alteration of Memorandum, Doctrine of Ultra Vires-	Preparation of Documents	PPT, Case Studies, Role-Play	Develop the Skill to prepare MOA and AOA.	<u>Higher Order Thinking Skills Based</u> -“Company has a separate legal	



	Meaning, ultra Vires acts, exception to the doctrine.				Existence"
	Articles of Association- Definition, Characteristics, contents, Alteration of Articles, Difference between Memorandum and Articles, Doctrine of Constructive Notice, Doctrine of Indoor Management	Preparation of Documents	PPT, Case Studies, Role-Play		Explain the statement in light of Saloman v/s Saloman & Co. Limited
	Prospectus- Meaning, Content, Registration, Provision regarding issue of Prospectus, Abridged Prospectus, Deemed Prospectus, Shelf prospectus, Red herring prospectus.	Prospectus	PPT, Case Studies.		-Memorandum is a charter document of a company. Comment.
NOV-DEC	UNIT III Share capital -Kinds, alteration, reduction and Re-organization.	Share Capital	PPT, Examples	Acquire the Knowledge of Share capital, Its types and Membership of company.	
	Transfer, Nomination and Transmission of Shares. Borrowing powers-Kinds of debentures, Issue of Debentures, Acceptance of Deposits, Charges and Mortgage- Meaning, kinds, Registration, Register of Charges, Satisfaction of Charges, Consequence of Non-registration.	Borrowing Powers of a company	PPT, Examples		

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BBA III (SEMESTER V)

INDUSTRIAL LAW (BBA 505)

Max. Marks : 100 (70Ext; 30 Int)

Min. Marks: 40(28 Ext;12 Int)

Credit: 04

COURSE PLAN

SEM V Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEPT- OCT	UNIT II laws Relating to Industrial Dispute Act: Meaning of Industrial Dispute, Authorities under the Industrial Dispute Act and their duties,	Industrial Dispute	PPT	Interpret the Legislative framework relating to Industrial Disputes,	<u>Knowledge Based</u> -What do you mean by pen down strike. -What is Lockout.	Knowledge--40 Understanding--40 Higher Order--20
	Strike: Meaning, types and their legality: Lockouts, layoffs and Retrenchment.	Types of disputes	PPT, Examples, Videos		<u>Understanding Based</u> -Explain the various Authorities under Industrial Dispute Act.	
NOV- DEC	UNIT III Workman Compensation Act: objects, scope, employers liability for compensation, obligations and responsibility of an employer.	Law relating to Compensation of Employees	PPT, Examples, Videos	Interpret the Legislative framework relating to Employee Insurance, payment of Bonus, Payment of Wages	-Classify the employees who are eligible for Bonus <u>Higher Order Thinking Skills Based</u>	
	Employee State Insurance Act: Constitution and	Law relating to Insurance of Employees	PPT, Examples, Videos			



	functions of employee state Insurance Corporation, Employees State Insurance fund, provision relating to contribution.				-Employee Insurance is essential. Comment. -Suppose you visit a factory for inspection of Health and safety of Workers. On what Provisions will you judge the factory.	
	Minimum Wages Act and Payment of Wages Act: Importance, Definitions and brief study of the provisions.	Law relating to Payment of Wages	PPT, Examples, Videos	Interpret the Legislative framework relating to Wages, Bonus and Factories		
	Payment of Bonus Act: Object, Scope, Application, Eligibility for Bonus and its payment.	Law relating to payment of Bonus to Employees.	PPT, Examples, Videos			
	The Factories Act: Object, Scope, Definitions, Provisions relating to Health, safety and welfare of the workers, working Hours of Adults and Provisions relating to Employment of women in a Factory.	Law relating to Maintaining of Factories	PPT, Examples, Videos, Questionnaire			

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B.Com II (SEMESTER III) COMPANY LAW (COM -303)

Max. Marks : 100 (70Ext; 30 Int)

Min. Marks: 40(28 Ext;12 Int)

Credit: 04

COURSE PLAN

SEM III Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEM I SEPT- OCT	UNIT I Definition and characteristics of a company	Basic concept of Company form of Business	PPT, Case Studies, Videos	interpret the legislative framework relating to company as per Companies Act 2013.	<u>Knowledge Based</u> -What is One person Company -Name the various Clauses of MOA	Knowledge--50 Understanding-35 Higher Order-15
	Types of companies-Public, Private, One Person, Holding and Subsidiary, Promotion and incorporation of company e-filing with regard to incorporation of company.	Types of Companies	PPT, Practical Examples		<u>Understanding Based</u> -Compare the Memorandum and Articles of Association -Classify the various kinds of companies	
	Promotion and incorporation of company e-filing with regard to incorporation of company.	Incorporation of Company	PPT, Videos, Examples, Role-Play		<u>Higher Order Thinking Skills Based</u> -"Company has a separate legal Existence"	
OCT. - NOV.	UNIT II Memorandum of Association, Articles of Association, Doctrine of Ultra vires and indoor management.	Preparation of Documents	PPT, Case Studies, Role-Play	prepare the various documents relating to formation of company.		
	Prospectus: statutory provisions and consequences of	Prospectus	PPT, Case Studies.			



	misstatement in prospectus, Statement in lieu of prospectus, shelf prospectus, abridged prospectus and red-herring prospectus.				Explain the statement in light of Saloman v/s Saloman & Co. Limited	
Nov- Dec.	UNIT III Meaning and kinds of Shares & share capital, Advance mechanism of issue, Share certificate and share warrant	Share Capital	PPT, Examples	summarize the issue of capital.	-Memorandum is a charter document of a company. Comment.	
	Transfer and Transmission of shares.	Transfer and Transmission of shares.	PPT, Examples			

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SOPHIA GIRL'S COLLEGE, AJMER (AUTONOMOUS)

M.Com (PREVIOUS)

SEMESTER I (M.COM PREV)

MANAGEMENT ACCOUNTING (MCOM-1.1)

MAX MARKS: 100(70EXT; 30 INT)

MIN. MARKS: 40(28 EXT;12 INT)

COURSE PLAN

SEM/ Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEM I	UNIT I Management Accounting-An Introduction: Nature & Scope, Financial Accounting vs. Cost Accounting vs. Management Accounting; Functions, Techniques, Principles; Scope; Utility; Limitations; Essentials for Success. Management Accountant: Position, Role and Responsibility.	Introduction to Management Accounting	PPT, Examples	Explain the basic Concept of Management Accounting	<u>Knowledge Based</u> -What do you mean by Working Capital -What is Absorption Costing.	Knowledge--25 Understanding-45 Higher Order-30
	Working Capital-Concept, factors affecting working capital requirement, sources of working capital, ascertainment of Working capital requirement.	Working Capital Management	PPT, Practical Questions		<u>Understanding Based</u> -Compare the Marginal and Absorption Costing. -Explain the methods to ascertain working capital.	
	UNIT II Marginal Costing and Break even analysis : Marginal Cost; Marginal Costing and Differential Costing Marginal Costing and Absorption Costing;	Marginal Costing	PPT, Practical Questions	Analyze the Break Even Point	<u>Higher Order Thinking Skills Based</u> - Management Accountant play a very crucial	
	Contribution Analysis; Cost – Volume Profit Analysis;	Break Even Analysis	PPT, Practical Questions			



	Different types of Break-even Points and Charts; Advantages and limitations of BE Charts; and Marginal Costing. Applications of BEP in sales and Mix Product Lines.				role in decision making. Comment -Management Accounting is one of the branch of Accounting. Comment and also explain its nature and scope.	
	Decisions Involving Alternate Choices: Cost Concepts Associated with Decision making; Evaluation Process; Specific Management Decisions – Make or buy; Expand or buy; Expand or Contract; Change vs. Status Quo; Retain or Replace; Explaining New Markets; Optimum Product Mix; Adding and Dropping a Product.	Decision Making	PPT, Practical Questions			
	UNIT III Capital Budgeting Decisions: Nature and Kinds of Capital Budgeting Decisions; techniques of evaluating capital budgeting decisions.	Capital Budgeting	PPT, Practical Questions	Judge the Capital Budgeting Decision of Company		
	Management Reporting System.	Management Reporting System.	PPT			

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**B.Com Hons II (SEMESTER III)
COMPANY LAW I (COMH-305)**

Max. Marks : 100 (70Ext; 30 Int)

Min. Marks: 40(28 Ext;12 Int)

Credit: 04

COURSE PLAN

SEM III Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEM I SEPT- OCT	UNIT I Definition and characteristics of a company	Basic concept of Company form of Business	PPT, Case Studies, Videos	interpret the legislative framework relating to company as per Companies Act 2013.	<u>Knowledge Based</u> -What is One person Company -Name the various Clauses of MOA	Knowledge--50 Understanding-35 Higher Order-15
	Types of companies-Public ,Private, One Person, Holding and Subsidiary, Promotion and incorporation of company e-filing with regard to incorporation of company.	Types of Companies	PPT, Practical Examples		<u>Understanding Based</u> -Compare the Memorandum and Articles of Association -Classify the various kinds of companies	
	Promotion and incorporation of company e-filing with regard to incorporation of company. E- filing with regard to incorporation of company.	Incorporation of Company	PPT, Videos, Examples, Role- Play		<u>Higher Order Thinking Skills Based</u> -“Company has a separate legal Existence” Explain the statement in light of Saloman v/s Saloman & Co. Limited	
OCT- NOV	UNIT II Memorandum of Association, Articles of Association, Doctrine of Ultra vires and indoor management.	Preparation of Documents	PPT, Case Studies, Role- Play	prepare the various documents relating to formation of company.		
	Prospectus: statutory provisions and consequences of misstatement in prospectus, Statement in lieu of prospectus, shelf prospectus, abridged prospectus and red-herring prospectus.	Prospectus	PPT, Case Studies.			
NOV- DEC	UNIT III Meaning and kinds of SC	Share Capital	PPT, Examples	summarize the issue of capital.		



	& share capital, Advance mechanism of issue, Share certificate and share warrant				-Memorandum is a charter document of a company. Comment.	
	Transfer and Transmission of shares.	Transfer and Transmission of shares.	PPT, Examples			

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BBA III (SEMESTER V) FINANCIAL MANAGEMENT II (BBA-502)

Max. Marks : 100 (70Ext; 30 Int)

Min. Marks: 40(28 Ext;12 Int)

Credit: 04

COURSE PLAN

SEM V Month	UNIT/TOPIC	Concepts/facts	Teaching Pedagogy	Learning Outcomes	Questions	Marks Weightage (%)
SEM V SEPT- OCT	UNIT I Capital Budgeting: Concept, Importance And Appraisal Methods: Payback period, DCF techniques, Accounting rate of return, Capital Rationing.	Capital Budgeting	PPT, Examples	interpret the concept of Capital Budgeting	<u>Knowledge Based</u> -What is capital Budgeting -Name the various Appraisal techniques.	Knowledge--40 Understanding-40 Higher Order-20
OCT- NOV	UNIT II Working Capital Management: Concept, Management of Cash, Management of Inventories, Management of Accounts Receivable and Accounts Payable, over and under Trading. Working capital financing.	Working Capital	PPT, Numerically	assess the Working Capital.	<u>Understanding Based</u> -Compare the various sources of raising working capital finance. -Explain various models of dividend policy.	
NOV - DEC	Unit III Dividend, Bonus and Rights: Dividend Policy, Relevance	Dividend Decision	PPT, Numerically		<u>Higher Order Thinking Skills Based</u> -Comment on relevance and irrelevance concept of dividend decision.	



and Irrelevance Concepts of
Dividend, Methods of
Dividend policy. EVA
Analysis

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