



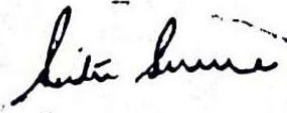
Dr. Reena Gaur
Department of Commerce
Lesson Plan




SOPHIA GIRLS' COLLEGE(AUTONOMOUS), AJMER

Department of Commerce Semester I COM 103 Business Law- I

MONTHS	TOPIC	DURATION
July 2016	UNIT-I-The Indian Contract Act 1872. Introduction and General Principles of Contract, Classification of Contracts, Contractual Capacity, Free consent and Consideration.	1 month
9 th Aug.-19 th Aug. 2016	CIA -I	
20 th Aug.- 5 th Oct. 2016	UNIT-II-The Indian Contract Act 1872: Void Agreement, Contingent Contract, Performance and Discharge of Contract, Remedies for Breach of Contract, Quasi Contract.	1.5 month
6 th Oct.- 16 th Oct. 2016	CIA-II	
17 th Oct.-13 th Nov. 2016	UNIT-III-The Indian Contract Act 1872: Contract of Indemnity and Guarantee, Contract of Pledge and Bailment. Agency.	1 month
21 th Nov.-10 th Dec. 2016	End semester Exam I	


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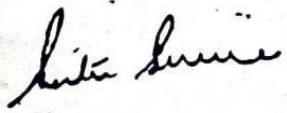

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Department of Commerce Semester III COM 304 Company Law- I

Months	Topics	Duration
July 2016	Unit -I Definition and features of a company. Types of companies- Public co. ,Private co., One Person co., Holding co., Subsidiary co. and Dormant co. Promotion and incorporation of company. e-filing with regard to incorporation of company.	1 month
9 th Aug.-19 th Aug. 2016	CIA-I	
20 th Aug.- 5 th Sept. 2016	Unit II -Memorandum of Association. Articles of Association. Doctrine of Ultra vires and indoor management. Prospectus: statutory provisions and consequences of misstatement in prospectus. Statement in lieu of prospectus, shelf prospectus, abridged prospectus and red-herring prospectus.	1.5 months
6 th Oct.- 16 th Oct. 2016	CIA-II	
17 th Oct.-13 th Nov. 2016	Unit-III Shareholder- meaning, rights and duties. Share capital: Equity and Preference shares Advance mechanism of issue Share certificate. Transfer and Transmission of shares.	1month
21 st Nov.-10 th Dec. 2016	End Semester Exams	


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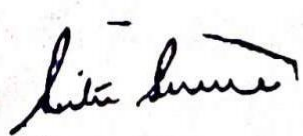

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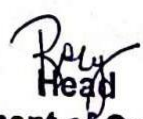
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Department of Commerce B.Com Part III Fundamentals of Insurance

Months	Topics	Duration
July to September	Introduction of Insurance : Purpose and need of insurance, Insurance as a social security tool, Insurance and economic development. Principles of life Insurance/Marine/fire/Medical/General Insurance. Contracts of Various kinds, Insurable Interest.	3 Months
October – November	Fundamental of Agency Law, Definition of an agent, Agents regulations, Insurance intermediates, Agents remuneration. Procedure for becoming an Agent: Pre-requisite for obtaining license, Duration of license, Cancellation of license, Revocation or suspension/termination of agent's appointment. Code of conduct, Unfair practices.	2 Months
December – January	Functions of the Agent, Proposal form and other form for grant of cover Financial and medical underwriting, Material information: Nomination and assignment, Procedure regarding settlement of policy claims. Company Profile : Organisational set up of the company, Promotion strategy, Product, Actuarial profession.: Distribution channels	2 Months


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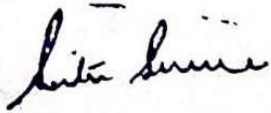

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Department of Commerce Semester II COM 203 Business Law- II

MONTHS	TOPIC	DURATION
11 th Dec. 2016- 20 th Jan. 2017	UNIT-I -Sales of Goods Act 1930: Introduction of Contract, Rights of Unpaid Seller. Auction sale	1 months
21 st Jan.-22 nd Feb. 2017	UNIT-II-Consumer Protection Act 1986: Introduction of Act, Consumer Rights and Duties and Redressal Agencies	1 month
23 rd Feb.-9 th March 2017	. CIA I + CIA II	
10 th March- 5 th April 2017	UNIT-III-Partnership Act 1932: Introduction and Types and Dissolution. Limited Liability , Partnership Act 2008; Introduction, advantages and disadvantages.	1 month
15 th April-6 th May 2017	End semester Exam	


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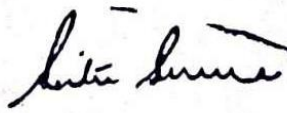

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Department of Commerce Semester IV COM 404 Company Law- II

Months	Topics	Duration
11 th Dec. 2016- 20 th Jan.2017	Unit -I Company membership :- Methods of acquiring membership and termination. Debentures:- meaning and types of debentures. Borrowing powers.	1 month
21 th Jan.-22 nd Feb. 2017	Unit II Company Management :- Director, Managing director and whole-time director. Appointment and retirement of directors. Rights, duties, liabilities and remuneration of directors. Prevention of oppression and mismanagement..	1 month
23 rd Feb.-9 th March 2017	CIA-II	
10 th March- 8 th April 2017	Unit III Company Secretary:- Role and need of company secretary and functions of secretary with regard to company meeting. Company Meetings :- Statutory meeting, Annual General meeting, Extraordinary General meeting. Quorum, Notice, Agenda, Motion and Resolution, and Minutes of company meeting, Methods of voting. Winding-up of company: Kinds and Statutory provisions, Functions of company liquidator.	1 month
15 th April-6 th May 2017	End Semester Exams	


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