



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes for BOM Meeting held on 13th March 2020

A meeting of the Board of Management of Sophia Girls College, Ajmer (Autonomous) was organized on Friday 13th March 2020 at 1:00p.m. in the Conference Room of the College.

The following members participated in the meeting:

1. Rev. Sister Savina - President, Sophia College Education Society.
2. Rev Sister Sushma - Vice President, Sophia College Education Society
3. Rev. Sr. Janet - Secretary, Sophia College Education Society.
4. Dr. Sr. Rani - Manager, Sophia Girls' College (Autonomous), Ajmer
5. Sr. Swapna - Member, Sophia College Education Society
6. Prof. Subroto Dutta - University Nominee
7. Prof. M. L. Agarwal - Government Nominee
8. Dr. Taruna Sethi - Staff Representative, Sophia Girls' College (Autonomous), Ajmer
9. Dr. Mrs. Monika Kannan - Staff Representative, Sophia Girls' College (Autonomous), Ajmer
10. Dr. Sr. Pearl - Secretary & Principal Sophia Girls' College (Autonomous), Ajmer

Agenda:

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To Present the E-Governance Report of the Institution.
3. To present the Feedback Analysis Report and Action Taken Report of Stakeholders (Parents, Employers, Alumni, Teachers and Students).
4. To apprise about the upgradation of existing infrastructure.
5. To inform the members about the preparation for 3rd cycle of Re-accreditation by NAAC.
6. To inform about the present status of MoU's and collaborations during the present Academic Year 2019-20.
7. To approve the Strategic plan of the College.
8. To present the report of Autonomy for 2018-19.
9. Any other Business.

S. No.	Description
1.	The meeting commenced with a prayer. At the outset the Honourable chairperson Rev. Sr. Savina welcomed the members. To read and approve the minutes and Action Taken Report of the previous meeting
Decision Taken	Dr. Sr. Pearl the Principal and Secretary read the minutes and Action Taken Report of the previous meeting. This was unanimously approved by all the members. This was proposed to be passed by Dr.Taruna Sethi and seconded by Sr. Swapna.

2.	To present the E-Governance Report of the Institution.
Decision Taken	<p>The Principal presented the E-governance report of the Institution. E-governance in the areas of planning, development, administration and finance. She informed the members that the College had a well functional ERP system right from 2011.</p> <p>In 2017 the ERP system was upgraded and now we have developed a completely automated system – from online admission, online examinations, result generation to printing of marksheets.</p> <p>We also have a Learning Management System - 'SOPHIA ERP' in place for our students, designed to enhance the experience of students along with the teachers - for information and resource sharing through online and offline learning (blended learning), documentation, tracking and delivery of educational resources to the students.</p> <p>The members were very pleased to hear about this initiative and approved the Report.</p>
3.	To present the Feedback Analysis Report and Action Taken Report of Stakeholders (Parents, Employers, Alumni, Teachers and Students).
Decision Taken	<p>The feedback Analysis Report and Action Taken Report of the stakeholders (Parents, Employers, Alumni, Staff and Students) regarding introduction of new programmes, diplomas, certificates courses, curriculum design and other aspects of the College was presented to the members. They were highly appreciative of the work done.</p>
4.	To apprise about the Upgradation of existing infrastructure.
Decision Taken	<p>The Board members were briefed about the upgradation of existing infrastructure. Considering the growing number of programmes and the increasing number of students, the Management of the College has added a state - of - the art Indoor Stadium cum Multi-Purpose Auditorium and 10 Classrooms and 4 Staff Rooms. The members were pleased with the development and congratulated the Management for this wonderful initiative.</p>
5.	To inform the members about the preparation for 3rd cycle of Re-accreditation by NAAC.
Decision Taken	<p>The Principal informed the members that the 'A' Grade from NAAC is valid upto 31st December 2020 and the IQAC of the college along with the different SSR Committees is preparing for the 3rd cycle of Re-accreditation as per the revised criterion of NAAC. The Annual Quality Assurance Reports are regularly prepared and submitted to NAAC and uploaded on the college website.</p> <p>The members were appreciative of the work done and gave their best wishes for the NAAC grading.</p>
6.	To inform about the present status of MoU's and collaborations during the Academic Year 2019-20.

Decision Taken	The Principal updated the members about the present status of MoU's and collaboration signed with colleges, universities and institutions of repute to augment the academic acumen and exposure of staff and students. These endeavours of the College were greatly appreciated by the members.
7.	To approve the Strategic plan of the College.
Decision Taken	The Principal presented the Strategic Plan of 2020-21 for approval. The members studied the plans and gave a few suggestion. They appreciated the initiatives of the College and approved the same. Passed Unanimously
8.	To present the report of Autonomy for 2018-19.
Decision Taken	The Principal informed the members that the College was in the Fifth Year of Autonomy. She presented the Yearly Progress Report on Autonomy for the year 2018-19. The members appreciated the growth that has taken place over the years and congratulated the Principal and her team on the initiatives taken and approved the presented report.
9.	Any other Business.
Decision Taken	As there was no other matter to be discussed the meeting ended with a vote of thanks to the Chairperson and all the members.

S. Pearl
 Dr. Sr. Pearl
 PRINCIPAL
 SOPHIA GIRLS' COLLEGE
 (AUTONOMOUS)
 AJMER

Sister Savina
 Rev. Sr. Savina
 President
 Sophia College Education Society
 Ajmer