



**SOPHIA GIRLS' COLLEGE (AUTONOMOUS),
AJMER**

Minutes for BOM Meeting held on 22nd June 2015

A meeting of the Board of Management of Sophia Girls' College (Autonomous), Ajmer was organized on Monday, 22nd June 2015 in the Conference room of the College.

The following member participated in the meeting:

1. Rev. Sr. Savina - President, Education Society
2. Rev. Sr. Joselyn - Vice President, Education Society
3. Rev. Sr. Janet - Secretary, Education Society
4. Dr. Sr. Pearl - Member, Education Society
5. Sr. Aruna - Member, Education Society
6. Mrs. Sandra Lee - Staff Representative, Sophia Girls' College (Autonomous),
7. Mr. Gautam Chaturvedi - Staff Representative, Sophia Girls' College (Autonomous),
8. Dr. Deepak Mehrotra - State Govt. Nominee
9. Prof. G.K. Kohli - University Nominee
10. Dr. Sr. Serena - Principal, Sophia Girls' College (Autonomous),

Agenda:

1. Sophia College as an Autonomous Institution – Implications
2. Functions of Board of Management.
3. New Courses to be introduced in the coming session.
4. To approve the Examination Cell of the College.
5. To approve the Policy Booklet, Service Rule Book and Handbook of the College
6. Any other Business

S. No.	Description
	The meeting commenced with a prayer after which Sister Savina -the President welcomed the members.
1.	Sophia College as an Autonomous Institution – Implications
Decision Taken	Dr. Sr. Serena, presented the detailed planning and preparation that the College underwent in order to achieve the Autonomy for the College which was given by UGC. Sister also read out the letter from Dr. Manju Singh, Joint Secretary UGC dated 29 th April 2015 and addressed to the Registrar, MDS University Ajmer informing the University about UGC's decision to Confer/Grant Fresh Autonomous status to Sophia Girls College for a period of six years w.e.f. 2015-16 to 2020-2021.

	The Members congratulated the Management of the College for its decision to apply for the Autonomy and appreciated the hard work which the Principal and Staff members put in to achieve this goal.
2.	Functions of Board of Management
Decision Taken	<p>The functions of the Board of Management as listed by UGC was read out. These were as follows: Subject to the Existing provision in the bye-laws of respective College and rules laid down by the state Government, the Governing Body or Board of Management shall have the powers to:</p> <ul style="list-style-type: none"> • Fix the fees and other charges payable by the College students • Institute scholarships and fellowshipson the recommendations of the Academic Council. • Approve new degree and diploma programs • Institute committees as may be necessary and deemed fit for the proper development, and fulfill the objectives for which the College has been declared Autonomous. <p>Sister Janet, the Secretary of the College proposed increasing the College fee gradually in order to pay the salaries as well as for other expenses of the College. After considering the fact that the state-aid has been withdrawn from the institution since 2011, the members duly approved the proposal.</p>
3.	New Courses to be introduced in the coming session.
Decision Taken	<p>The members were informed that the Management had given permission to introduce MA/M.Sc. in Geography as well as M.Com. (A.B.S.T.) in the 2015-16 session. The members unanimously approved the same</p>
4.	Discuss and approve the members of the Examination Cell of the College.
Decision Taken	<p>The names of the following Exam Cell members were proposed:</p> <ol style="list-style-type: none"> 1. Prof. Elver Aubert - Controller of Examination for autonomous students of the College. 2. Mr. Gautam Chaturvedi - Deputy Controller 3. Mr. Jitendra Mistry - Secretary 4. Dr. Mrs. Anju Tiwari - Member <p>The names were approved by the honorable members.</p>
5.	To approve the Policy Booklet, Service Rule Book and Handbook of the College
Decision Taken	<p>Dr. Sr. Serena presented the Policy Booklet, Service Rule Book and Handbook of the College that had been prepared by the IQAC Members. The members studied it and approved the same.</p>

6.	Any other Business
Decision Taken	<p>The following names were approved for membership in Academic Council of the College.</p> <ol style="list-style-type: none"> 1. Mr. Dheerendra Shrivastava - Industrialist Director, Waterzone Pvt. Ltd. Jaipur 2. Dr. Anant Bhatnagar - Principal, Shramjivi College, Ajmer. 3. Dr. R. D. Sharma - Retd. Vice Principal JLN Medical College, Ajmer. 4. Sister Carol - Lawyer & Director, Sasvika Social Service Center <ul style="list-style-type: none"> • Dr. Sr. Serena also read out the names of Vice-Chancellors nominees for the Academic Council of the College. • As there was no other matter to be discussed the meeting ended with a vote of thanks to the Chair and all the members.

Dr. Sr. Serena

Dr. Sr. Serena
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER

Sister Savina

Rev. Sr. Savina
President
Sophia College Education Society
Ajmer