



Sophia Girls' College (Autonomous), Ajmer Academic Council Meeting held on 21st January, 2021

An online meeting of the Academic Council of Sophia Girls' College (Autonomous), Ajmer was held on 21st January, 2021 at 12 noon. The following members joined the meeting online.

S.No.	Name	Designation
1	Prof. Sr. Pearl	Principal and Chairperson
2	Prof. Kanika Sharma	Vice Chancellor Nominee
3	Prof. Nagendra Singh	Governing Body Nominee (Research)
4	Dr. Sr. Malti	Governing Body Nominee (Medicine)
5	Mrs. Meghna Choudhary	Governing Body Nominee (Administration)
6	Prof. D. K Verma	Governing Body Nominee (Education)
7	Prof. Jyoti Chandel	Head, Dept. of Political Science
8	Prof. Sandra Lee	Head, Dept. of English Literature
9	Mr. Gautam Chaturvedi	Head, Dept. of Computer Science
10	Dr. Mrs. Deepmala Singhal	Head, Dept. of Physics
11	Dr. Taruna Sethi	Head, Dept. of Chemistry
12	Prof. Monika Kannan	Head, Dept. of Geography
13	Mrs. Mriganka Upadhyay	Head, Dept. of Zoology
14	Dr. Sandhya	Head, Dept. of Botany
15	Dr. Mrs. Asha Sharma	Head, Dept. of Psychology
16	Mr. Raman Tiwari	Head, Dept. of Commerce and Management
17	Ms. Divya Mishra	Head, Dept. of Economics
18	Dr. Sunita Siyal	Head, Dept. of Hindi Literature
19	Mrs. Geetika Yadav	Head, Dept. of Sociology
20	Mrs. Ruchi Mathur	Head, Dept. of Home Science
21	Mr. Satish Kumar	Head, Dept. of Library & Info. Science
22	Mrs. Shahina Sherani	Head, Dept. of Physical Education
23	Ms. Shivani Indora	Head, Dept. of Mathematics
24	Dr. Sr. Rani	Principal's Nominee
25	Dr. Anju Tiwari	Principal's Nominee
26	Dr. Jyoti Jagwani	Principal's Nominee
27	Mr. Jitendra Mistry	Principal's Nominee
28	Sr. Swapna	Controller of Examination
29	Dr. Mrs. Persis Latika Dass	Member Secretary & Head, Dept. of History



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes for AC Meeting held on 21st January 2021

Serial No.	Description
1.	To read and approve the Minutes of the previous meeting held on 12th September, 2020 and the Action Taken Report which was read by the Member Secretary.
Decision Taken	The Minutes and Action Taken Report of the previous AC Meeting held on 12 th September were read and approved by the members. Proposed by Dr. Deepmala seconded by Mrs. Mriganka Upadhyay.
2.	Successful completion of I-VI semester in UG and Semester I-IV in PG for the session 2019-20 and the declaration of results
Decision Taken	<p>The Principal informed the members of the successful conduction of the offline End Semester Exam of the 2019 UG and PG batches as per the Government's COVID-19 Guidelines.</p> <p>The result for the same was also displayed before the members and the Principal thanked them for their continuous support and guidance.</p> <p>The members were also apprised of the decision to wait for State Government instructions for the conduction of Semester II and IV Examinations.</p>
3.	Status of admission in various courses for the session 2020-21
Decision Taken	<p>The admission status of the UG and PG Programs for 2020-21 was shown to the members which is more than the previous session.</p> <p>The members were updated regarding the inability of the College to introduce the Integrated BA-B.Ed. Program due to the conditions placed for the same by the latest ordinances issued by Rajasthan Government.</p> <p>The Members asked the Principal to pursue the matter in the coming session.</p>
4.	Commencement of International Certification Value-Added Courses - ACCA, Data Analytics and Business Analytics and Diploma Course in Graphic Designing in the session 2020-21
Decision Taken	<p>The Members were briefed about the International Certification Value-Added Course US-CMA which was introduced last session.</p> <p>The Principal informed them that this year the College introduced International Certification Value-Added Course in ACCA, Data Analytics and Business Analytics which were proposed last year. These courses will give the students world wide exposure and prepare them for the global job market.</p> <p>The College has also introduced a skill-based Diploma Course in Graphic Designing in the session 2020-21</p> <p>They were also intimated with the positive response given for the same by the student fraternity.</p>
5.	In the wake of COVID-19 pandemic to formulate a policy to conduct offline exam for End Semester Examination for UG and PG Programs 2020-21 (Odd Semester)

Decision Taken	<p>The members' advice and consent was invited for the slight modification in the previously approved offline question paper pattern for the End Semester Examination. (Odd Semester)</p> <p>The Examination Committee proposed a new Examination Pattern, which was similar to that being followed by MDS University, Ajmer</p> <p><u>Duration - 2 hours</u></p> <p><u>The Question Paper Pattern would be as follows: For 70 marks paper</u> Part A – any 10 Questions from 12 Questions (2 marks each) Part B – any 2 Questions from 6 Questions (7 marks each) (but both the questions should be from separate units) Part C – any 2 Questions from 6 Questions (18 marks)</p> <p><u>For 70 marks paper</u> 20 + 14 + 36 = 70</p> <p><u>The Question Paper Pattern would be as follows: 50 marks paper</u> Part A – any 10 Questions from 12 Questions (2 marks each) Part B – any 2 Questions from 6 Questions (5 marks each) (but both the questions should be from separate units) Part C – any 2 Questions from 6 Questions (10 marks)</p> <p><u>For 50 marks paper</u> 20 + 10 + 20 = 50</p> <p>Also a decision was taken to allow the students who are suffering with COVID to appear in the subsequent Special Exam</p> <p>The members unanimously approved the same</p>
6.	To apprise the members about the successful e-learning classes and development of e-content
Decision Taken	<p>The Principal informed the members of the efforts made by the faculty to conduct regular online classes on Google Meet, upload the recordings on ERP and LMS, take Mentor-Mentee Meetings, preparing word files and PPTs, forwarding e-books and contact revision classes and practical classes since the reopening of the College in spite of the teaching batches running at different time tiers.</p> <p>They were also informed of the continuous gratitude and admiration that the College receives from the parents for looking after their wards.</p> <p>The members appreciated the same</p> <p>The members applauded the hard work put in by the teachers.</p>
7.	To inform the members of the preparation of Self Study Report for the 3rd Cycle of Re-Accreditation by NAAC
Decision Taken	<p>The members were familiarized with the SSR work being done in the College, the submission of data and reports for the renewal of autonomy as well as the three-month grace period that the Institution has received from NAAC due to the Lockdown</p> <p>The members commended the teaching and non-teaching staff for their persistence and dedication towards the preparation of the SSR Report to be sent to NAAC.</p>
8.	To present the report that will be sent to UGC for the Renewal of Autonomy.
Decision Taken	<p>The Principal presented the Report to be sent to UGC for the Renewal of Autonomy. The members were appreciative of the efforts put in by the College towards autonomy renewal work and approved the Report.</p>

9.	To apprise about the major achievements/ events/ webinars conducted by the College
Decision Taken	The Principal informed the members of the series of webinars, FDPs, and collaborative events organized by the different departments of the College with MoU and Linkage Institutions to share each other's knowledge and research. The members praised and appreciated the zeal and enthusiasm of the departments for turning the pandemic into an opportunity to convene webinars and collaborative activities for the benefit of the staff and students.
10.	AOB with the permission of the Chair
Decision Taken	The Principal opened the House for discussion and invited the members to comment and place their valuable suggestions in the meeting. Ms. Meghna Singh congratulated the teachers and the Principal for adding accolades to the Sophian tradition and giving their best to the Institution. The meeting concluded with the Principal thanking the members for their time, guidance and moral support.

Pooja Lakshmi
(Secretary)

S. Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER