



Sophia Girls' College (Autonomous), Ajmer

Minutes of Academic Council Meeting held on 12th December 2018

A meeting of the Academic Council of Sophia Girls' College (Autonomous), Ajmer was held on 12th December, 2017 at 12 noon. The following members joined the meeting online.

S.No.	Name	Designation
1	Prof. Sr. Pearl	Principal Sophia College (Chairperson)
2	Prof. Kanika Sharma	University Nominee
3	Dr. Sr. Malti	Management Nominee
4	Mrs.Meghna Choudhary	Management Nominee
5	Prof. D.K. Verma	Management Nominee
6	Prof. Nagendra Singh	Management Nominee
7	Prof. Jyoti Chandel	Convener BOS
8	Prof. Sandra Lee	Convener BOS
9	Mr. Gautam Chaturvedi	Convener BOS
10	Mrs. Deepmala Singhal	Convener BOS
11	Dr. Mrs. Taruna Sethi	Convener BOS
12	Mrs.Mriganka Upadhyay	Convener BOS
13	Dr. Mrs. Sandhya	Convener BOS
14	Dr. Mrs. Monika Kannan	Convener BOS
15	Mrs. Asha Sharma	Convener BOS
16	Mr. Raman Tiwari	Convener BOS
17	Ms. Sumita Gurnani	Convener BOS
18	Dr. Mrs. Sunita Siyal	Convener BOS
19	Ms. Divya Mishra	Convener BOS
20	Mr. Satish Kumar	Convener BOS
21	Mrs. Geetika Yadav	Convener BOS
22	Mrs. Ruchi Mathur	Convener BOS
23	Mrs. Shahina Sherani	Convener BOS
24	Ms. Shivani Indora	Convener BOS
25	Dr. Sr. Rani	Principal Nominee
26	Mrs. Madhumita Hussain	Principal Nominee
27	Mrs. Annu Bharadwaj	Principal Nominee
28	Prof. Elver Aubert	Controller of Examination
29	Dr. Mrs. Shruti Rawal	Secretary



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Serial No.	Description
1.	<p>To read and approve the Minutes and Action Taken report of the previous meeting.</p> <p>Successful Completion of semester I-VI in UG and semester I-IV in PG during the session 2017-18 and declaration of results.</p>
Action Taken	<p>The minutes for the previous AC Meeting held on 4th October, 2017 were read by the member Secretary. Prof. Kanika Sharma proposed the approval of the minutes which was seconded by Dr. Sr. Malti.</p> <p>The Principal introduced the new Governing Body Representative who were warmly welcomed by the other members of the council.</p> <p>The Principal also informed the members of the successful completion of semester I-VI in UG and semester I-IV in PG during the session 2017-18 and declaration of results.</p>
2.	<p>Status of admissions in various Programs for the session 2018-19.</p>
Action Taken	<p>The members were apprised of the gradual rise in the admissions in various programmes in the College since the implementation of Autonomy. The Council members appreciated the Management & Staff for their efforts.</p>
3.	<p>Commencement of M.Sc. Chemistry, M.A. Sociology & Physical Education as a subject in B.A. at Under-Graduate Level in the session 2018-19.</p>
Action Taken	<p>The Principal informed the members of the introduction of M.Sc. in Chemistry -20 seats and Physical Education in B.A. and B.A. Honours -40 seats from the session 2018-19. The members were also informed that M.A. Sociology could not be introduced this session due to lack of admissions. A member suggested that for the introduction of new Post-Graduate Programmes admission of a minimum of 3 students should be made mandatory.</p> <p>The Council approved of the same and permitted to seek admissions in M.A. Sociology next year.</p>
4.	<p>Commencement of CBCS at the Post-Graduation Level in the session 2018-19.</p>
Action Taken	<p>The members were made aware of the commencement of CBCS in PG Programmes in the present session 2018-19. It was proposed that CBCS be introduced in UG Programmes from the session 2019-20. The scheme of examination and Programme-wise course structures and syllabi were discussed and approved.</p> <p>The passing & promotion scheme of CBCS was discussed in detail and approved by the members. The updated Examination Manual was presented by the Controller of Examination. The changes were discussed at length and the updated Examination Manual was approved by the members.</p>

5.	Commencement of Value-Added & CBCS Elective Courses at the PG Level in the session 2018-19.
Action Taken	The members were apprised of the commencement of AEC (Ability Enhancement Courses) and GC (General Elective) at PG Programmes under CBCS from the session 2019-19. Advanced Communicative English and Human Rights as AEC and Tax Management and Advanced Computer Application were introduced as GE at PG Level. Mrs. Meghna Choudhary proposed the approval and Dr. Nagendra Singh seconded the same. Passed unanimously.
6.	Commencement of Diploma Courses in Journalism, French, GIS & Basics in Yoga in this session 2018-19.
Action Taken	The members were updated regarding the commencement of Diploma Courses in Journalism, French (Elementary, Intermediate and Advanced) GIS and Basics in Yoga in the session 2018-19. The members studied the programme and approved of the same.
7.	To approve new courses to be introduced from the session 2019-20.
Action Taken	<p>The Departmental BOS proposed introduction of Diploma Courses in Sustainable Development, Dyeing and Printing and Basics of Interior Designing for the session 2019-20. The syllabi and marking scheme for Diploma courses was framed, discussed and approved by the members.</p> <p>It was informed to the house that the Board of Studies of various Departments had proposed to introduce the following programmes from the coming session 2019-20.</p> <p>M.A. History – 20 seats ; M.Sc. (Computer Science) Lateral Entry – 20 seats ; 4 year Integrated M.Sc. (Computer Science) - 40 seats ; B.Com. Honours - 40 seats; and Functional English as a subject in B.A. – 80 seats. Integrated B.A. B.Ed. & B.Sc. B.Ed. 100 + 100 seats.</p> <p>A member suggested that as B.Com. Honours was being introduced the number of seats in B.Com. Pass Course be reduced from 180 to 120. Similarly it was suggested that in order to bring uniformity 20 seats were to be fixed as maximum limit in all PG Programmes.</p> <p>The Council discussed and sanctioned these new courses for 2019-20 as the curriculum design and the marking scheme for the said courses well framed and had been proposed by the respective BOS. As per the Admission Policy for direct admissions in the III Semester (from other institutions) members suggested that 60% equivalence of syllabi to be followed. Prof. D.K. Verma proposed the approval and Mrs. Sandra Lee seconded the same. Passed Unanimously.</p>
8.	To approve the Syllabus upgradation undertaken in the year 2017-18 already passed by the BOS.
Action Taken	The BOS minutes of the various departments along with the syllabi as per CBCS were also presented before the members along with the names of the new members to be incorporated into the BOS including an Alumni & student Representative. An updated list of Examiners submitted by the departments was put forth by the Controller of Examinations before the Council. Dr. JyotiChandel proposed the approval and Mr. Gautam Chaturvedi seconded the same. Passed Unanimously.

9.	Institution of scholarships / fellowships in the sixtieth year of the College's existence.
Action Taken	The members were informed about the scholarships. The College plans to institute for its 60 th year of existence. The members appreciated the philanthropic spirit of the Institution and approved the same.
10.	Upgradation of existing infrastructure with special attention to differently enabled students.
Action Taken	The members were acquainted with the infrastructural upgradation of the College especially construction of ramps connecting the ground floor classrooms and special washrooms for the ease of the differently abled students. The members gave their consent for the infrastructure upgradation.
11.	Present Status of MOU's and Collaborations during the present Academic Year 2018-19.
Action Taken	The Council members were informed of the MOU's and Linkages established by the College with Colleges and institutions of National and International repute. The members were appreciative of the efforts of the collaborative initiatives undertaken for the academic and research exposure of staff and students.
12.	AOB
Action Taken	The members were highly appreciative of all the initiatives and reforms being introduced in the College by the Management of the College as well as the Staff pertaining to CBCS, Post-Graduate Degree Programme and Diplomas, and an Examination Manual catering to the needs of both the advanced and slow learners. The meeting ended with a formal vote of thanks by the Principal, Dr. Sr. Pearl.

Pernis Satishdas
(Secretary)

Sr Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER